



University of Alaska Fairbanks
907-474-6300 • 877-474-6046
uaf-registrar@alaska.edu

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P_____

As per University Regulation R10.05.015 (Dual Enrollment), the K-12 student registration process at the University of Alaska Fairbanks (UAF) requires K-12 students younger than 18 and their parent/guardians to sign this authorization for university enrollment. This authorization identifies some of the issues encountered by K-12 students, but should in no way be considered comprehensive. If the minority-age K-12 student is enrolling under a dual enrollment agreement between a K-12 institution and a University institution, some of the issues listed below may be superseded in part if there is an explicit provision in that agreement that overrides this authorization on a particular point.

Regents Policies and University Regulations are available at <https://www.alaska.edu/bor/policy-regulations/>.

Student's Full Name _____

Student's Birth Date _____

Student's UA ID (if applicable) _____

As a parent/guardian of the above K-12 student, I understand and agree that:

- Except as may be specifically provided in a dual enrollment agreement between a K-12 institution and a UA institution, enrollment at the university generally imposes the same responsibilities and grants the same rights to matriculated university students, regardless of age. Student rights and responsibilities are delineated in Regents' Policy Chapter 09.02.
- A K-12 student who registers in a University course is fully responsible for complying with all policies and procedures of the University, including Regents' Policies, University Regulations, and campus policies (specifically, but not limited to, Regents' Policy Chapter 09).
- University courses attempted and grades assigned will become part of a permanent post-K-12 academic record. This may impact future admissions, financial aid eligibility and/or ability to graduate with honors.
- Parents or legal guardians are responsible for any and all charges made to the student's account, including those for tuition, fees, textbooks, supplies, fines for parking infractions, overdue library materials, or other instances where fines may be assessed, except as may be specifically provided in a dual enrollment agreement between a K-12 institution and a UA institution. I understand that I may be required to sign another document with more details about my financial responsibility.
- The university primarily serves those over 18, and students under 18 may come into contact with the following: adult situations, adult language, or graphic and potentially disturbing topics being viewed or discussed in class or included in required study materials; a requirement for Title IX training (discrimination on the basis of gender) that presents adult situations; unsupervised contact with adults on campuses and in buildings that are at times open to the public; supplies, equipment, furnishings, and facilities that are sized for adults.
- The university reserves the right to withdraw K-12 students under the age of 18 from classes if they cannot safely use the supplies, equipment, furnishings, and facilities that are normally provided to students. The university will make reasonable accommodations required under the Americans with Disabilities Act. The university is not subject to, and does not undertake to fulfill, the obligations of a K-12 school under the Individuals with Disabilities Education Act.
- Legal restrictions may require the university to exclude individuals below a certain minimum age from a small number of classes and programs. These will be identified in university catalogs or course schedules.
- Parents, guardians, or other adults or minors may not attend classes solely to supervise a matriculated minor student unless the supervisor is also enrolled in the class. This does not apply to persons assisting disabled students when such assistance is an approved accommodation.
- Under the Family Education Rights Protection Act (FERPA), minor students enrolled at the University have the same privacy rights over their education records as students of majority age. This includes the right to specify whether the student's directory information is to be made available to the public or withheld. The additional rights that parents have with respect to children's student educational records at K-12 schools do not apply at the University level. Parents/Guardians may not be able to access University student records without a valid authorization signed by the student and on file with the University delivering the course(s), unless the circumstances meet one of the recognized FERPA exceptions. For students who are a part of a middle college or other dual enrollment program, parents/guardians can nonetheless access the student's school district education records, including any student conduct records the University has conveyed to the K-12 institution, from the K-12 institution.
- I understand that particular UA courses may require waiver forms to be completed and signed by the student and by myself as parent/guardian as a requirement for enrollment.

By signing this form, you affirm that you have read, understood, and agreed to the above terms.

Parent/Guardian Printed Name _____

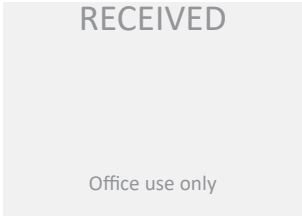
Date _____

Parent/Guardian Signature _____



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IN-PERSON REGISTRATION FORM



P _____

NAME: _____ UA ID (or SSN): _____
Please print (Last) (First) (M I)

SEMESTER OF ENROLLMENT: Year 20 _____ [] Fall [] Spring [] Summer Date of Birth (MM/DD/YYYY): _____

CURRENT MAILING ADDRESS: _____ Day Phone: _____
Evening Phone: _____
Email Address: _____
(City) (State) (Zip)

Residency¹: Students seeking Alaskan residency or a waiver of non-resident surcharge must complete an Application for Resident Tuition and provide required documentation to the Office of Admissions before the published first day of instruction (UA Board of Regents Regulation R05.10.05). See reverse side for information.

DEMOGRAPHIC INFORMATION: See reverse side for codes and other information.

Sex: [] Male [] Female [] Prefer not to Answer Ethnicity: [] Hispanic or Latino [] Not Hispanic or Latino Race²: _____
Veteran/Military Status: [] Veteran [] Vet Spouse/Dependent OR [] Active Duty [] AD Spouse/Dependent Branch of Military³: _____
US Citizen? [] Yes [] No If no, Nation of birth: _____ Nation of citizenship: _____
Visa Type: _____ Permanent Resident? [] Yes [] No

PRIOR EDUCATION INFORMATION

Did you graduate from high school?

[] Yes Graduation date? (MM/DD/Year) _____ Name of high school: _____
High School location: (city/state) _____

[] No If NO, did you complete the GED? [] Yes [] No
Date GED completed? (MM/DD/Year) _____ Location of GED (state) _____

If you attended UAF before 1983, state where and dates of attendance: _____

If you ever attended any UA branch under another name, state name used: _____

COURSE INFORMATION (Complete all information requested below. Refer to the class schedule on UAOnline for course information)

Table with 8 columns: CRN, Dept., Course Number, Section, Course Title, # of Credits, 'Yes' if Audit, Instructor Signature (required after last day of late registration)

I understand I am responsible for all applicable UAF academic regulations, tuition and fees whether or not I successfully complete the course or courses in which I am enrolling. The university may drop me for nonpayment.⁴

I promise to pay attorney's fees and other reasonable collection costs necessary for the collection of any amounts owed UA. If I do not pay, the university may take my Permanent Fund Dividend under Alaska Statutes 14.40.251 and 43.23.073.

Student's Signature _____ Date: _____

Advisor's Signature (for degree-seeking students only) _____ Date: _____

office use only
Processed By: _____ Date: _____

¹ RESIDENT AND NON-RESIDENT TUITION

First-time non-degree students or students returning to enrollment after more than a two-year absence are considered non-residents until they submit an Application for Resident Tuition with this registration form before the first published day of instruction and are approved (for the purposes of residency pursuant to UA Board of Regents Regulation R05.10.05) as a resident of Alaska.

For more specific criteria, please refer to the UA Application for Resident Tuition Assessment at www.alaska.edu/files/student-services/student/residency-form/Residency-Application-enterable.pdf.

² RACE*

Code Description

AA	Alaska Native - Aleut
AH	Alaska Native - Haida
AK	Alaska Native - Tlingit
AM	Alaska Native - Tsimshian
AN	Alaska Native - Other/Unspecified
AQ	Alaska Native - Inupiaq
AS	Alaska Native - Southeast
AT	Alaska Native - Athabaskan
AY	Alaska Native - Yup'ik
BL	Black or African American
IN	American Indian (Not Alaska Native)
NH	Native Hawaiian or Other Pacific Islander
SI	Asian
WH	White

* Requested for compliance with Title IV of the Civil Rights Act of 1964

VETERAN/MILITARY STATUS

Code Description

Blank	Non-veteran
FMIL	UAF Active Duty Military
FMDP	UAF Active Duty Military Dependent
FVET	UAF Veteran Student
FVDP	UAF Veteran Dependent

³ BRANCH OF MILITARY

Code Description

FMAI	UAF Air Force Student
FMAR	UAF Army Student
FMCO	UAF Coast Guard Student
FMMA	UAF Marine Corps Student
FMNA	UAF Navy Student

INFORMATION RELEASE/FERPA

The Office of the Registrar is responsible for keeping student education records. The full copy of the university's policies regarding access to student records under the Family Educational Rights and Privacy Act of 1974 (FERPA) are available at www.alaska.edu/student-services/ferpa/.

Directory Information

The university may release certain directory information to the public on a routine basis unless a student requests, in writing, that the university not release it. Forms to request that directory information not be released are available in the Office of the Registrar.

No directory information will be released until the last day of late registration. Any request to withhold directory information will continue until a student provides permission, in writing, for the university to release such. After that, information will be released when appropriate. The names of students who have requested their directory information be withheld will not appear in the published university chancellor's and dean's lists.

The following is considered directory information:

1. Name
2. E-mail address
3. Home city and state
4. Weight and height of students on athletic teams
5. Dates of attendance at UAF
6. Program/major field(s) of study
7. Degrees and certificates received, including dates
8. Participation in officially recognized university activities
9. Academic and co-curricular honors, awards and scholarships received, including dates

⁴ LATE PAYMENT/REINSTATEMENT FEES

A late fee of \$125 will be added to accounts which are not paid by the withdrawal deadline. An additional late fee of \$175 may be added to the balances remaining after the withdrawal deadline. The University may drop you for non-payment.

For more information about fees, contact the Office of the Bursar at 907-474-7384.

UA is an AA/EO employer and educational institution and prohibits illegal discrimination against any individual: <http://www.alaska.edu/nondiscrimination/>.



Office of the Registrar

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