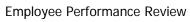
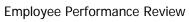
UAF FACILITIES SERVICES





EMPLOYEE INFORMATION						
Name			Employee ID			
Job Title			Date			
Department Facilities Services			Supervisor			
Review Period to						
RATINGS	NI - Needs Improvement	ME - Meets Expectations	EE - Exceeds Expectations	NA - Not Applicable		
Safety						
Practices safe work methods.						
Comments						
Job Knowledge						
Knowledge of how work relates to and affects internal/extern	nal areas; handles wo	ork problems/irregul	arities efficiently.			
Comments						
Work Quality/Quantity						
Consistently produces the appropriate quantity of work with a done in a workman like manner.	a minimum of errors	; work is completed	timely; work is accu	rate, thorough and		
Comments						
Attendance/Punctuality						
Adheres to work schedule; attendance and punctuality do no	t interfere with depa	rtment or individual	performance.			
Comments						
Management / Leadership						
Efficiently organizes department work. Develops workforce a new endeavors. Raises quality of work. Applies business ana				staff to take on		
Comments						
Initiative						
Starts assignments without prompting; follows up to assure of	completion and meet	ing of objectives.				
Comments						
Communication/Listening Skills						
Communicates effectively with supervisors, peers and custom	ners.					
Comments						

UAF FACILITIES SERVICES





Name			Employee ID				
Job Title			Date				
Department Facilities Services			Supervisor				
NI - Needs Improvement			EE - Exceeds Expectations	NA - Not Applicable			
is review in detail wit	th your	supervisor.	(Acknowledging rece	ipt)			
☐ agree							
☐ disagree*		Date					
		Date					
thin ten (10) days wh current CBA for instr	nich sha ructions	all be attach s regarding	ed to this evaluation Administrative Reviev	and filed in your v).			
ional sheet if neces	ssary)						
	is review in detail with agree disagree*	Improvement Exp	NI - Needs Improvement Expectations Supervisor	NI - Needs ME - Meets EE - Exceeds Expectations Expectations			