



Central Receiving/Property/Surplus

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www.uaf.edu/fs/services/property-central-receiving.php

To: UAF Community

From: Karen Mallette
Executive Officer / Director of Business Operations
UAF Facilities Services

Date: March 1, 2024

Subject: UAF Property Sale Proceeds

All items for sale by UAF must be processed through the UAF Property Office and may be sold via public auction. UAF currently utilizes [GovDeals.com](https://www.govdeals.com) for most sales, and other means may be used where appropriate.

Proceeds from sales are allocated as follows: the first \$1,000.00 is retained by the UAF Property Office, and any additional proceeds over \$1,000.00 are split 75% to the originating department and 25% to the UAF Property Office.

The only exception to this procedure is for firearms. Firearms are not sold through auctions or sealed bids, and are only sold directly to a licensed Federal Firearms Licensed (FFL) dealer. The department that handles this bid request and transfer to the approved FFL dealer will receive 100% of the proceeds.

For more information, please contact the UAF Property Office at UAF-Property@alaska.edu or 907-474-6139.