UAF School of Education Counseling Program

Admission Requirements
Matriculation Requirements
Student “good standing” Requirements
Graduation Requirements

Complete the following admission requirements:

1. Application deadline: March 1 for admission to the following fall semester, Oct. 1 for admission to the following spring semester.

2. Admission requires a bachelor’s degree in a human service area such as education, social work, psychology, human services, etc. Suitability of other degrees will be considered on an individual basis by counseling faculty.

3. Applicants must have a GPA of 3.0 or higher in their undergraduate degree or take the Graduate Record Exam.

4. Statement of academic goals addressing applicant’s motivations, personal characteristics, experience, education and intentions for earning the counseling degree.

5. Professional resume including education, work, volunteer or life experience relevant to the field of counseling.

6. Three letters of references from professional, academic or character sources.

7. All applicants will be required to interview with the counseling faculty as part of the admissions process.

Complete the following matriculation requirements to secure your place in the program:

1. Meet with assigned faculty advisor to plan first semester courses and discuss graduate study plan.

2. Register and pay for first semester courses.

3. Submit the Counseling Program Informed Consent Form prior to the first day of instruction in the admission semester.

4. Submit a disclosure statement prior to the first day of instruction in the admission semester. Resubmit annually.
Complete the following requirements to remain in good standing throughout the program:

1. Register for a minimum of 6 credits in the academic year (fall, spring, summer).

2. Maintain a grade point average of 3.0 or higher. Earn a B or higher in specified classes (see handbook).

3. Submit required graduate student paperwork - Appointment of Committee; Graduate Study Plan, Report of Graduate Advisory Committee; Advancement to Candidacy, Application for Graduation, etc - by posted deadlines.


5. Complete internship placements appropriate to the student’s declared area of interest.

6. Complete background check procedure required by the school or community internship placement. The procedure varies depending on placement.

Complete the following requirements for graduation:

1. Complete and successfully defend master’s research project or thesis.

2. Pass the Counselor Preparation Comprehensive Exam (CPCE).