RECOMMENDATION FORM FOR THE PEER MENTOR POSITION
Department of Residence Life, First Year Experience Program

APPLICANT INFORMATION
The person named below has applied for a Peer Mentor position with Residence Life at the University of Alaska Fairbanks. We would appreciate your candid evaluation of the applicant’s ability to carry out the responsibilities of a UAF Peer Mentor in our First Year Experience Program. We have provided you with a reference form on the back of this page.

Applicant’s Name: ________________________________________________________________

(Please Print or Type First and Last Name of APPLICATION)

How long have you known the applicant? ____________________________________________

In what capacity have you known the applicant? ______________________________________

RECOMMENDER INFORMATION

Recommender’s Name and Title: ___________________________________________________

(Print or Type YOUR First and Last Name)

Contact Information: ______________________________________________________________

(Phone Number, Email Address)

Signature: ___________________________ Date: _________________________________

May we contact you if we have any clarifying questions about this candidate? ☐ Yes ☐ No

PEER MENTOR POSITION DESCRIPTION

A Peer Mentor is a student member of the Department of Residence Life. S/he is responsible for working closely with Resident Assistant (RA) staff and students in develop and maintaining a residential community that promotes student development and academic success. The Peer Mentor will serve as an academic resource and tutor to first-year students. The position carries part-time, live-in responsibilities throughout the academic year.

Duties and Responsibilities of a Peer Mentor:

• Work with a diverse group of up to 50 students
• Role model positive social interaction within the residence hall community
• Assist and advise students with academic, personal and social concerns
• Design and implement monthly educational programs in conjunction with other mentors and RA staff
• Connect and refer residents to resources on campus and in the Fairbanks community
• Participate in staff trainings, bi-weekly staff meetings, and Nanook Traditions/large campus events
• Facilitate study hall on weekly rotation and host individual tutoring hours
• Complete administrative tasks (i.e. data entry) as well as non-routine projects (i.e. creating videos)
• Perform other duties as assigned (i.e. assist with Rev-It-Up, UAF’s Move-in Day for first-year students)
SUMMARY OF EVALUATION
Please use the information provided about the Peer Mentor position to complete the chart below. Check the box which indicates your evaluation of the applicant’s promise as a successful Peer Mentor, in comparison with others of similar age and experience.

<table>
<thead>
<tr>
<th>Below Average</th>
<th>Average</th>
<th>Above Average</th>
<th>Outstanding</th>
<th>Exceptional</th>
<th>No Basis for Judgment</th>
</tr>
</thead>
</table>
1. Academic Performance
2. Knowledge
3. Intellectual Ability
4. Imagination/ Creativity
5. Oral and Written Expression
6. Professional Accomplishments
7. Initiative/ Resourcefulness
8. Emotional Maturity
9. Seriousness about academic pursuits
10. Promise as a Peer Mentor

ADDITIONAL COMMENTS
If there are comments about this application that our form has not allowed you to express, or if there is any additional information you would like to share with our hiring committee, please include them in the space provided below:

_____________________________________________________

_____________________________________________________

_____________________________________________________

_____________________________________________________

SUBMISSION INSTRUCTIONS
Thank you for taking the time to complete a recommendation for this applicant! Please enclose this form in an envelope, and sign the back flap of the envelope after it has been sealed. Provide to applicant for submission or send to the address below by 5 pm Monday, April 10, 2017. You can also email an electronic version or scanned copy directly to ehunt11@alaska.edu from your e-mail address by 11:59pm Monday, April 10, 2017.

University of Alaska Fairbanks, Residence Life
in C/O Resident Director Erica Hunt
732 Yukon Drive
Fairbanks, AK 99775-6860