Employee Title IX Training

How to Access and Verify Course Completion

Title IX training completion is required by September 30, 2017. If you would like to access the training or verify your progress or completion, below are the following steps for access. Vice Chancellors will receive weekly completion reports starting September 11, until myUA is accessible for training records.

Step 1: Login to UAOnline at  https://www.alaska.edu/uaonline/

Step 2: Click on Employee Services

Step 3: Click on Employee E-Learning

ATTENTION UA EMPLOYEES
2016 Tax Documents

The 2016 IRS compliant Form W-2s are now available from the "Tax Forms" menu below.

Time Sheet
HR Automated E-mail Subscriptions
E-bulletin boards
Benefits and Deductions
Pay Information
View your Direct Deposit breakdown, view your Earnings and Deductions, history, view your Pay Stub.
Tax Forms
View Tax Form Contact Information.
Current and Past Jobs
Time Off Current Balances and History
View your Leave Usage and Balances or Annual Leave Cash-in Program details.
Employee E-Learning
Step 4: Click on **Title IX: Sex and Gender Based Discrimination Prevention for Faculty & Staff**

Step 5: **Login to EverFi** using your UA Username and UA Password

Step 6: You can **start your course** from here by clicking on the introduction slide.  
*Note: there is important information within the welcome letter that all employees should read.*

Step 7: To **check course progress or completion**, click on **past courses** then **course progress**. You will see the completion dates, times and a confirmation on the post-course exam.