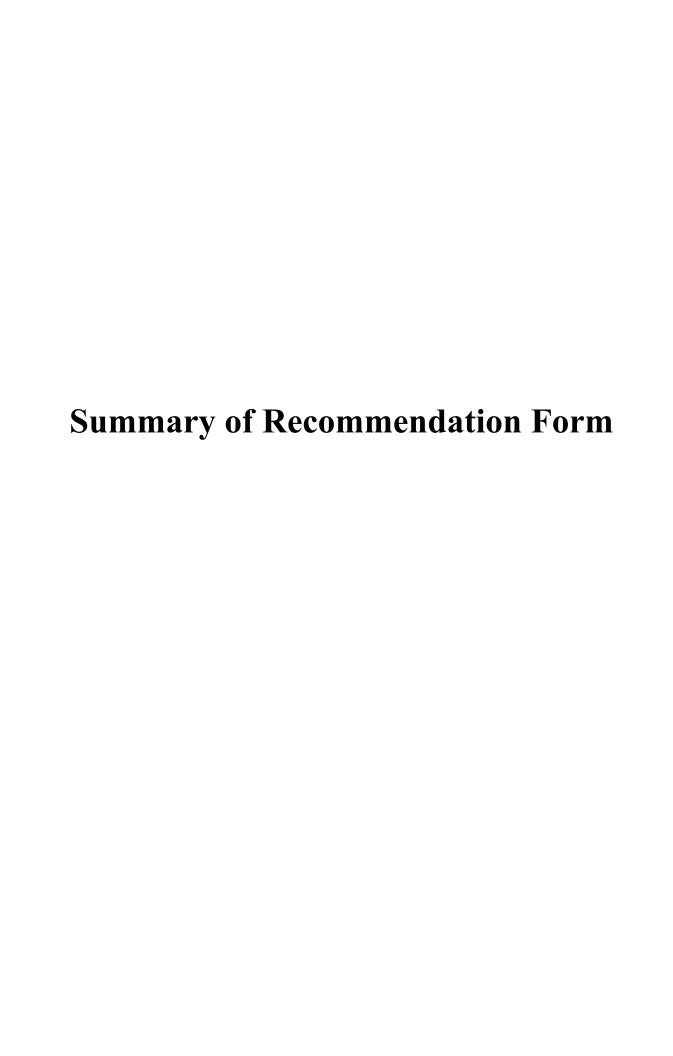
Full Name:

Faculty Title: ASSISTANT PROFESSOR
Unit:
Department:
Year:
Review Type: 4th Year/Pre-Tenure

4th Year PRE-TENURE Materials Checklist

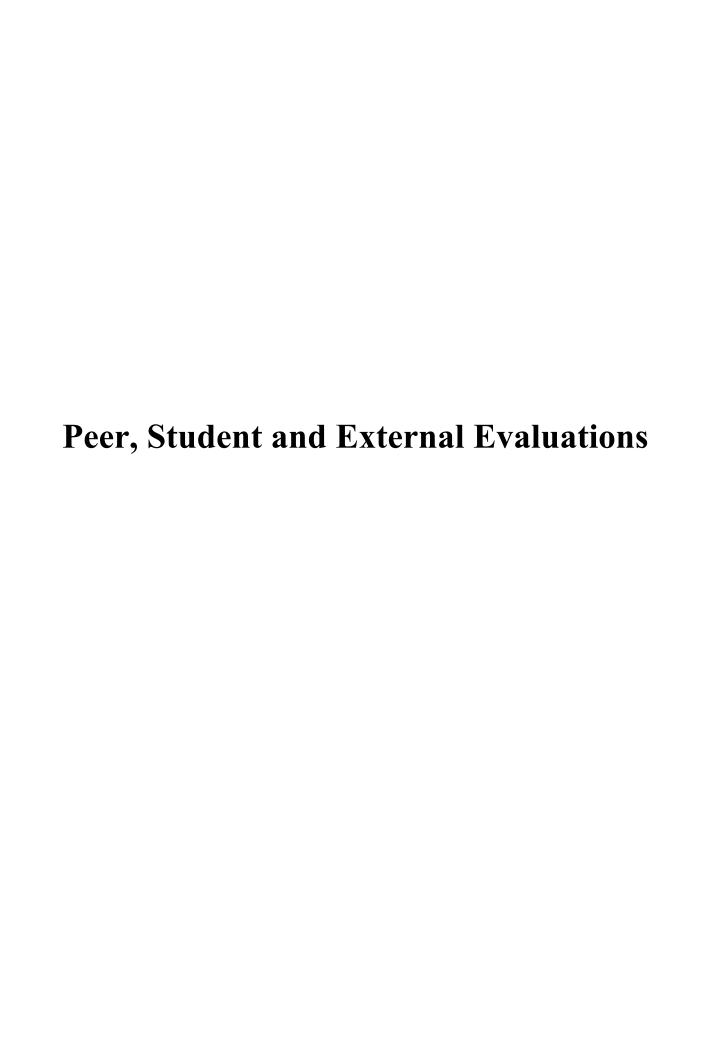
Name:	Department:
Sections:	
1.	4 th Year Pre-Tenure Checklist Form
2.	Summary of Recommendation Form
3.	Faculty Senate Approved Special Unit Criteria (if applicable)
4.	Promotion/Tenure Comprehensive Activities Report
5.	Self-Evaluation
6.	Peer, Student and External Evaluations (Please use colored paper or tabs to separate): Past evaluations. *If applicable, include the MOA from UA LEE & UNAC that granted extension to any request for delay/extensions of 4th year/pre-tenure. Copies of workloads for period of review. Student evaluation (IAS& eXplorance Blue) summaries. Peer evaluation of teaching, if available. Examples of course syllabi. Examples/evidence of research/creative activities. Letters or other external evaluations you have received concerning your service activities Honors, citations and any other letters concerning your performance as a faculty member that you would like to include. Do not include here the letters requested by your dean or director; those go in Section 7. Letters of support; miscellaneous.
7.	a) Curriculum Vitae
8.	Unit Peer Committee Recommendation
9.	Dean/Director Recommendation
10.	University-wide Faculty Review Committee Recommendation
11.	Provost Recommendation (last level of review for 4 th year pre-tenure)
12. request)	Chancellor Decision (4th yr/pre-tenure: Chancellor review – only per candidate

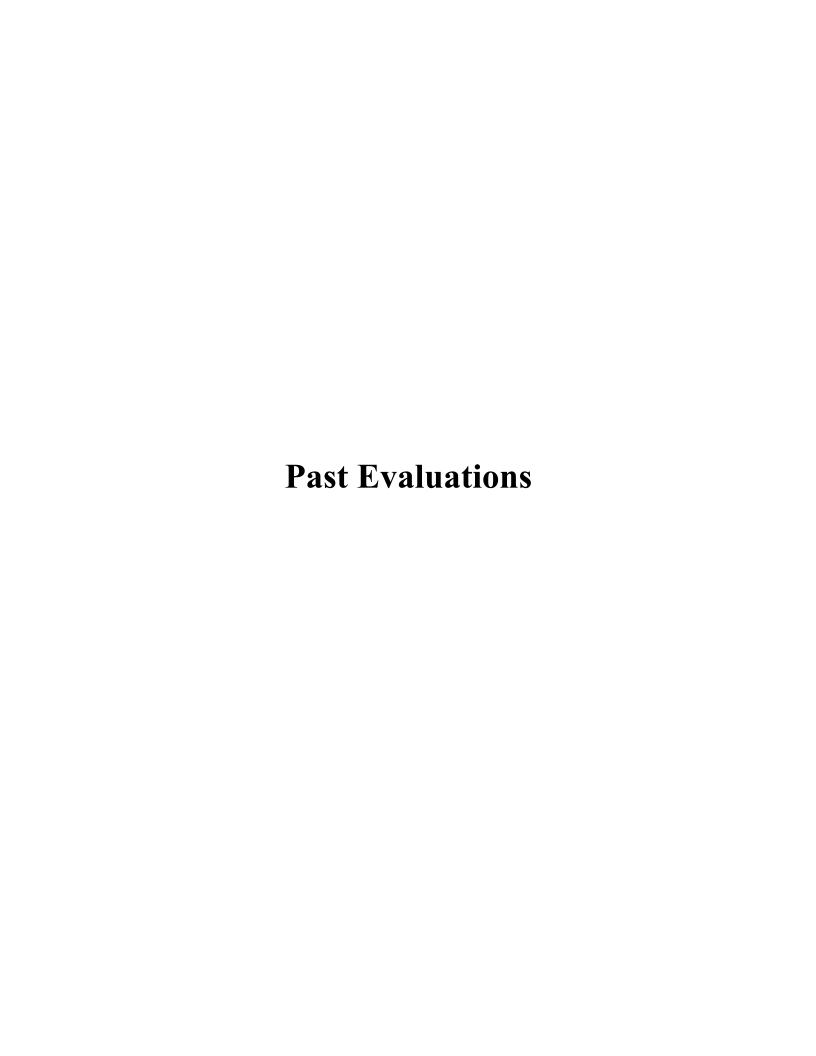


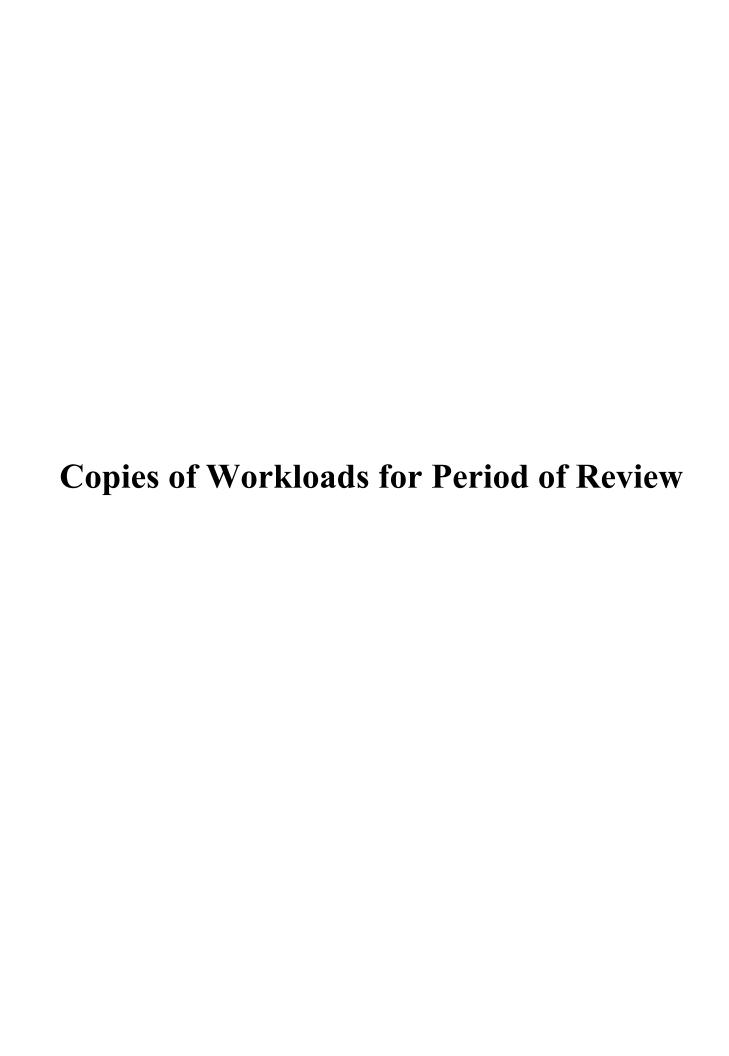
Faculty Senate <u>Approved</u> Special Unit Criteria (*if applicable*)

Promotion/Tenure Comprehensive Activities Report

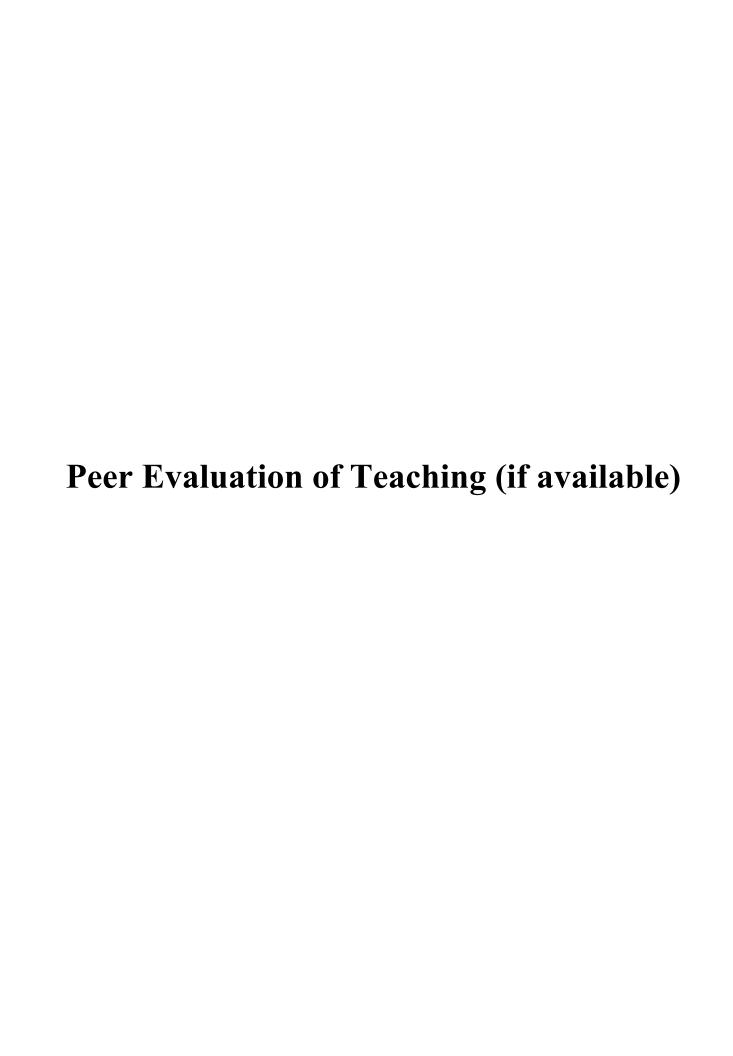


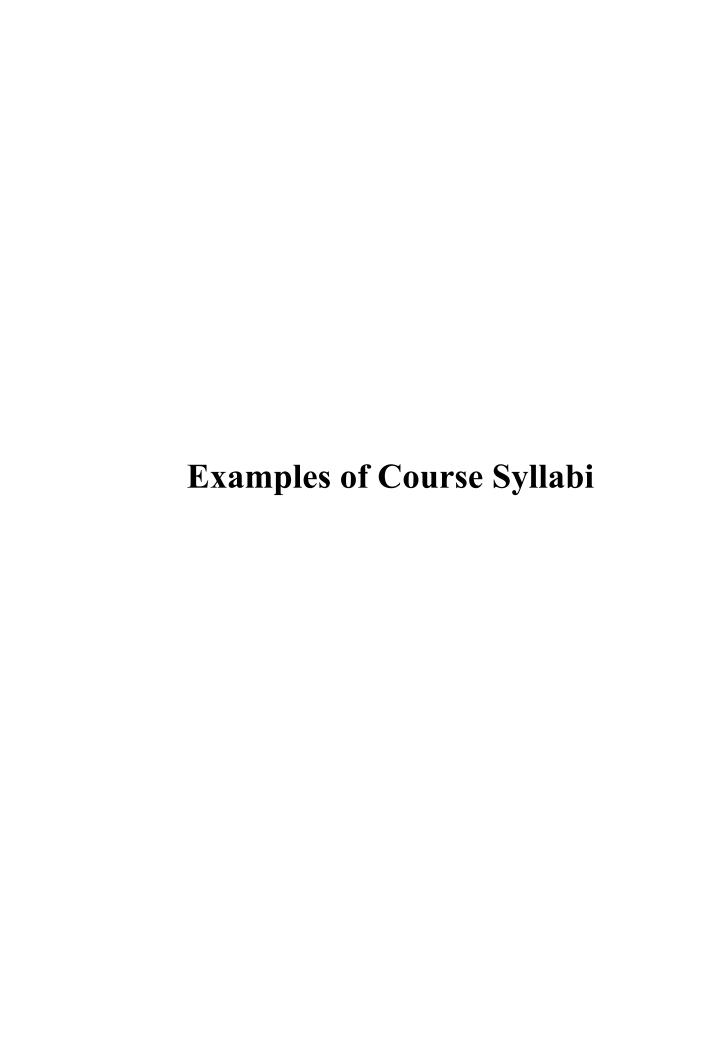






Student Evaluation (IAS & eXplorance Blue) Summaries

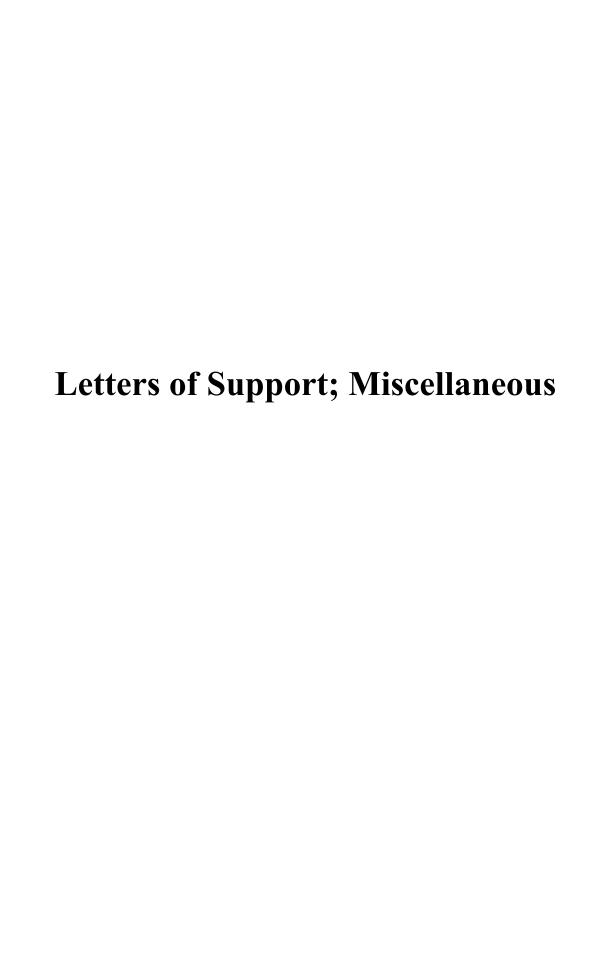




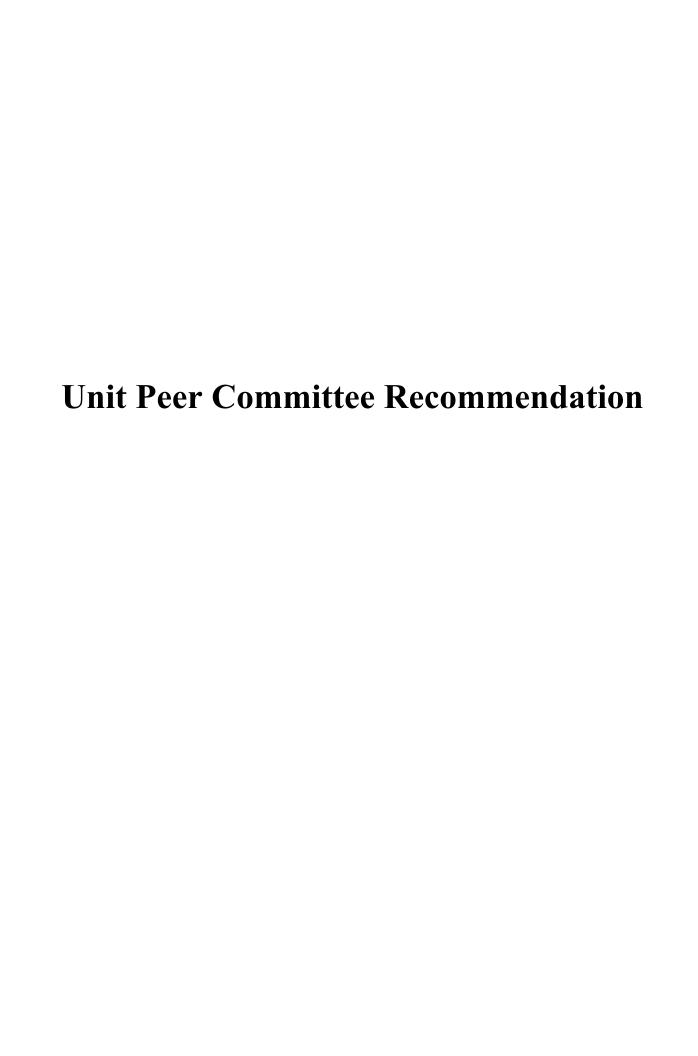
Examples/Evidence of Research/CreativeActivities

Letters or Other External Evaluations You Have Received Concerning Your Service Activities

Honors, Citations and Any Other Letters Concerning Your Performance as a Faculty Member That You Would Like to Include.



a) Curriculum Vitae	



CANDIDATE RESPONSE to UNIT-PEER COMMITTEE RECOMMENDATION

USE THIS RESPONSE LETTER TEMPLATE IF NOT CREATING YOUR OWN

MAKE SURE TO REMOVE HIGHLIGHTED SECTIONS BEFORE FINALIZING YOUR RESPONSE LETTER.

	Printed Name	
	Signature	Date
Re:	Response to Unit-Peer Committee Rec	commendation On (type of review)
D		1 0. ((
Date:	(insert date)	
From:	(Insert Name)	
To:	Dean and/or Director	

Provide additional documents regarding publications if needed.

Dean/Director Recommendation

CANDIDATE RESPONSE to DEAN/DIRECTOR RECOMMENDATION

USE THIS RESPONSE LETTER TEMPLATE IF NOT CREATING YOUR OWN

MAKE SURE TO REMOVE HIGHLIGHTED SECTIONS BEFORE FINALIZING YOUR RESPONSE LETTER.

	Printed Name	<u>.</u>
	Signature	Date
Re:	Response to Dean and/or Directo	r's Recommendation On (type of review)
Date:	(insert date)	
From:	(Insert Name)	
lo:	University Wide Committee	

University-Wide Review Committee Recommendation

CANDIDATE RESPONSE to UNIVERSITY-WIDE REVIEW COMMITTEE RECOMMENDATION

USE THIS RESPONSE LETTER TEMPLATE IF NOT CREATING YOUR OWN

MAKE SURE TO REMOVE HIGHLIGHTED SECTIONS BEFORE FINALIZING YOUR RESPONSE LETTER.

Го:	Provost and Executive Vice Chancellor Anupma Prakash	
From:	(Insert Name)	
Date:	(insert date)	
Re:	Response to University Wide Cor	nmittee Recommendation On 4 th Year/Pre-Tenure Review
	Signature	
	Printed Name	
Use aa	lditional sheet(s) if necessary.	

Provost Recommendation

*4th Year Pre-Tenure: The file review ends at the Provost's level, unless the candidate requests by email to the Faculty Services Manager to have the file submit to the Chancellor for review.

USE THIS RESPONSE LETTER TEMPLATE IF NOT CREATING YOUR OWN

MAKE SURE TO REMOVE HIGHLIGHTED SECTIONS BEFORE FINALIZING YOUR RESPONSE LETTER.

10:	*Daniel M. White, Chancellor	
From:	(Insert Name)	
Date:	(insert date)	
Re:	Response to Provost and Executiv	e Vice Chancellor Recommendation On (type of review
	Signature	Date
Use ad	Printed Name Iditional sheet(s) if necessary	

Per the CBA: 4th Year Pre-Tenure files Reviews end at the Provost's level. To be reviewed by the Chancellor, the candidate must send a request via email to the Faculty Services Manager.

Chancellor Decision