The Internal Review and Compliance Office is seeking to fill a full-time developmental Auditor position.

**OPEN:** 03/21/2022 to 04/04/2022

**Position is open to the Public (All US Citizens):**
**Internal Review Auditor, GS-0511-07/09**
**This position has promotion potential to the full performance level, GS-12.**
**Salary:** $50,216 – 79,852; In addition, COLA 2.48%
**Location:** Fort Wainwright, Alaska

**Duties and Responsibilities of the Position:**
Incumbent trains in and assists higher grade Internal Review Auditors. Serves as an agent of the commander of the assigned organization on accounting, financial, and managerial issues that require examination by a financial professional. Under close direction of supervisor or higher graded employee, performs routine or limited quick response audits, consulting and advisory services, risk management, liaison with external audit organizations, audit compliance and follow-up and a variety of staff and systems accounting duties to analyze accounting records and to enhance the financial reports and operational data used by local management. Assists higher graded auditors with more complex audits. Coordinates and performs audits of accounting and operational functions. Incumbent report to higher graded Internal Review auditor.

**This position has a positive education requirement. To qualify for this position you must meet one of the basic requirements described below:**

(1) Completion of all requirements for a bachelor's degree in accounting from an accredited college or university; or a degree in a related field such as business administration, finance, or public administration that included or was supplemented by 24 semester hours in accounting. The 24 hours may include up to 6 hours of credit in business law.

**OR**

(2) Candidates may also qualify through a combination of education and experience: at least 4 years of accounting experience or an equivalent combination of accounting experience, college-level education, and training that provided professional accounting knowledge AND one of the following:

1. 24 semester hours in accounting/auditing courses, which may include up to 6 hours of business law; OR
2. A certificate as a Certified Public Accountant or Certified Internal Auditor, obtained through written examination; OR

3. Completion of the requirements for a degree that included substantial course work in accounting or auditing, e.g., 15 semester hours, but that does not fully satisfy the 24-semester-hour requirement of paragraph (1), provided that (a) the applicant has successfully worked at the full-performance level in accounting, auditing, or a related field, e.g., valuation engineering or financial institution examining; AND (b) a panel of at least two higher level professional accountants or auditors has determined that the applicant has demonstrated a good knowledge of accounting and of related and underlying fields that equals in breadth, depth, currency, and level of advancement that which is normally associated with successful completion of the 4-year course of study described in paragraph (1); AND (c) except for literal nonconformance to the requirement of 24 semester hours in accounting, the applicant's education, training, and experience fully meet the specified requirements.

In addition to meeting the basic requirement listed above, to qualify for this position you must also meet the qualification requirements listed below:

To be hired at the GS-7 entry grade level, applicants must minimally have:

- One (1) year of experience applying knowledge of accounting or auditing laws, principles, systems, policies, methods, and practices to provide routine technical guidance to managers, employees and/or customers; gathering financial data from various sources related to a specific financial issue; and researching accounting or auditing policies and laws to resolve common issues; OR

- If you are using education to substitute for the qualifying experience, you must submit transcripts at the time you apply:
  - One full year of graduate level education (or will have completed within 6 months of this job posting closing); OR
  - Superior Academic Achievement. In order to be creditable under this provision, Superior Academic Achievement must have been gained in a curriculum that is qualifying for the position to be filled, such as that identified in Education above. Superior Academic Achievement is based on:

    (1) Class Standing - Applicants must be in the upper third of the graduating class in the college, university, or major subdivision, such as the College of Liberal Arts or the School of Business Administration, based on completed courses; OR

    (2) Grade-Point Average (G.P.A.) - Applicants must have a grade-point average of either (a) 3.0 or higher out of a possible 4.0 ("B" or better) as recorded on your official transcript, or as computed based on 4 years of
education, or as computed based on courses completed during the final 2 years of the curriculum; or (b) 3.5 or higher out of a possible 4.0 ("B+" or better) based on the average of the required courses completed in the major field or the required courses in the major field completed during the final 2 years of the curriculum.; OR

(3) Honor Society Membership - Applicants may be considered eligible based on membership in one of the approved national scholastic honor societies listed by the Association of College Honor Societies (https://www.achsnatl.org/).

To be hired at the GS-9 entry grade level, applicants must minimally have:

- One (1) year of experience applying professional knowledge of accounting or auditing laws, regulations, policies and procedures to resolve problems relating to auditing and compliance review work. OR
- Two full years of progressively higher level graduate education, Master's or equivalent graduate degree, may be substituted to meet the specialized experience requirement. OR
- Combination of Education and Experience: A combination of education and experience may be used to qualify for this position as long as the computed percentage of the requirements is at least 100%. To compute the percentage of the requirements, divide your total months of experience by 12. Then divide the total number of completed graduate semester hours (or equivalent) beyond the first year (total graduate semester hours minus 18) by 18. Add the two percentages.

CONDITIONS OF EMPLOYMENT:
Appointment may be subject to a suitability or fitness determination, as determined by a completed background investigation. The duties of this position require the ability to obtain and maintain a Secret Security Clearance. Incumbent is required to have FM Level II certification or ability to obtain within two years.

1) This is a Direct Hire Authority (DHA) solicitation utilizing the DHA for Certain Personnel of the DoD Workforce to recruit and appoint qualified candidates to positions in the competitive service. 2) To apply for this position, you must send your resume, cover letter and supporting documentation (i.e., Transcripts) to diana.l.burgess3.civ@army.mil by the closing date of this announcement, 04 April 2022. Applications received after this date will receive no further consideration.

Email Subject Line: Direct Hire - Internal Review Auditor Application

Come Join Our Team!