



**US ARMY CORPS OF ENGINEERS**

**BUILDING STRONG**

**Alaska District is hiring an Intern:** The U.S. Army Corps of Engineers, Alaska District, Construction Branch, is seeking a part-time trainee, currently enrolled in Engineering or Construction Management programs, to join our team. Student trainees will serve in a developmental role in a professional discipline under close supervision with a team leader and/or supervisor. This is a TERM not to exceed 3 Years, Direct Hire Authority (DHA) for Post-Secondary Students Position, with potential for non-competitive conversion to permanent appointment in competitive service.

Positions are open to current students pursuing a qualifying degree or certificate in an accredited college (including 4-year colleges/universities, community colleges, and junior colleges); professional, technical, vocational, and trade school; advanced degree programs; or other qualifying educational institution on at least a half-time basis (as defined by the institution in which the student is enrolled). Short-term training programs (e.g., several two- week programs completed) are not considered an academic course of study.

***Internship for current students in good standing at an accredited education.***

**Position:** Student Trainee, GS-0899-03, or GS-0899-04, with promotion potential to GS-11

**Salary:** GS-03: \$32,278.00 or GS-04: \$36,233.00 (In addition, **COLA** 2.48%)

**Multiple Locations:** JBER, Alaska; Eielson AFB, Alaska; Fort Wainwright, Alaska; Identify location when submitting resume.

**Education:** For this internship, you must be a current student majoring in Engineering or Construction Management.

**Event Date:** Distribution to local student chapters of Engineering Organizations on 4 April 2022

**Resumes will be accepted through noon (1200), EXTENDED to 06 May 2022 AKST.**

**POC:** Ms. April Pintor, 907-753-5707; april.n.pintor@usace.army.mil

Required Documents:

1. **Resume** (any format)
2. **Transcripts:** Unofficial copies are acceptable; however, if selected, official transcripts are required.

3. **Enrollment Verification:** Must provide proof of enrollment at a qualifying educational institution on at least a half-time basis.
4. Applicants claiming **Veterans Preference:** to verify your preference claim you **MUST** submit supporting documents.

Please send required documents to Ms. April Pintor

**Who May Apply:** To be eligible for consideration you must meet the definition of a post-secondary student as defined below:

Post-Secondary Student: a person who, (1) is currently enrolled in, and in good academic standing at, a full-time program at an institution of higher education; and (2) is making satisfactory progress towards receipt of a baccalaureate or graduate degree; and (3) has completed at least one year of the program.

**Qualifications:** This intern position is designed to prepare a student trainee for employment after graduation as a Civil Engineer, Electrical Engineer, or Mechanical Engineer within Construction Branch. Interns will be assigned tasks designed to increase familiarity with the target occupation in a real-world work environment.

This opportunity follows a standard promotional path:

1. Internship selection will be made at the GS-03. These grade levels are what typical college students in their second year may qualify.
2. Internship selection will be made at the GS-04. These grade levels are what typical college students in their third year may qualify.
3. Within 120 days upon completion of an academic program, you may be eligible for conversion to the entry-level position for the target occupation. Entry level for these positions are typically at the GS-05 level. The actual grade level at the time of conversion depends on academic achievement and other factors.
4. The full performance level of this position is GS-11.
5. Progression from the entry-level to the full performance level for this occupation will depend on successful completion of all requirements for promotion. Promotions may be considered after a year at each grade level but are not guaranteed to occur on a specific time schedule.

For qualification purposes, an academic year is computed as follows:

At the undergraduate level, successfully completed education that has not led to possession of a degree is credited based on its relationship to 120 semester hours or 180 quarter hours. For example, 30 semester hours or 45 quarter hours is comparable to 1

year of undergraduate education. Four years of progressive study or 120 semester hours meets the degree requirements. Additional credit cannot be given for duplicate course work. For study at a business or technical school, 36 weeks of study (20+ classroom hours per week) is comparable to 1 academic year above high school. An academic year of graduate education is considered to be the number of credit hours that the school attended has determined to represent 1 academic year of full-time study. This determination is made based on normal course loads for a full year of study in the graduate program. If that information cannot be obtained from the school, 18 semester hours or 27 quarter hours should be considered as satisfying the 1 year of full-time study requirement. Part-time graduate education is creditable in accordance with its relationship to a year of full-time study at the school attended. When academic credit is expressed in contract months, units, or other terms that differ from conventional semester or quarter hours, it is the responsibility of the applicant to provide an interpretation of such credits from the appropriate institution in order to equate them to the semester or quarter hours specified in the standard.

NOTE: If your college, vocational, trade, technical or high schools' definition of "academic year" differs from above, you must submit proof of this difference (e.g., copy of course catalog that defines an academic year). Absent this documentation, you will be screened for academic qualifications based on the academic hours as defined in the bullets above.

Post-secondary students will initially be appointed to a term appointment in the competitive service for a period expected to last more than 1 year not to exceed 4 years; they MAY be non-competitively converted to a career or career-conditional appointment within 120 days of successfully completing the qualifying academic program. A Post-Secondary Student Participant Agreement is required for post-secondary students.

#### **Minimum Eligibility Requirements for Non-Competitive Conversion:**

To be eligible for conversion, an Intern must:

- Be a U.S. citizen.
- Successfully complete academic course of study.
- Meet the OPM Qualification Standard for the position the Intern may be converted to.
- Maintain acceptable performance under the agency's approved performance management system.
- Receive favorable recommendation for conversion from supervisor.

It is important to remember that eligibility for conversion does not guarantee that the agency will decide to opt for conversion.

## How You Will Be Evaluated

You will be evaluated on the basis of your level of competency in the following areas:

- Education and Training
- Software Program Fluency
- Conscientiousness, Flexibility, Learning, Teamwork
- Oral and Written Communication

## Duties and Responsibilities will include, but are not Limited to:

- Assisting with research projects using automated information systems
- Preparing and distributing graphs or charts using project data
- Performing routine computations using academic knowledge
- Entering data into databases
- Tracking information to provide recommendations for project and program execution
- Developing databases or other communication / collaboration platforms such as websites
- Assisting with administrative office needs

The trainee also receives practical day-to-day experience with the Army Corps of Engineers, Alaska District by being assigned to complete specific tasks, dependent on the department workload demands and requirements.