Be prepared

Call 911 — in an emergency
Call 474-7721 for campus escort to car or campus building
UAF hotline — 474-7UAF (7823)

1. REVIEW
   • Building or department emergency action plans
   • Power outage preparedness
   • Effectively sheltering in place
   • Guidelines — www.uaf.edu/safety/emergency-preparedness/
   • Safety of activities; report any unsafe conditions

2. LOCATE
   • Emergency assembly points
   • Emergency eyewash/shower locations
   • Evacuation routes
   • Fire pull station
   • Flashlights

3. UPDATE
   • Your building or department-specific emergency action plan
   • Your information — UAF on Alert at http://uafalert.alaska.edu/

4. MAINTAIN
   • Emergency equipment such as eyewash/shower stations and portable fire extinguishers
   • Keep your required safety training up to date

www.uaf.edu/safety/

Quick Tab 1

- Prepare
- Protect
- Revise
- Locate
- Update
- Maintain
- Review

Advise your department that an event incident doesn’t turn into a disaster when everyone is prepared. Take a few minutes to review UAF’s emergency response procedures with your staff. Walk through your emergency action plans annually and, if needed, during the following:

• Flashlights
• Evacuation routes, emergency assembly points, extinguishers, fire pull station, other emergency equipment
• Guidelines — www.uaf.edu/safety/emergency-preparedness/
• Effectively sheltering in place
• Power outage preparedness
• Fire prevention, nearest fire pull station, extinguishers, first-aid kits and other emergency equipment
• Your building or department-specific emergency action plan
• Your information — UAF on Alert at http://uafalert.alaska.edu/

Quick Tab 2

- Advanced preparation helps ensure that an average incident doesn’t turn into a dangerous one. Take a few minutes to review UAF’s emergency response procedures with your staff. Walk through your emergency action plans annually and, if needed, during the following:

- Extreme weather
- Slips, trips and falls
- Power outage
- Evacuation routes
- Fire pull station

Quick Tab 3

- Advanced preparation helps ensure that an average incident doesn’t turn into a dangerous one. Take a few minutes to review UAF’s emergency response procedures with your staff. Walk through your emergency action plans annually and, if needed, during the following:

- Slips, trips and falls
- Power outage
- Evacuation routes
- Fire pull station

Quick Tab 4

- Advanced preparation helps ensure that an average incident doesn’t turn into a dangerous one. Take a few minutes to review UAF’s emergency response procedures with your staff. Walk through your emergency action plans annually and, if needed, during the following:

- Evacuation routes
- Emergency assembly points
- Emergency eyewash/shower locations
- Flashlights
- Fire pull station

Quick Tab 5

- Emergency alerts
- Where to find information
- Social media sites such as Facebook and Twitter

If there is an immediate threat, information may be disseminated to the campus community via phone, text messages, computer desktop, loudspeakers and email. Please visit the UAF on Alert website at http://uafalert.alaska.edu and follow the instructions for updating your information.

Quick Tab 6

- Nondisk information hotline at 474-7UAF (7823)
- Nanook information hotline at 474-7UAF (7823)
- UAF on Alert website: http://uafalert.alaska.edu
- Social media sites such as Facebook and Twitter

For information on other emergencies your department might need to prepare for, visit http://uafalert.alaska.edu/files/0810_EmergencyResponseGuide-3.pdf.

Quick Tab 7

- Every effort is made to keep the university open during inclement weather. However, the UAF incident management team assesses each situation when the weather is unusually severe and communicates weather-related closures or other information via the alert site, the hotline and email.

Quick Tab 8

- Faculty should have a plan for contacting students when they need to cancel a class. Employees should check with their supervisors on the appropriate leave option if they are unable to safely make it to work due to weather. Please review the weather policy for more information (www.uaf.edu/chancellor/policy/02.02.011/).

Quick Tab 9

- Moose are common on campus.
- Prepare
- Protect
- Revise
- Locate
- Update
- Maintain
- Review

Help keep the campus safe by being prepared!

www.uaf.edu/safety/