

Sponsored by UAF Administrative Services



SPRING LEADERSHIP Courses!

SUPERVISOR'S TOOLBOX: ESSENTIAL LEADERSHIP SKILLS

This program is designed for supervisors to learn (or refresh) the practical skills for their role. Participants will learn foundational skills such as setting clear direction, delegating, giving and receiving feedback, coaching and developing people, translating for effective communication, and having crucial conversations.

When: April 22, 23, 2024

Where: Akasofu, Room 501, Troth Yeddha' Campus

Time: 9:00am - 4:00pm

Fee: \$895*

Apply by completing the [Google Form](#)

Application end date: April 1, 2024



FOR MORE INFORMATION

CONTACT ADMIN SERVICES:

907-474-7907

SELF-LEADERSHIP: NAVIGATING YOUR PATH TO SUCCESS

This program is 12hrs of online training broken up over 6 x 2hr sessions. It is designed for front-line employees who are not in a formal leadership position. Topics Include: knowing myself as a leader, being a strong team player, having a customer-focused approach to performing tasks, communicating effectively, and setting goals for personal and professional development. Great for remote or hybrid employees but not limited as such.

When: April 9, 11, 16, 18, 24, 25

Where: Fully online, facilitated, camera-on requested

Time: 10am - 12pm

Fee: \$895*

Apply by completing the [Google Form](#)

Application end date: April 1, 2024



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Facilitator:
Peggy Jasperson

*To help make this training more accessible, 50% of program fees for UAF units will be covered by Administrative Services.

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