KuC Spring 2018 Schedule

Kuskokwim Campus, College of Rural and Community Development • www.uaf.edu/bethel • 1-800-478-5822 and 907-543-4500

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Dates at a Glance:
Nov 13 Registration and fee payment begins for Spring 2018
Jan 10-13 Learning to Learn Camp
Jan 15 Alaska Civil Rights Day – Campus Closed
Jan 16 First day of instruction; late registration begins
Jan 26 Deadline for late registration, add/drop a class
Jan 26 Deadline for tuition, fee payment, refund
Mar 12-16 Spring break
March 30 Last day to withdraw or change to audit
May 1-5 Final exams

Ways to Register:
• Degree seeking students must meet with an advisor before they can register
• Register on-line at www.uaonline.alaska.edu
• Or print a registration form at www.uaf.edu/reg/forms
• Register at KuC weekdays 8am – 5pm
• Email registration to castockdale@alaska.edu
• Fax registration, Student Services 907-543-4527
• Call us at 1-800-478-5822 or in Bethel 543-4500
• Additional courses and support resources are available at www.uaf.edu/rural and www.uaf.edu/register

Order your Books after Registering:
UAF Bookstore
http://www.uaf.bkstr.com
Phone: (907) 474-7348
Toll Free: (888) 280-8500
email: uaf@bkstr.com

Accuplacer, ALEKS, Course Placement & Advising Assistance:
The KuC Advising Center can assist you in the selection of courses and help you make academic choices as you pursue your degree.

Janet Kaiser, Academic Advisor, 907-543-4587
jskaiser@alaska.edu
Agnes McIntyre, Academic Advisor/ ESP Coordinator
907-543-4554, amcintyr@alaska.edu
Jessica Glore, Academic Advisor/RRANN Student Success Coordinator, 907-543-4559, jlglore@alaska.edu

Financial Aid Assistance:
There are many sources of financial aid for KuC students. Start by filling out your Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov. It’s easy, and it’s free. The Writing Center has computers for general use, and a computer specifically dedicated to filling out the FAFSA.

Dorothy Chase, Financial Aid Coordinator, 907-543-4563
dechase@alaska.edu

Revised 12/4/17 MT
Emerging Scholars Program:
The Emerging Scholars Program (ESP) is structured curriculum that prepares students academically and socially at the university level for successful completion of certificates and A.A.S., A.A., and B.A. degrees. ESP is designed for all entering full-time freshmen.
Agnes McIntyre, ESP Coordinator, 907-543-4554
amcintyr@alaska.edu

Continuing Education and Professional Development:
The Continuing Ed. Department provides a variety of professional and vocational training, refreshers, and customized business solutions. In addition, non-credit courses for professional and personal growth are offered.
Laura Ellsworth, Continuing Education Coordinator
907-543-4515, lbellsworth@alaska.edu

Sackett Hall Residential Life:
Sackett Hall is the only on-campus Resident Life higher education facility in rural Alaska. The dormitory houses up to 36 co-ed students in four person suites with a bathroom.
Sackett Hall includes meal service, a spacious common area, wireless connection, and coin-operated laundry. It is close walking distance to the campus and the Consortium Library.
Paul Basile, Sackett Hall Program Manager, 907-543-4566
pabasile@alaska.edu

Yupiit Piciryarait Cultural Center:
Yupiit Piciryarait (YPCC) is a unique facility that celebrates the Yup’ik culture. This facility serves as a regional gathering center for southwest Alaskans to stimulate ideas, advance knowledge and enhance the quality of life through many events held at this site. The space contains the consortium library, museum, meeting rooms and a commercial kitchen.
Located at 420 Chief Eddie Hoffman Highway.
Reyne Athanas, Program Manager, 907-543-4538
rmathanas@alaska.edu
Yup’ik Museum, AVCP, 907-543-7335

Technical Preparation (Tech Prep) and Dual Credit:
Regional school districts may work with KuC to align high school curriculum into dual credit or Tech Prep opportunities that provide career and educational pathways for high school students. These courses (often available at a tuition discount) guide plans of study into expanded career opportunities, college degrees, or technical and trade apprenticeships.
Sally Russell 907-543-4558, sally.russell@alaska.edu;
or Ashley Johnson 543-4580, ajohnson34@alaska.edu

RRANN (Recruiting and Retention of Alaskan Natives in Nursing):
RRANN is committed to increasing the number of Alaskan Natives and American Indians graduating with an Associate of Applied Sciences or Baccalaureate of Science Nursing Degree. RRANN helps students connect with on-campus housing, academic advising, and financial aid sources, including a scholarship program open only to RRANN students. Our direct services also include tutoring, community building, advocacy, and loan of tools such as stethoscopes, scrubs, lab coats, and SmartPens.
Jessica Glore, RRANN Student Success Coordinator
907-543-4559, jlglore@alaska.edu

Continuing Education offerings and special events are added throughout the semester. Contact Coordinator Laura Ellsworth 543-4515, lbellsworth@alaska.edu for more information.

Join us on Facebook:
https://www.facebook.com/KuskokwimCampus

Follow us on Instagram:
www.instagram.com/kuskokwimuaf/
IT'S TIME TO REGISTER!

Find courses online:
- https://uaonline.alaska.edu
- Click Class Schedule
- Select Term; select UAF-Kuskokwim Campus or other campus; select specific/all subject(s)
- Take note of the CRN
- Degree seeking students must see an advisor to register

How to register online:
- Go to: https://uaonline.alaska.edu
- Once logged in, select Student Services & Account Information
- Select Term
- Select Registration
- Select Register/Add/Drop Classes
- Enter CRNs for courses
- Select Complete Registration Changes
- Any questions regarding “waitlist” or unable to register online contact KuC Student Services (907) 543-4562.

Course Level and Costs for Alaska Residents:
- 100 – 200 $202 + $8 Network Fee per credit + $6 Facility Fee per Credit + books
- 300 – 400 $244 + $10 Network Fee per credit + $6 Facility Fee per Credit + books
- Lab and other fees are posted in the course descriptions.
- Contact KuC Student Services regarding non-resident, tuition cost, Senior Citizen, or tuition waiver.
- For Veterans, visit www.uaf.edu/veterans

Deadline for Late Registration:
Friday, Jan 26 (5pm in person, midnight at UAOnline) is the deadline for adding classes and late registration. Late fees apply after this date.

Payment Options:
- Pay online: Pay with any major credit card or electronic check at www.uaonline.alaska.edu. Be sure to review your account status after payment is confirmed. A 2.75% ($3.00 minimum) transaction fee will be applied to credit and debit card transactions.
- Deferred Payment Plans: Sign up for payment plans on UAOnline. With specific questions, call (907) 543-4500.
- Pay in person: Business Office room 122, Monday - Friday 8am – 5pm.
- Pay by mail: Mail your full payment to arrive before 5pm, Jan 29. Make checks payable to Kuskokwim Campus and mail to KuC, PO Box 368, Bethel, AK 99559.
- If a third party is paying tuition/fees, etc., please have a Payment Authorization Form completed, signed, and submitted to the KuC Business Office.
- An electronic bill will be generated for you on or about the 15th of each month and sent only via email. It is your responsibility to check your UAF email address regularly.

Please Note:
Students must pay balance in full or be enrolled in a payment plan by Monday, Jan 29 at 5pm (or by midnight on UAOnline) or they will be dropped from classes.
To be reinstated after being dropped, students must pay in full or be enrolled in a payment plan by and will be subject to a reinstatement fee of $100. Late fees are applied to accounts with balances of $300 or more.

Reviewing Your Information at UAOnline:
You may review the following information at UAOnline. Items marked with an asterisk (*) below are your responsibility to update at UAOnline. Inform your local campus Student Services/Registration Office of any other changes.
- *Name: This is how your name appears on your official records. If your name is listed incorrectly, please inform your local campus.
- *Mailing Address and Phone: Keep your mailing address updated by making changes at UAOnline.
- *Permanent Address and Phone: Your responsibility to keep up to date.

Making Changes to Your Schedule:
You may contact KuC Student Services regarding changes to your schedule, or you may make changes at UAOnline.
https://uaonline.alaska.edu

Attend Class!
You may be dropped if you do not attend the first class and have not contacted your instructor.

Title IX Information:
The University of Alaska Board of Regents has clearly stated in BOR Policy that discrimination, harassment and violence will not be tolerated on any campus of the University of Alaska. If you believe you are experiencing discrimination or any form of harassment including sexual harassment/misconduct/assault, you are encouraged to report that behavior. If you report to a faculty member or any university employee, they must notify the UAF Title IX Coordinator about the basic facts of the incident. Your choices for reporting include:
1) You may access confidential counseling by contacting the UAF Health & Counseling Center at 474-7043; or KuC’s Mental Health Professional contact Shelly 543-4506, or email roshelly@yahoo.com.
2) You may access support and file a Title IX report by contacting the UAF Title IX Coordinator at 474-6600; or KuC Title IX Coordinator at 543-4562.
3) You may file a criminal complaint by contacting the University Police Department at 474-7721 or Bethel Police Department at 543-3781.
How to read course descriptions:

<table>
<thead>
<tr>
<th>Dept</th>
<th>Course #</th>
<th>Credits</th>
<th>Requirement Designator</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANS</td>
<td>F160</td>
<td>1 cr</td>
<td>(h,a)</td>
</tr>
</tbody>
</table>

**Title & Instructor** — Alaska Native Dance Chase Alexie

**CRN, Instr. Email** — CRN: 37467 calexie13@alaska.edu

**Delivery Method** — KuC Classroom Course

**Description** — Traditional Native Alaskan dancing, singing and drumming of songs from Alaska’s major indigenous groups taught by guest Native elders and dancers. If there is sufficient interest, a dance group will be assembled using class members for spring presentations primarily in the Fairbanks area, including the Festival of Native Arts.

**Dates** — F – 5:30pm to 7:30pm – 1/19/18 to 4/30/18

**Other Info** — Audio number for distance delivered courses. Textbook instructions.

**Cost** — Resident Tuition + fees. Other fees may apply.

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**High School Student Registration Process:**
- Contact KuC Student Services for the High School Student Enrollment form.
- Parent signatures are required under age 18. Parents must also complete a Parental Agreement form once.
- Tuition cost for high school registration into general sectioned college courses is the same as college tuition.
- Registration can be faxed to KuC Student Services 543-4527 or call 1-800-478-5822.
- Order your textbooks: www.uaf.bkstr.com (888)280-8500.

**Dual Credit and Tech Prep Course Registration Process:**
- Tech Prep high school courses are processed with an Articulated Agreement through the school district and KuC.
- Special tuition fees and registration policies apply.

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**Degree and Certificate Programs**

**Certificate (30 Credits)**
- Accounting Technician • Applied Business Management
- Community Health • Ethnobotany • Information Technology Specialist
- Health Care Reimbursement • Medical and Dental Reception
- Native Language Education • Nursing Qualifications • Pre-Rural Human Services
- Tribal Management • Yup’ik Language Proficiency

**Associate of Arts (60 Credits)**
- General Studies

**Associate of Applied Science (60 Credits)**
- Applied Accounting • Applied Business • Community Health
- Early Childhood Education • Human Services • Interdisciplinary
- Information Technology Specialist • Native Language Education
- Nursing • Tribal Management • Yup’ik Language Proficiency

**Bachelor’s (120 credits)**
- Child Development & Family Studies • Education (Elementary and Secondary)
- Interdisciplinary • Rural Development • Social Work
- Yup’ik Language and Culture

**Master’s (30+ credits)**
- Education • Rural Development

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**Requirement Designator:**
Some courses have letters in parenthesis after the title, indicating what requirement the course will fulfill.

- (h) = humanities credit
- (m) = math credit
- (n) = natural science credit
- (s) = social science credit
- (O) = oral intensive credit
- (W) = writing intensive credit
- (a) = content is relevant to Northern, Arctic or Circumpolar studies

X = Baccalaureate Core Requirements are shown directly after the course number. Example: ANTH F100X K01.

**Kuskokwim Campus Section Numbers:**
- K0 = day time course
- KE = evening course after 5pm
- KW = weekend course
- KA = in-region distance delivered course
- KV = village based course
- UK = KuC statewide distance delivered
- DK = KuC CRCD region distance delivered
- KX = KuC e-Learning-Online
ALASKA NATIVE STUDIES

ANS F160 KE1 1 cr (h,a)
Alaska Native Dance  Chase Alexie
CRN: 37467 calexie13@alaska.edu

KuC Classroom Course: Traditional Native Alaskan dancing, singing and drumming of songs from Alaska’s major indigenous groups taught by guest Native elders and dancers. If there is sufficient interest, a dance group will be assembled using class members for spring presentations primarily in the Fairbanks area, including the Festival of Native Arts.

Limit 20 students.
F – 5:30pm to 7:30pm – 1/19/18 to 4/30/18
No textbook required.
Tuition & Fees: $216.00

ANTHROPOLOGY

ANTH F101X KE1 3 cr (s)
Introduction to Anthropology  Steve Street
CRN: 37469 sstreet@avcp.org

KuC Classroom Course: Human societies and cultures based on the findings of the four subfields of the discipline: archeological, biological, cultural and linguistic.

Limit 20 students.
T, TH – 6:50pm to 8:20pm – 1/16/18 to 4/30/18
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $648.00 + books

APPLIED ART

APAR F150 KE1 1 cr
Introduction to Traditional Crafts: Ceramics  Reyné Athanas
CRN: 37458 rmathanas@alaska.edu

KuC Classroom Course: Introduction to traditional crafts such as basket weaving, birch bark basket-making, beading, carving, canoe or kayak making, etc. Topics vary based on community need and interest and will be identified each semester. Course may be repeated for credit with each new topic.

Note: Students will use wheel-throwing techniques, apply glazes, and help in firing all pieces. Held in the KuC Ceramics room.

Limit 8 students.
W – 6:30pm to 9:00pm – 1/24/18 to 3/7/18
SAT – 11:00am to 2:00pm – 1/24/18 to 3/7/18
No textbook required.
Students will pay $150.00 Pottery Fee
Tuition & Fees: $216.00 + Pottery Fee

APAR F150 KE2 1 cr
Introduction to Traditional Crafts: Qaspeq Making  Agnes McIntyre
CRN: 37753 amcintyr@alaska.edu

KuC Classroom Course: Introduction to traditional crafts such as basket weaving, birch bark basket-making, beading, carving, canoe or kayak making, etc. Topics vary based on community need and interest and will be identified each semester. Course may be repeated for credit with each new topic.

Note: Students provide all materials to make one qaspeq. Sewing machines are available for rent.

Limit 10 students.
F – 7:00pm to 9:00pm – 3/9/18 to 3/11/18
SAT – 9:30am to 5:30pm – 3/9/18 to 3/11/18
SUN – 12:00pm to 5:00pm – 3/9/18 to 3/11/18
No textbook required.
Tuition & Fees: $216.00

CHEMISTRY

CHEM F 103X UK1 4 cr (n)
Basic General Chemistry  Anshul Pandya
CRN: 36375 aapandya@alaska.edu
Audio Conference and Blackboard Course: Fundamentals of chemistry including historical and descriptive aspects as well as basic mathematical concepts. Fulfills the laboratory part of the natural science requirement and prepares the student for CHEM F105X.

Prerequisites: Placement in WRTG F111X or higher; placement in DEVM F105 or higher; or permission of instructor.

Limit 40 students.
T, TH – 6:50pm to 8:20pm – 1/16/18 to 5/4/18
Course Audio Conference Number: 1-866-832-7806
Student Code: 1086798#
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $864.00 + books + $250.00 Lab Fees

DEVELOPMENTAL ENGLISH and WRITING

See ENGLISH

DEVELOPMENTAL MATHEMATICS

See MATHEMATICS

EARLY CHILDHOOD EDUCATION

ECE F107 UK1 3 cr (s)
Child Development II: The Preschool and Primary Years  Jacqueline Tagaban
CRN: 35694 jctagaban@alaska.edu
Audio Conference and Blackboard Course: Foundation in development for the study of children ages 3-8, including developmental domains, theories, milestones, and cultural influences, including indigenous
and traditional practices. The emphasis is on helping students use their knowledge of child development to predict and promote optimal growth in children. Practical experiences, such as observations and laboratory participation, will be included.

**Recommended:** ECE F104X.

**Special Requirements:** Blackboard, Computer, Phone and E-mail.

**Limit 18 students.**

**T – 5:10pm to 6:40pm – 1/16/18 to 4/24/18**

Course Audio Conference Number: 1-866-832-7806

Student Code: 9498299#

Order your textbooks at www.uaf.bkstr.com

**Tuition & Fees:** $648.00 + books

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**ECE F170 UK1** 3 cr (s)

Practicum I Jacqueline Tagaban

CRN: 35724 jctagaban@alaska.edu

**Audio Conference and Blackboard Course:** A guided student teaching experience in working with a group of 0-8 year old children. Students apply skill in providing quality early care and education based on the knowledge of early childhood theories and approved practices. Assumes increasing responsibility for planning and lead teaching.

**Prerequisites:** ECE F101; ECE F104X; ECE F107; ECE F110; ECE F119; ECE F140; ECE F213; ECE F229.

**Special Requirements:** Blackboard, Computer, Phone and E-mail.

**Limit 6 students.**

**W – 3:30pm to 5:00pm – 1/17/18 to 4/25/18**

Course Audio Conference Number: 1-866-832-7806

Student Code: 9498299#

Order your textbooks at www.uaf.bkstr.com

**Tuition & Fees:** $648.00 + books

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**ECE F270 UK1** 3 cr

Practicum II Jacqueline Tagaban

CRN: 35747 jctagaban@alaska.edu

**Audio Conference and Blackboard Course:** An advanced guided field experience in working with a group of young children in a school or center. May include teaching in a team situation and working with families.

**Prerequisites:** ECE F170; Placement in WRTG F111X or higher.

**Special Requirements:** Blackboard, Computer, Phone and E-mail.

**Limit 6 students.**

**T – 5:10am to 6:40am – 1/16/18 to 4/26/18**

Course Audio Conference Number: 1-866-832-7806

Student Code: 9498299#

Order your textbooks at www.uaf.bkstr.com

**Tuition & Fees:** $648.00 + books

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**DEVELOPMENTAL ENGLISH, ENGLISH, and WRITING**

**DEVS F105 K01** 3 cr

Academic Reading for College Jody Drew

CRN: 37526 jldrew@alaska.edu

**KuC Classroom Course:** Strengthens academic and critical reading and literacy skills required for college-level courses. Emphasizes practice and transfer of reading and study skills that increase comprehension and retention of narrative and expository materials typically encountered in college courses, e.g. textbooks, websites, research articles, etc.

**Required:** Blackboard and Internet.

**Limit 20 students.**

**T, TH – 10:30am to 12:00pm – 1/16/18 to 4/30/18**

Order your textbooks at www.uaf.bkstr.com

**Tuition & Fees:** $648.00 + books
Introduction to College Writing

KuC Classroom Course: Intensive preparatory work in college writing skills for WRTG F111X, including research, writing and revising, and critical reading skills.

Prerequisites: C or better in WRTG F090; or appropriate placement test scores. See a KuC advisor for placement information.

Required: Blackboard and Internet.

Limit 20 students.

M, W – 9:00am to 11:00am – 1/16/18 to 4/30/18

Order your textbooks at www.uaf.bkstr.com

Tuition & Fees: $648.00 + books

Introduction to College Writing

KuC Classroom Course: An introduction to writing strategies and processes for reading and responding to rhetorical situations across a variety of public and academic contexts.

Prerequisites: Placement into WRTG F111X or equivalent.

Limit 20 students.

T, TH – 12:10pm to 1:40pm – 1/16/18 to 4/30/18

Order your textbooks at www.uaf.bkstr.com

Tuition & Fees: $648.00 + books

Introduction to College Writing

KuC Classroom Course: An introduction to what writing is and does and how people learn to do it in the humanities, with a focus on the disciplinary questions, methods, and reasoning that shape the genres and writing practices in the field.

Prerequisites: ENGL/WRTG 111X with minimum grade of C- or ENGL/WRTG 213X with minimum grade of C- or appropriate placement score.

Recommended: Sophomore standing.

Limit 20 students.

M, W – 10:30am to 12:00pm – 1/16/18 to 4/30/18

Order your textbooks at www.uaf.bkstr.com

Tuition & Fees: $648.00 + books

Introduction to Creative Writing

KuC Classroom Course: Forms and techniques of fiction, poetry and creative nonfiction for beginning students; discussion of students’ work in class and in individual conferences. Close study of the techniques of established writers.

Prerequisites: WRTG F111X or permission of instructor.

Limit 15 students.

M, W – 3:30pm to 5:00pm – 1/17/18 to 4/30/18

Order your textbooks at www.uaf.bkstr.com

Tuition & Fees: $648.00 + books

Introduction to Ethnobotany

KuC Classroom Course: Ethnobotanical research in mid latitude and tropical settings will be referenced where appropriate. Students will gain a basic understanding of plant biology and taxonomy; plants and ecosystem services; the use of native Alaska plants for food and medicines; the economics of innovative plant-based businesses; and the cultural and economic significance of plant use to other cultures worldwide.

Prerequisites: EBOT 100; or permission of instructor.

Special Requirements: Blackboard, Computer, E-mail, Phone, & Internet.

T – 5:30pm to 6:30pm – 1/23/18 to 5/1/18

Course: Audio Conference Number: 1-866-832-7806

Student Code: 1297018#

Materials provided by instructor.

Tuition & Fees: $216.00
Limit 15 students.
M, W – 5:15pm to 6:45pm – 1/17/18 to 5/2/18
Course: Audio Conference Number: 1-866-832-7806
Student Code: 1297018#
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $648.00 + books

EBOT F251 UK1 Applied Ethnobotany Spring
2 cr (a)
CRN: 35586
Istrecke@alaska.edu
Audio Conference and Blackboard Course: This is the
Spring section of a year-round course cycle consisting of
two non-sequential applied courses (fall and spring) that
explore the seasonally-appropriate cultural uses of
plants in a Native and non-native, mainly Alaskan,
context. Emphasis will be placed on the underlying
scientific aspects of harvesting and using plants.
Students will deepen their understanding of human-plant
relationships which will guide them into further studies in
ethnobotany and related disciplines.
Note: Students need camera, headset with mic and
computer with Windows OS.
Prerequisites: EBOT F100; or permission of instructor.
Special Requirements: Blackboard, Computer, E-mail,
Phone, and Internet.
Limit 15 students.
Alternate Saturdays– 9:00am to 12:00pm – 1/20/18 to
4/28/18
Course: Audio Conference Number: 1-866-832-7806
Student Code: 1297018#
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $432.00 + books

EBOT F393 UK1 Ethnomycology
3 cr (a)
CRN: 37570
Gipasternak@alaska.edu
Sveta Yamin-Pasternak
syamin@alaska.edu
Audio Conference and Blackboard Course: Scholarly
investigation of human beliefs and practices surrounding
mushrooms and other fungi is known as a study in
ethnomycology. Ethnomycology is a social science that
integrates perspectives of many different types of
researchers, including anthropologists, cultural
geographers, sociologists, art historians, linguists,
psychologists, and political scientists. It also reaches into
areas of life sciences and physical sciences, humanities,
and fine arts, as a number of practitioners in these fields
have explored connections between people and fungi.
This course examines the works of key contributors to
ethnomycology - the contributors whose ideas have
played an important role in establishing and developing
the field. The lecture and reading materials discuss the
roles of fungi in food, medicine, art, commerce,
recreation, spiritual life, and various utilitarian
applications. The course features examples of human-
fungi interactions from societies around the world,
including Alaska and other high latitude regions.
Prerequisites: ANTH F100; or EBOT F100; or
permission of instructor.
Special Requirements: Blackboard, Computer, E-mail,
Phone, and Internet.

Limit 25 students.
M – 6:45pm to 9:45pm – 1/16/18 to 5/5/18
Audio number provided by instructor.
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $648.00 + books

HEALTH

HLTH F107 K01 Nurse Aide Training
9 cr
CRN: 37459
mtweiss@alaska.edu
KuC Classroom Course with Skills Lab at Yuut:
Teaches basic nursing skills necessary to assist the
nurse and be an efficient health care team member.
Prerequisites: High school graduation or GED;
Accuplacer combine sentence skills and reading
comprehension total score of 110-139 and ALEKS test
score between 15-29; or permission of instructor.
Special Requirements: Blackboard and Internet.
Advisor approval required. Contact Jessica Glore
543-4559: jglore@alaska.edu
Limit 8 students.
M, T, W, TH – 1:50pm to 4:50pm – 1/16/18 to 4/30/18
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $1944.00 + $30.00 Supply Fee + books

HLTH F107 K02 Nurse Aide Training
9 cr
CRN: 37475
aklapproth2@gci.net
Yuut Classroom Course: Teaches basic nursing skills
necessary to assist the nurse and be an efficient health
care team member. Presents positive communication
skills while providing care of residents’ physical and
emotional needs in a variety of health care settings.
Prerequisites: High school graduation or GED;
Accuplacer combine sentence skills and reading
comprehension total score of 110-139 and ALEKS test with score between 15-29; or permission of instructor.

Special Requirements: Internet.

Closed cohort: Contact Jeremy Osbourne 543-0996

Limit 10 students.

M, T, W, TH – 8:00pm to 5:00pm – 1/16/18 to 4/30/18

Order your textbooks at www.uaf.bkstr.com

$60.00 Supply Fee

HLTH F107 KD1 (for dual credit H.S. students) 9 cr
Nurse Aide Training Mary Weiss
CRN: 37460 mtweiss@alaska.edu

Closed Cohort for H.S. Dual Credit Students
Advisor approval required. Contact Jessica Glore
543-4559: jlglore@alaska.edu

Limit 2 students.

Non-Medical Courses

M, T, W, TH – 1:15pm to 4:50pm – 1/16/18 to 4/30/18

Tuition & Fees: $1,944.00 + $30.00 Supply Fee + books

HEALTH – Asynchronous Delivery

KuC online courses are available through the UAF e-Learning department at http://elearning.uaf.edu 1-800-277-8060. Tuition and special fees apply.

Note: Courses are delivered asynchronous, on-line. Students must have computer access.

Special Requirements: Access to Blackboard and Blackboard Collaborate, Computer, E-Mail, and Internet.

Purchase books through UAF Bookstore
http:// www.uaf.bkstr.com

Phone: (907)474-7348 Toll Free: (888)280-8500

email: uaf@bkstr.com

Courses Start 1/16/18 and End 5/5/18

HLTH F100 X1 3 cr
Medical Terminology Shawn Russell
CRN: 34664 smrussell@alaska.edu

HLTH F100 X2 3 cr
Medical Terminology Jennifer Meyer
CRN: 34665 jameyer2@alaska.edu

HLTH F106 X1 3 cr (s)
Human Behavior in Health Care Shawn Russell
CRN: 34666 smrussell@alaska.edu

HLTH F110 X1 2 cr
Professional Skills for the Workplace Jennifer Meyer
CRN: 34667 jameyer2@alaska.edu

HLTH F116 X1 3 cr
Mathematics in Health Care Jennifer Meyer
CRN: 34668 jameyer2@alaska.edu

HLTH F118 X1 2 cr
Medical Law and Ethics BJ Aldrich
CRN: 34669 baldrich@alaska.edu

HLTH F130 X1 3 cr
Medical Office Technology Dallas Budden
CRN: 34670 dbudden@alaska.edu

HLTH F203 X1 3 cr
Science of Nutrition Jennifer Meyer
CRN: 34671 jameyer2@alaska.edu

HLTH F203 X2 3 cr
Science of Nutrition Jennifer Meyer
CRN: 34672 jameyer2@alaska.edu

HLTH F234 X1 4 cr
Administrative Procedures Jennifer Meyer
CRN: 34673 jameyer2@alaska.edu

HLTH F235 X1 4 cr
Medical Coding Shawn Russell
CRN: 34674 smrussell@alaska.edu

HLTH F237 X1 3 cr
Inpatient Health Care Reimbursement
CRN: 34675 Shawn Russell

HUMAN SERVICES

HUMS F117 KA1 3 cr
Math Skills for Human Services
CRN: 37491

Closed Cohort - HUMS AAS, Audio Conference:
Computation involving percentages, estimation, problem-solving, reading and creating graphs and tables, data organization and interpretation. Applications of computational skills will be emphasized. Cross-listed with ECE F117.

Note: Student must spend one week in intensive study at selected delivery site.

Limit 28 students.

TBA

Intensive in Bethel – TBA

Audio number provided by instructor.

Textbook provided by the instructor.

Tuition: Contact the instructor.

HUMS F205 KA1 3 cr
Group Counseling Robyn Henry
CRN: 37495 rmhenry@alaska.edu

Closed Cohort - HUMS AAS, Audio Conference:

Concepts and techniques of working in small groups, including establishing group goals, effective group interaction, termination and evaluation. Development of therapeutic group activities presented.

Note: Student must spend one week in intensive study at selected delivery site.

Limit 21 students.

TBA

Intensive in Bethel – TBA

Audio number provided by instructor.

Textbook provided by the instructor.

Tuition: Contact the instructor.

JUSTICE

JUST F110X KE1 3 cr (s)
Introduction to Justice
CRN: 37483 Staff

KuC Classroom Course: Survey of the structure and process of the agencies of criminal justice. Includes introduction to criminology, criminal law, police, courts and corrections.

Attributes: UAF GER Social Sciences Req

M, W – 5:10pm to 6:40pm – 1/16/18 to 4/30/18

Order your textbooks at www.uaf.bkstr.com

Tuition & Fees: $648.00 + books
DEVELOPMENTAL MATH and MATHEMATICS

DEVM F055 KA1  3 cr
Elementary Algebra  Kelechukwu Alu
CRN: 37470  kalu@alaska.edu
KuC Classroom Course: Topics include evaluation and simplifying algebraic expressions, polynomials, factoring, integer exponents, rational expressions, solutions to linear equations and equalities, quadratic equations and graphs of lines.
Prerequisites: DEV F054; ABUS F155; or appropriate placements scores. Prerequisite courses and/or placement exams must be taken within one calendar year prior to commencement of the course.
Special Requirements: Blackboard and Internet.
Limit 15 students.
T, TH – 3:30pm to 5:00pm – 1/16/18 to 4/30/18
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $648.00 + books

DEVM F065 KE1  2 cr
Mathematics Skills (Lab)  Nick Kwiek
CRN: 37552  nkwiek@alaska.edu
KuC Classroom Course: Designed to assist students in reviewing and reinforcing course concepts covered by DEV F054, DEV F055, DEV F062, DEV F105 and DEV F105N. Consists of instruction which may include lab instruction, individual student work or group work. May be repeated.Recommended for students who need more time and help to master the material in Developmental Math courses.
Prerequisites: Appropriate placement test scores.
Required: Blackboard and Internet.
Note: For on-campus students enrolled in DEV F054
UC1 CRN: 36271.
Limit 15 students.
M, W – 5:30pm to 6:40pm – 1/16/18 to 4/30/18
No textbook required.
Tuition & Fees: $432.00

DEVM F065 KE2  2 cr
Mathematics Skills (Lab)  Nick Kwiek
CRN: 37560  nkwiek@alaska.edu
KuC Classroom Course: Designed to assist students in reviewing and reinforcing course concepts covered by DEV F054, DEV F055, DEV F062, DEV F105 and DEV F105N. Consists of instruction which may include lab instruction, individual student work or group work. May be repeated. Recommended for students who need more time and help to master the material in Developmental Math courses.
Prerequisites: Appropriate placement test scores.
Note: For on-campus students enrolled in DEV F055
UK1 CRN: 36270.
Limit 15 students.
M, W – 6:50pm to 8:00pm – 1/16/18 to 4/30/18
No textbook required.
Tuition & Fees: $432.00

DEVM F065 KE3  1 cr
Mathematics Skills (Lab)  Nick Kwiek
CRN: 37562  nkwiek@alaska.edu
KuC Classroom Course: Designed to assist students in reviewing and reinforcing course concepts covered by DEV F054, DEV F055, DEV F062, DEV F105 and DEV F105N. Consists of instruction which may include lab instruction, individual student work or group work. May be repeated. Recommended for students who need more time and help to master the material in Developmental Math courses.
Prerequisites: Appropriate placement test scores.
Note: For on-campus students enrolled in DEV F105
UI1 CRN:
Limit 15 students.
T – 5:30pm to 6:40pm – 1/16/18 to 4/30/18
No textbook required.
Tuition & Fees: $216.00

DEVM F065 KE4  1 cr
Mathematics Skills (Lab)  Nick Kwiek
CRN: 37564  nkwiek@alaska.edu
KuC Classroom Course: Designed to assist students in reviewing and reinforcing course concepts covered by DEV F054, DEV F055, DEV F062, DEV F105 and DEV F105N. Consists of instruction which may include lab instruction, individual student work or group work. May be repeated. Recommended for students who need more time and help to master the material in Developmental Math courses.
Prerequisites: Appropriate placement test scores.
Note: For on-campus students enrolled in MATH F151
UI1 CRN: 35785.
Limit 15 students.
TH – 5:30pm to 6:40pm – 1/16/18 to 4/30/18
No textbook required.
Tuition & Fees: $216.00

MATH F212 KA1  3 cr (m)
Mathematics for Elementary School Teachers II  Caleb Jurkowski
cjurkowski@alaska.edu
CRN: 37487
LKSD Closed Cohort: A continuation of MATH F211.
Real number systems and subsystems, logic, informal geometry, metric system, probability and statistics. Emphasis on classroom methods.
Prerequisites: MATH F211.
Special Requirements: Blackboard Collaborative, Wed delivered. (Audioconference number provided by the instructor if used).
Note: For LKSD TEACH Closed Cohort.
Restrictions: Must be enrolled in Bachelor of Arts and Sciences or Bachelor of Arts.
Limit: 30 students
T, TH Lecture 4:15pm to 5:45pm, and W Lab 7:00 to 8:00 pm - 1/16/18 to 4/30/18
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $648.00 + books
PSYCHOLOGY

PSY F240 KA1 3 cr (s)
Psychology of Development  Diane McEachern
CRN: 37497  dmmceacher@alaska.edu

RHS Closed Cohort: The psychology of human development from conception to death. Critical emphasis on theory and research within the field of developmental psychology with the role of culture as an influencing factor.

Prerequisites: PSY F101X or permission of instructor.

TBA

Intensive in Bethel
Textbook provided by the instructor.
Tuition: Contact the instructor.

RURAL HUMAN SERVICES

RHS F275 KA1 2 cr (a)
Introduction to Recovery and Mental Illness  Robyn Henry
CRN: 37488  rmhenry@alaska.edu

RHS Closed Cohort: Overview of mental illness and recovery issues. Emphasis on issues for practitioners in small, rural communities in Alaska.

Prerequisites: RHS F150 or instructor permission.

Note: Student must spend one week in intensive study at selected delivery site.

Limit 15 students.

Intensive in Bethel
TBA
Textbook provided by the instructor.
Tuition: Contact the instructor.

RHS F275 KA2 2 cr (a)
Introduction to Recovery and Mental Illness  Diane McEachern
CRN: 37489  dmmceacher@alaska.edu

RHS Closed Cohort: Overview of mental illness and recovery issues. Emphasis on issues for practitioners in small, rural communities in Alaska.

Prerequisites: RHS F150 or instructor permission.

Note: Student must spend one week in intensive study at selected delivery site.

Limit 15 students.

Intensive in Bethel
TBA
Textbook provided by the instructor.
Tuition: Contact the instructor.

RHS F285 KA1 2 cr (a)
Case Management  Diane McEachern
CRN: 37490  dmmceacher@alaska.edu

RHS Closed Cohort: Identification and discussion of issues, components, procedures, responsibilities, skills and processes for case management in rural settings with diverse populations. Emphasis on case management processes unique to rural and village Alaska and to the fields of mental health, addictions and interpersonal violence, Oral and written communication skills essential to effective case management explored. Student must be willing and able to work independently outside the classroom and in the community.

Note: Student must spend one week in intensive study at selected delivery site.

Limit 28 students.

Intensive in Bethel
TBA
Textbook provided by the instructor.
Tuition: Contact the instructor.

TRIBAL MANAGEMENT

TM F199 UK1 3 cr (a)
Tribal Management Practicum I  Kevin Illingworth
CRN: 36273  kmillingworth@alaska.edu

Audio Conference Course: Professional and personal development while working in a rural service organization. Emphasis on developing the understanding and skills necessary for delivery of rural services. Course is guided by an academic advisor. Student must be willing and able to work independently outside the classroom and in the community.

Prerequisites: Must be familiar with computer and related word processing and spreadsheet programs.

Special Requirements: Must be familiar with computer and related word processing and spreadsheet programs.

Note: This course is combined with TM F199 UI1 CRN: 36272.
Limit 20 students.

Time to be arranged – 1/16/18 to 4/30/18
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $648.00 + books

TM F201 UK1 3 cr (a)
Tribal Government in Alaska II  Kevin Illingworth
CRN: 36253  kmillingworth@alaska.edu


Prerequisites: Must be familiar with computer and related word processing and spreadsheet programs.

Special Requirements: Must be familiar with computer and related word processing and spreadsheet programs.

Note: This course is combined with TM F201 UI1 CRN: 36252.
Limit 20 students.

T, TH – 3:00pm to 5:00pm – 1/16/18 to 4/8/18
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $648.00 + books

TM F205 UK1 3 cr (a)
Managing Tribal Governments II  Carrie Stevens
CRN: 36259  cmstevens@alaska.edu

Audio Conference Course: Advanced tools and methods for the management and oversight of tribal government programs and organizations. Student evaluation includes how well the student affects changes in tribal operations and tribal management.

Prerequisites: TM F105. Must be familiar with computer and related word processing and spreadsheet programs.

Special Requirements: Must be familiar with computer and related word processing and spreadsheet programs.

Note: This course is combined with TM F205 UI1 CRN: 36258.
Limit 20 students.
M, W – 3:00pm to 5:00pm – 1/16/18 to 4/30/18
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $648.00 + books

NONC F001 K01
Freshman Orientation          Agnes McIntyre
CRN: 37674 amintyr@alaska.edu
Asynchronous Online Course: Freshman orientation is required for all new on campus freshman.
1/10 to 1/14 – in person at KuC

NONC F002 K01
Online Student Success Course Casie Stockdale
CRN: 37850 castockdale@alaska.edu
Asynchronous Online Course: Provides an orientation to Blackboard. Required for L2L students during orientation in the Wade Lab. Some KuC instructors require completion of this course.
No Cost

TM F299 UK1
3 cr (a)
Tribal Management Practicum II Kevin Illingworth
CRN: 36279 kmillingworth@alaska.edu
Audio Conference Course: Professional and personal development while working in a rural service organization. Emphasis on developing the understanding and skills necessary for delivery of rural services. Course is guided by an academic advisor. Student must be willing and able to work independently outside the classroom and in the community.
Prerequisites: Must be familiar with computer and related word processing and spreadsheet programs.
Special Requirements: Blackboard and Internet.
Note: This course is combined with TM F299 UI
CRN: 36277.
Limit 20 students.
Time to be arranged – 1/16/18 to 4/30/18
Course Audio Conference Number: 1-866-832-7806
Student Code: 1121734#
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $648.00 + books

YUP'IK
YUP F102 X K01
5 cr (h,a)
Elementary Central Yup'ik Eskimo Sally Samson
CRN: 37502 spsamson@alaska.edu
KuC Classroom Course: Introduction to Central Yup'ik, the language of the Yukon and Kuskokwim deltas and Bristol Bay. Open to both speakers and non-speakers. For speakers the course provides literacy and grammatical analysis. For others, it provides a framework for learning to speak, read and write the language. Consideration given to dialect differences.
Limit 18 students.
Required: Blackboard and Internet
M, W– 1:50pm to 3:20pm – 1/16/18 to 4/30/18
T, TH – 1:50pm to 2:50pm – 1/16/18 to 4/30/18
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $1,050.00 + books

NONC F001 K01
Freshman Orientation          Agnes McIntyre
CRN: 37674 amintyr@alaska.edu
Asynchronous Online Course: Freshman orientation is required for all new on campus freshman.
1/10 to 1/14 – in person at KuC

NONC F002 K01
Online Student Success Course Casie Stockdale
CRN: 37850 castockdale@alaska.edu
Asynchronous Online Course: Provides an orientation to Blackboard. Required for L2L students during orientation in the Wade Lab. Some KuC instructors require completion of this course.
No Cost

YUP F104 UK1
3 cr (a)
Conversational Central Yup'ik Sally Samson
CRN: 35756 spsamson@alaska.edu
Audio Conference and Blackboard Course: Entry-level course to learn to speak and understand Yup'ik Eskimo. Focus on communication in everyday situations.
Prerequisites: YUP F103; or permission of instructor.
Limit 18 students.
T, TH – 6:50pm to 8:20pm – 1/16/18 to 4/30/18
Course Audio Conference Number: 1-866-832-7806
Student Code: 9755743#
Order your textbooks at www.uaf.bkstr.com
Tuition & Fees: $648.00 + books
Financial Aid Information: Students who plan in advance can find many ways to help pay for college. The first step to financial assistance is to file the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. You may be eligible for up to $5,920.00 in Pell Grants for the year 2018-18. In addition, filling out the FAFSA is a requirement for many other scholarships and grants. The FAFSA is best filed as soon as possible after Oct 1st. Deadlines for some scholarships (such as UA Foundation) are as early as Feb 15.

FAFSA Eligibility Requirements:
- Have a High School Diploma or GED.
- Be a US citizen or eligible non-citizen.
- Register for Selective Service (males only, ages 18-25).
- Have a valid social security number.
- Be enrolled/admitted into a degree program.

Tips for Filing the FAFSA:
- Use your full legal name.
- The University of Alaska Fairbanks/KuC school code is 001063.
- Transfer your IRS tax data using the IRS data retrieval tool if possible.
- Respond to notices from the US Department of Education or your college asking for additional information. Your awards will not be processed until you have responded.

Tips about Fee Payment:
Students are financially responsible for all courses they enroll in and should have a financial plan before they register. Avoid late fees by paying for your classes by the fee payment deadline even if your financial aid has not posted. See your Financial Aid Coordinator if you need help.

Make a plan to help pay for college!
There are excellent scholarship opportunities for students in the State of Alaska and within the Yukon-Kuskokwim Delta Region.
Contact the Financial Aid Coordinator 907-543-4563 or Student Services at 543-4500 to receive a list of scholarship opportunities. Additional information is also available on the KuC Website: www.uaf.edu/bethel

REMEMBER:
You must apply for FAFSA every year!

 Scholarship Deadlines Spring Semester 2018

<table>
<thead>
<tr>
<th>Name</th>
<th>Deadline</th>
<th>Website</th>
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</thead>
<tbody>
<tr>
<td>AVCP</td>
<td>1-Dec</td>
<td><a href="http://www.avcp.org">www.avcp.org</a></td>
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<tr>
<td>Calista Education and Culture</td>
<td>1-Dec</td>
<td><a href="http://www.calistaeducation.org">www.calistaeducation.org</a></td>
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<tr>
<td>CVRF</td>
<td>2-Dec</td>
<td><a href="http://www.coastalvillages.org">www.coastalvillages.org</a></td>
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<td>YDFDA</td>
<td>15-Dec</td>
<td><a href="http://www.ydfda.org">www.ydfda.org</a></td>
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<td>ONC</td>
<td>30-Jan</td>
<td><a href="http://www.nativecouncil.org">www.nativecouncil.org</a></td>
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<td>VFW Ladies Auxiliary</td>
<td>1-Feb</td>
<td><a href="http://www.bethelvw.org">www.bethelvw.org</a></td>
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<tr>
<td>Bethel Native Corporation</td>
<td>15-Feb</td>
<td><a href="http://www.bethelnativecorp.org">www.bethelnativecorp.org</a></td>
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<tr>
<td>Kuskokwim Art Guild</td>
<td>15-Feb</td>
<td><a href="http://www.bethel.uaf.edu/student_services/fin-aid.shtml">http://www.bethel.uaf.edu/student_services/fin-aid.shtml</a></td>
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<tr>
<td>AVCP Regional Housing Authority</td>
<td></td>
<td><a href="http://www.avcphousing.org">www.avcphousing.org</a></td>
</tr>
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Online Resources
www.fafsa.ed.gov
www.fastweb.com
www.collegescholarships.com
www.collegeexpress.com
www.collegenet.com
### KuC Spring 2018 ON-CAMPUS & DISTANCE DELIVERED DAILY SCHEDULE

<table>
<thead>
<tr>
<th>Start</th>
<th>End</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
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<td>10:30 am</td>
<td>12:00 pm</td>
<td>WRTG F110 K01</td>
<td>DEVS F105 K01</td>
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<td>DEV F055 KA1</td>
<td>ECE F170 UK1</td>
<td>ECE F270 UK1</td>
<td>DEV F055 KA1</td>
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<td>ECE F107 UK1</td>
<td>JUST F110X KE1</td>
<td>ECE F210 UK1</td>
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<td>DEV F065 KE3</td>
<td>DEV F065 KE1</td>
<td>DEV F065 KE4</td>
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<td>9:00 pm</td>
<td></td>
<td>APAR F150 KE1</td>
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**Boldface** = Distance Delivered course  
**Italics** = Weekend/Intensive Courses

Classes to be announced:

**TM F199 UK1**  **TM F299 UK1**  **EBOT F251 UK1** – Alternate Saturdays  
APAR F150 KE2 – 3/19/18 to 3/11/18

RHS and other closed cohort courses are not listed on the daily schedule:

**HUMS F117 KA1**  **HUMS F205 KA1**  **PSY F240 KA1**  
RHS F275 KA1/KA2  RHS F285 KA1

**LKSD Closed Cohorts** – **MATH F212 KA1** – **WRTG F110 KA1**

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Find additional courses:

- The CRCD Cross Regional Schedule: [www.uaf.edu/rural](http://www.uaf.edu/rural)
- E-Learning Distance Education Web Courses: [www.elearning.uaf.edu](http://www.elearning.uaf.edu)
- University of Alaska Course Schedule at [https://uaonline.alaska.edu](https://uaonline.alaska.edu)
- KuC Continuing Education offerings, 907 543-4515
- KuC courses are added all the time, 907 543-4500
Once a student is registered with several student support platforms: Blackboard, UA Enterprise Directory (EDIR), and others. The user ID activated in ELMO is used for logging into many UA Services: Gmail, Google Apps@UA, UAF University Accounts. Contact the UAF Bookstore in Fairbanks 907-474-7348 or via email at uaf@bkstr.com. Credit card or full payment of books is required.

http://www.bkstr.com/alaskafairbanksstore/home

University Accounts: Use ELMO (Easy Login Maintenance Option) to find and authorize your UA username, student number, or reset forgotten passwords. Below are abbreviated instructions. Detailed instructions can be printed at the ELMO website.

Go to https://elmo.alaska.edu

1. New students, select option 3. Inactive or returning students, select option 1, 2, or 3. Click GO ELMO.
2. Depending on which option you selected, ELMO will ask you some questions to validate and activate your account. Click Confirm. You will also be asked to select a “security setting” for future account maintenance. Read the choices carefully and choose the one best for you: standard, custom, or maximum. Select apply or OK.
3. Your username will be displayed on the next page and you can activate your password by filling in the New Password box. In choosing a password, the UA Technology Department requires at least 8 characters including at least one number and uppercase letter or character.
4. Click Set Password
5. Allow several minutes for your username and password to be established then hit the Ctrl-Alt-Del keys to log out.
6. Be sure to keep your passwords in a safe place!

Note: Directory or confidentiality holds on your records will prohibit you from using ELMO. Contact your local UA registrar for assistance.

Your UA Username is “generally” your first initial, followed by your middle initial (if you have one), your last name and possibly a number to guarantee uniqueness. Example: tsturkey8

Your UA Student ID Number is a unique, 8 digit student number that is used to identify your student records. Example: 30000000

The user ID activated in ELMO is used for logging into many UA Services: Gmail, Google Apps@UA, UAF Blackboard, UA Enterprise Directory (EDIR), and others. Once a student is registered, he/she should become familiar with several student support platforms:

Activate your University of Alaska (Google) gmail http://www.alaska.edu/google
Click on the Mail icon and enter your UA username and password (set up in ELMO). The address consists of your username@alaska.edu. Example: tsturkey8@alaska.edu

Students should forward their university mail to the email account they check the most.

UA Online https://uaonline.alaska.edu
This portal provides access to register, view student schedules, grades, transcripts, billing, and other services.

Detailed instructions for using UAOnline are found at https://uaonline.alaska.edu.

Blackboard (Bb) https://classes.alaska.edu
Blackboard allows students to download class syllabi, assignments and participate in discussion rooms. Use your username and password set up in ELMO to log in. Your instructor will advise you if Bb is used. Firefox Browser is recommended: http://getfirefox.com.

Blackboard Collaborate (COLL) allows for sharing of two-way audio, program applications and graphics. It is accessed through the UAF Blackboard Course site. Load the Collaborate software on your computer well in advance of the course start date:

http://www.blackboard.com/platforms/collaborate/support/support-for-blackboard-collaborate.aspx. Select “First Time Users” and work through the instructions. Be sure to test the audio path on your headset. A computer headset with microphone can be ordered with your books.

Computer and Technology Assistance:
- UAF Office of Technologies: 1-800-478-8226, helpdesk@alaska.edu and www.alaska.edu/oit or kuc-helpdesk@alaska.edu
- KuC: 1-800-478-5822, kuc-helpdesk@alaska.edu

KuC Computer Lab Access:
- Students enrolled in KuC or UA courses may use the KuC computer labs; hours vary and are posted.
- Students taking Blackboard Collaborate courses in the computer lab need to bring their own headsets. Headsets are not available for loan.
- Students taking Distance Delivered courses should practice logging in prior to the course start date.

TO-DOs BEFORE YOUR CLASSES BEGIN
Double check the section number and the delivery method to ensure you are in the right class!

Order your books:
Contact the UAF Bookstore in Fairbanks 907-474-7348 or via email at uaf@bkstr.com. Credit card or full payment of books is required.

http://www.bkstr.com/alaskafairbanksstore/home

University Accounts: Use ELMO (Easy Login Maintenance Option) to find and authorize your UA username, student number, or reset forgotten passwords. Below are abbreviated instructions. Detailed instructions can be printed at the ELMO website.

Go to https://elmo.alaska.edu
1. New students, select option 3. Inactive or returning students, select option 1, 2, or 3. Click GO ELMO.
2. Depending on which option you selected, ELMO will ask you some questions to validate and activate your account. Click Confirm. You will also be asked to select a “security setting” for future account maintenance. Read the choices carefully and choose the one best for you: standard, custom, or maximum. Select apply or OK.
3. Your username will be displayed on the next page and you can activate your password by filling in the New Password box. In choosing a password, the UA Technology Department requires at least 8 characters including at least one number and uppercase letter or character.
4. Click Set Password
5. Allow several minutes for your username and password to be established then hit the Ctrl-Alt-Del keys to log out.
6. Be sure to keep your passwords in a safe place!

Note: Directory or confidentiality holds on your records will prohibit you from using ELMO. Contact your local UA registrar for assistance.

Your UA Username is “generally” your first initial, followed by your middle initial (if you have one), your last name and possibly a number to guarantee uniqueness. Example: tsturkey8

Your UA Student ID Number is a unique, 8 digit student number that is used to identify your student records. Example: 30000000

The user ID activated in ELMO is used for logging into many UA Services: Gmail, Google Apps@UA, UAF Blackboard, UA Enterprise Directory (EDIR), and others. Once a student is registered, he/she should become familiar with several student support platforms:

Activate your University of Alaska (Google) gmail http://www.alaska.edu/google
Click on the Mail icon and enter your UA username and password (set up in ELMO). The address consists of your username@alaska.edu. Example: tsturkey8@alaska.edu

Students should forward their university mail to the email account they check the most.

UA Online https://uaonline.alaska.edu
This portal provides access to register, view student schedules, grades, transcripts, billing, and other services.

Detailed instructions for using UAOnline are found at https://uaonline.alaska.edu.

Blackboard (Bb) https://classes.alaska.edu
Blackboard allows students to download class syllabi, assignments and participate in discussion rooms. Use your username and password set up in ELMO to log in. Your instructor will advise you if Bb is used. Firefox Browser is recommended: http://getfirefox.com.

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AUDIO CONFERENCE COURSES:

Look up your audio conference numbers:

CRCD Audio Conference Numbers:  www.uaf.edu/rural
KuC Audio conference numbers:  www.uaf.edu/bethel

IMPORTANT: Bethel students who wish to take their distance delivered course at KuC must make a room reservation well in advance of the course start date: mttwito@alaska.edu, 543-4584, room 127. Village students traveling to Bethel should call 48 hours in advance to inquire about possible classroom space.

Audio conference hints:
Dial into your course using the 1-800 number five minutes before the course is to start. A telephone with a mute button is required. Skype, cell, or battery phones are discouraged and cause echoes, interference or disconnect from the conference.

KuC Room Arrangements will be posted on the upfront board the day courses start.

KuC Computer Access:
To find your computer User name/password please use ELMO on any computer inside KuC.

- Type ELMO in the Username box.
- Type the word “password” in the password box.
- Follow the online prompts.

KuC Distance Delivered Course Support:
Throughout the semester, the Distance Education Department provides technical support for both students and faculty involved in distance delivered, audio conference, video conference and e-Learning courses.

- Fax room 109A and photo copy services 125B are available
- Evening support is available at the front desk weekdays, Mon – Thurs. until closing at 9pm
- For test monitoring & room reservations, contact Mary Twito, Admin. Assistant, 907-543-4584, mttwito@alaska.edu, Rm. 127

UNIQUE DEGREES THROUGH KuC!

Elitelta Naunranek Ethnobotany Certificate

The Ethnobotany Certificate Program examines traditional knowledge and uses for native plants by indigenous peoples. It provides students with an exciting stepping stone to the Associate of Science Degree and highlights an important feature of the Yup’ik subsistence lifestyle.

Faculty: Rose Meier, rameier@alaska.edu

Yupiit Nakmiin Qaneryaraat Piciraraat-Illu
Yup’ik Language and Culture Baccalaureate Program

The program is Yupiit Nakmiin Qaneryaraat Piciraraat-Illu. It strives to reinforce a Yup’ik identity, prepares students for success in the world, and leads to acceptance at home. It is based on a philosophy that a strong command of the Yup’ik language leads to a complete understanding of the Yup’ik way of life, the world around us and our place in it. Students are encouraged to complete a minor in Education or Alaska Native and Rural Development.

Faculty: Sally Samson, spsamson@alaska.edu
Disability Services:
UAF is committed to equal access for students with disabilities. Students experiencing a disability should contact the Disability Services Office, 208 Whitaker Building, by phone at (907)474-5655, or on the website: www.uaf.edu/disability/.

Accommodations are determined through an interactive process that includes the completed application, documentation of the disability and essential requirements of the course. Academic accommodations are free of charge and available to eligible students enrolled for at least one credit. Accessible living accommodations are available to eligible individuals through the Residence Life program.

Information Release and FERPA:
Access to records: Under the Family Education Rights and Privacy Act of 1974 (FERPA), you are entitled, as a UAF student, to review your records. Except for directory information, no personally identifiable information is disclosed to agencies outside UAF without the written permission of the student. Records are made available for legitimate UAF professional use on a need to know basis.

Directory Information: UAF may release certain directory information to the public on a routine basis unless a student requests, in writing, that the university not release it. Forms to request that directory information not be released are available. Please check with your local campus if you would like to request this. No directory information will be released until the last day of late registration. Any requests to withhold directory information will continue until a student provides permission, in writing, for the University to release such. After that, information will be released when appropriate.

The following information is designated as Directory Information by the University:
- Names of students
- Dates of attendance at the university
- Program/major field(s) of study
- Degrees and certificates received and dates received
- Participation in officially recognized university activities
- Academic and co-curricular awards, honors, and scholarships received and dates received.
- Weight and height of students on athletic teams
- Students’ electronic mail addresses
- Hometown, city and state

Honors & Scholarships: Names of students receiving awards or appearing on the UAF dean’s list and chancellor’s list are released to the media unless a written request not to do so has been received by the Office of University Relations (UAF), by five working days after the end of the semester in which the honors have been earned.

No other information from a student’s educational record will be disclosed to anyone outside the institution without the written consent of the student. The only exceptions are to personnel within the institution on a need to know basis, officials of other institutions in which a student seeks to enroll, in compliance with judicial order, to persons in an emergency in order to protect the health or safety of the student or other persons, or as otherwise permitted under FERPA.

Student Code of Conduct:
UAF students are subject to the Student Code of Conduct. In accordance with board of regents policy 09.02.01, UAF will maintain an academic environment in which freedom to teach, conduct research, learn, and administer the university is protected. Students will enjoy maximum benefit from this environment by accepting responsibility for their role in the academic community. The principles of the student code are designed to encourage communication, foster academic integrity and defend freedoms of inquiry, discussion and expression across the university community.

UAF requires students to conduct themselves honestly and responsibly, and to respect the rights of others. Conduct that unreasonably interferes with the learning environment or violates the rights of others is prohibited. Students and student organizations are responsible for ensuring that they and their guests comply with the code while on property owned or controlled by the university or at activities authorized by the university.

The university may initiate disciplinary action and impose disciplinary sanctions against any student or student organization found responsible for committing, attempting to commit or intentionally assisting in the commission of any of the following prohibited forms of conduct:
- Damage or destruction of property; theft of property or services
- Harassment; endangerment, assault or infliction of physical harm; disruptive or obstructive actions
- Misuse of firearms, explosives, weapons, dangerous devices or dangerous chemicals
- Failure to comply with university directives
- Misuse of alcohol or other intoxicants or drugs
- Violation of published university policies, regulations, rules or procedures
- Any other actions that result in unreasonable interference with the learning environment or the rights of others.

Honesty is a primary responsibility of yours and every other UAF student. Students will not collaborate on any quizzes or exams that contribute to their grade in a course. Students will not represent the work of others as their own. (Attribute and cite sources in your assignments). This list is not intended to define prohibited conduct in exhaustive terms but rather offers examples as guidelines for acceptable and unacceptable behavior.

For additional information about Student Code of Conduct, contact the Dean of Student Affairs http://www.alaska.edu/bor or contact your local campus.

KuC Academic Calendar for Spring Semester 2018:

**October**
30 Spring 2018 course list available at UAOnline

**November**
1 Undergraduate Application for Admission Deadline for Spring 2018
13 Spring Registration Opens for Degree-Seeking Students
20 Spring Registration Opens for Non-Degree Seeking Students

**December**
23-01/2 Campus Closed for winter break

**January**
3 Campus reopens for Spring 2018 Registration
10 Learning-to-Learn-Camp
14 Sackett Hall Opens for All Students
15 Alaska Civil Rights Day (campus closed)
16 First day of instruction
26 Last day to add classes, late registration
    Last day to drop with 100% refund of tuition & materials fee
29 Deadline for fee payment. Late fee applied after this date

**February**
5 Assessment (4th week ESP students) for Semester Courses
15 Last day to apply for spring 2018 Graduation
    Last day to apply for UA Foundation & privately funded scholarships
26 Early progress reports due

**March**
12-16 Spring Break (No Classes)
16 University Holiday (most offices closed)
30 Last day for student/faculty initiated withdrawals

**April**
2 Registration and fee payments opens for fall 2018 semester
    Assessment (12th week ESP students) for Semester Courses

**May**
1-5 Final Exams
3 KuC Graduation
4 Sackett Hall Closes at Noon
9 Deadline for Faculty to Post Final Grades, noon

**Please Note:** Calendar dates are subject to change without notice

**FREQUENTLY CALLED NUMBERS:**

**Campuses:**
- Bristol Bay Campus 1-800-478-5109
- Chukchi Campus 1-800-478-3402
- eLearning & Distance Education 1-800-277-8060
- College of Rural and Community Development (CRCD) www.uaf.edu/rural, 1-866-478-2721
- Interior Alaska Campus 1-888-474-5207
- Kuskokwim Campus 1-800-478-5822
- Northwest Campus 1-800-478-2202

**Course Resources:**
- Kuskokwim Consortium Library
  - Villages: 1-800-478-5822, ext. 544
  - Bethel: 543-4544, 4517, 4571
- Kuskokwim Campus Learning Assistance Center
  - Villages: 1-800-478-5822, ext. 593
  - Bethel: 543-4593
- Hooper Bay Learning Center
  1-855-889-3948
- Rasmuson Library – Off Campus Library Services (Fairbanks) http://library.uaf.edu
- Math Hotline - (Fairbanks)
  1-800-UAF-MATH or 866-823-6284
- Office of Technology and Blackboard Support
  907-450-8300 or 1-800-478-8226
  www.classes.uaf.edu, helpdesk@alaska.edu
- Writing Center - Fairbanks
  For students in distance delivered courses
  1. Call for appointment at 1-907-474-5315
  2. At scheduled appointment time, fax your paper to 1-800-478-5246.
  www.alaska.edu/english/studentresources/writing
  Cindy Andrecheck 543-4573; crandrecheck@alaska.edu

**The University of Alaska is an affirmative action/equal opportunity employer and educational institution.**

**The University of Alaska is accredited by the Northwest Commission on Colleges and Universities.**
REGISTRATION FORM

NAME: _______________________________  UA ID (or SSN): _______________________

Please print (Last) (First) (MI)

Previous names used at the University of Alaska: ______________________________________

SEMESTER OF ENROLLMENT: Year 20 ___  Fall  Spring  Summer  Date of Birth (MM/DD/YYYY): ______________________

CURRENT MAILING ADDRESS:

City: ___________________________  State: __________  Zip: __________

Phone: ____________________________  Cell Phone: ____________________________

Email Address: _________________________________

DEMOGRAPHIC INFORMATION:
Your response helps us better serve students and impacts UAF's eligibility for some funding sources. See reverse side for information and codes.

Sex:  Male  Female  Prefer not to answer
Ethnicity:  Hispanic or Latino  Not Hispanic or Latino
Race: ____________________________  Vet/Military Status: ______________________

US Citizen?  Yes  No  If no, Nation of birth: ____________________________  Nation of citizenship: ______________________

Visa Type: ________________________  Permanent Resident?  Yes  No

For instructions on withholding directory information, please see INFORMATION RELEASE on reverse side.

PRIOR EDUCATION INFORMATION

Did you graduate from high school?  Yes  No

Graduation date (MM/DD/Year): ____________________________  Name of high school: ____________________________

High School location: ____________________________

No  If NO, did you complete the GED?  Yes  No

Date GED completed? (MM/DD/Year): ____________________________  Location of GED (state): ____________________________

COURSE INFORMATION (Complete all information requested below. Refer to the class schedule on UAOnline for course information)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Dept.</th>
<th>Course Number</th>
<th>Section</th>
<th>Course Title</th>
<th># of Credits</th>
<th>&quot;Yes&quot; if Audit</th>
<th>Instructor Signature (required after last day of late registration)</th>
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I understand I am responsible for all applicable UAF academic regulations, tuition and fees whether or not I successfully complete the course or courses in which I am enrolling. The university may drop me for non-payment.

I promise to pay attorney's fees and other reasonable collection costs necessary for the collection of any amounts owed UA. If I do not pay, the university may take my Permanent Fund Dividend under Alaska Statutes 14.40.251 and 43.23.073.

Student's Signature ____________________________  Date: ____________________________

Advisor's Signature (for degree-seeking students only): ____________________________  Date: ____________________________

Processed By: ____________________________  Date: ____________________________

Office use only

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TO SUBMIT THIS FORM:
Submit in person or transmit to your campus:
Fairbanks Campus
Email: registrar@uaf.edu
Community and Technical College
Email: uaf-ctc@alaska.edu
CRCD Fairbanks Office
Fax: 907-474-4580

Bristol Bay Campus
Fax: 907-842-5692
Chukchi Campus
Fax: 907-442-2222
Interior Alaska Campus
Fax: 907-474-5208
Kuskokwim Campus
Fax: 907-543-4527
Northwest Campus
Fax: 907-443-5602

1 RACE*
Code Description
AA Alaska Aleut
AE Alaska Eskimo, Other/Unspecified
AH Alaska Indian, Haida
AI Alaska Indian, Other/Unspecified
AK Alaska Indian, Tlingit
AM Alaska Indian, Tsimshian
AN Alaska Native, Other/Unspecified
AQ Alaska Eskimo, Inupiaq
AS Alaska Native, Southeast
AT Alaska Indian, Athabascan
AY Alaska Eskimo, Yup'ik
BL Black, Non-Hispanic
IN American Indian (Not Alaska Native)
NH Native Hawaiian or Other Pacific Islander
SI Asian
UN Unspecified
WH White
* Requested for compliance with Title IV of the Civil Rights Act of 1964.

3 INFORMATION RELEASE
FERPA
The Office of Admissions and the Registrar is responsible for keeping student education records. The full copy of the university's policies regarding access to student records under the Family Educational Rights and Privacy Act of 1974 (FERPA) are available at www.alaska.edu/studentservices/ferpa/.

Directory Information
The university may release certain directory information to the public on a routine basis unless a student requests, in writing, that the university not release it. Forms to request that directory information not be released are available in the Office of Admissions and the Registrar.
No directory information will be released until the last day of late registration. Any request to withhold directory information will continue until a student provides permission, in writing, for the university to release such. After that, information will be released when appropriate. The names of students who have requested their directory information be withheld will not appear in the published university chancellor's and dean's lists.

The following is considered directory information:
1. Name
2. Email address
3. Home city and state
4. Weight and height of students on athletic teams
5. Dates of attendance at UAF
6. Program/major field(s) of study
7. Degrees and certificates received, including dates
8. Participation in officially recognized university activities
9. Academic and co-curricular honors, awards and scholarships received, including dates

4 LATE PAYMENT/REINSTATEMENT FEES
An additional $100 fee will be added to accounts which are not paid by the withdrawal deadline. The university may drop you for non-payment.
For more information about fees, contact the Office of the Bursar at 907-474-7384.