



# OFFICE OF THE BURSAR

## PAYING TUITION AND FEES ONLINE

1

LOG INTO  
UAONLINE

[UAONLINE.ALASKA.EDU](http://UAONLINE.ALASKA.EDU)



2

CLICK ON  
"STUDENT SERVICES  
& ACCOUNT  
INFORMATION"



3

CLICK ON  
"STUDENT  
ACCOUNT"



4

SELECT "ACCOUNT  
DETAIL FOR TERM  
(SEMESTER) / PAY TERM  
BALANCE / PAYMENT  
PLAN SETUP"



5

SELECT THE TERM  
YOU WANT TO  
PAY IN AND  
CLICK "SUBMIT"

6

ACKNOWLEDGE  
THE REFUND  
POLICY AND CLICK  
"PAY NOW"



7

CLICK ON  
"MAKE A  
PAYMENT"

IF YOU ARE IN A PAYMENT  
PLAN, CLICK ON THE GEAR  
ICON NEXT TO YOUR  
INSTALLMENT AND SELECT  
"PAY", SKIP TO STEP 9



8

SELECT "PAY BY  
TERM" AND THE  
BOX NEXT TO  
THE TERM YOU  
WANT TO PAY IN



9

ENTER THE  
AMOUNT THAT  
YOU WANT TO  
PAY AND CLICK  
"CONTINUE"



10

SELECT YOUR  
PAYMENT METHOD,  
CLICK "CONTINUE"  
REVIEW THE  
TRANSACTION, CLICK  
"SUBMIT PAYMENT"