Accidents and injuries

1. Prevent injuries and illness.
   If you see something unsafe, say something, by filling out an unsafe condition report.

2. Report on-the-job injuries as soon as practical.
   - Report any injury or illness such as pulled or strained muscles, lacerations, nausea from inhaling fumes, skin irritation from chemical contact, debris in eyes, etc.
   - Notify your supervisor if you are injured or become ill due to work-related activities.

3. Required form when first aid used or no treatment needed.
   - UAF accident/incident report (within 8 hours of injury)

4. Required forms when accident results in unconsciousness or requires medical attention.
   - UAF accident/incident report (within 8 hours of injury)
   - Employee Report of Occupational Injury or Illness (employee)
   - Employer Report of Occupational Injury or Illness (supervisor)
   - Injury/illness reports due within 10 days

5. Report hospitalization or fatality immediately.
   - Report immediately to EHSRM at 474-5413; after hours, 474-7721.
   - Complete all required forms for injuries requiring medical attention.

6. If you see something unsafe, say something, by filling out an unsafe condition report.

7. Employer Report of Occupational Injury or Illness to Division of Workers’ Compensation form — usually completed by the injured employee’s supervisor.

8. UAF Accident/Incident Report form — completed by injured/ill employee.


10. Required forms when accident results in hospitalization.
    - Employer Report of Occupational Injury or Illness to Division of Workers’ Compensation form — usually completed by the injured employee’s supervisor.

11. Notify your supervisor if you're injured or become ill due to work-related activities.

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