



# Tanana District 4-H Leaders Council



*"Making a Difference in the Land of the Midnight Sun"*

## Youth and Leader Educational Scholarship Program

### Purpose

The purpose of the Youth and Leader Educational Scholarship Program is to provide funds for Youth and Leaders to help them attend events that will further their leadership skills and project knowledge. It is not intended to replace other funding sources or to be a full scholarship for the event.

There are expectations from the Scholarship Recipients after the event has been attended. They are as follows:

- 1) An overview report to the Leaders Council (approximately 5 minutes in length) is to be given.
- 2) A class using a skill or knowledge gained from this trip, targeting the general 4-H membership (youth) at a District wide event such as Spring Fling or any district livestock, horse or other event to be completed within the 4-H year that the scholarship was given. For those being awarded a scholarship in the last period of the year, the recipient has one year from the date the scholarship was awarded.

A motion was made and passed during the November 8<sup>th</sup>, 2011 meeting which stated:

All youth 4-H awarded scholarships will be awarded only for 4-H sponsored events unless there is not an equivalent 4-H event for the training needed. At a follow-up meeting the motion was made and passed to include "All youth and leader 4-H scholarships will be awarded only for 4-H sponsored events unless there is not an equivalent 4-H event for the training needed." If the application is not a 4-H event, documentation should be included with the application with an explanation of how there is no equivalent opportunity within the 4-H program.

### Eligibility Qualifications

In order to apply for an educational scholarship from the Tanana District 4-H Leaders Council 4-H Youth and Leaders must meet the following minimum qualifications:

#### 4-H Youth-(minimum for applying)

- 1) Have been a member for at least a year
- 2) Be enrolled and have paid current year's enrollment fee. It is the applicant's responsibility to verify through the Extension office that they are a member in good standing.
- 3) Has participated in a community service event within the past year.
- 4) Has attended the mandatory training for submittal of scholarship applications within the last three years.

#### Leaders-(minimum for applying)

- 1) Have been a leader for at least a year
- 2) Be enrolled and have paid current year's enrollment fee. It is the applicant's responsibility to verify through the Extension office that they are a member in good standing.
- 3) Over the last two years have attended at least 5 leaders' council, horse or livestock meetings.

- 4) Have not received an educational scholarship in the previous year.
- 5) Has attended the mandatory training for submittal of scholarship applications within the last five years.

### **Disqualifications**

- 1) The applicant will be disqualified and their application not considered if they do not meet any of the minimum eligibility qualifications listed above.
- 2) If the applicant does not fulfill the expectations of the report to the leaders council and leading a district class as described above then they will be disqualified from receiving future Tanana District scholarships (including higher education scholarships, earned scholarships and educational scholarships) as follows:
  - Youth-ineligible for the next year
  - Leaders-ineligible for the next three years

### **Team Application**

The team application is only to be used for a group of 4-H members that are going to a 4-H event to compete as a team and the group wishes that each member be awarded the same amount. An example of this would be competition in a horse bowl. This application can also include the adult leader that will be traveling with them. One application is to be completed however each member needs to submit an individual resume. There is always the option of each team member submitting their own individual application instead.

### **Criteria**

Unless specifically stated in the following criteria the committee will include the Youth's or Leader's entire time in 4-H. Therefore it is very important that the resume submitted be a complete history for the applicant.

### **Scoring Matrix**

#### **4-H Youth**

- 1) **Attendance at the event**
  - a. More weight is given to first time attendees (10 points for the first time attending.)
  - b. 5 points for the second time attending
  - c. 1 point for all others
- 2) **District and State Involvement-** Two points will be awarded per event that the applicant has participated. This could include activities such as camp counselor, educational forums where they volunteered, attended or presented, committees they have served on that benefited district or state 4-H Program.
- 3) **Club Involvement** Information to score this section will be taken from the leader's letter of recommendation and from the applicant's resume.
- 4) **Plan for Sharing Gained Knowledge** More weight is given to individual that has a clear plan for coming back and sharing their knowledge. The more specific the better.
- 5) **4-H Community service** This is involvement at club or district wide level. The resume will be the source of information for this item. 3 points per event will be awarded.
- 6) **Leaders letter of recommendation** Have the leader use the Leader Reference Form located on the Website [www. Alaska4h.org](http://www.Alaska4h.org).
- 7) **Years in 4-H** One point per year enrolled in 4-H up to 10 points possible.
- 8) **Parent Involvement** This is where the leaders' letter can be helpful. The leader should also include a paragraph on how the parent is involved at both a club and district level to the extent they are knowledgeable about.

## Leaders

### 1) Attendance at the event

- a. More weight given to first time attendees (10 points for the first time, attending)
- b. 5 points for the second time attending
- c. 1 point for all others

### 2) Leader Council Involvement

More weight is given to leader that is more involved in Tanana District 4-H Leaders Council.

- a. 5 points for regularly attending at least 5 meetings of the Tanana District 4-H Leaders Council, State Leaders Council or in Horse or Livestock committees/council meetings over the past year.
- b. 2 points per year(maximum 10 points) for holding office in the Tanana District 4-H Leaders Council, state Leaders Council or in Horse or Livestock committees/council.

### 9) Knowledge shared

- a. Points (2 points per event) given to individual that has shared knowledge at district event.

### 10) District and State Events Involvement - This includes any event or fundraiser that the leader attends. More weight given to individual that has been involved in district and /or state events. 3 points per event. A bonus of 5 for chairing with a maximum of 15 points.

### 11) Plan for Sharing Gained Knowledge More weight will be given to individual that has a clear plan for coming back and sharing their knowledge. The more specific the better.

### 12) Community service involvement at club or district level. 2 point per event. This can span over the last 5 years. Include community service that your club has done and you were involved with.

### 13) Years as 4-H Leader or youth -One (1) point per year up to a maximum of 10 points.

## Scoring Matrix

Once it has been determined that the 4-H youth, team or leader have meet the minimum eligibility requirements listed above then the Scholarship Committee will use the scoring matrix which was developed to determine the amount to be awarded. Using the information from the application and the 4-H resume the committee members will score the applicant on the criteria listed above. Separate scoring matrixes are used for Leaders and Youth.

There will be a minimum of three committee members that will be doing the scoring.

The scores from all the committee members for an individual will be totaled and then added together. An average score will be determined by dividing the total by the number of committee members.

Example: 5 committee members score an individual independently and arrive at scores of 62, 71, 65, 55, and 59. This is totaled and equals 312. 312 is divided by 5 (the number of committee members scoring the applicant) which equals 62.4 (round up or down to the nearest whole number). This gives a final score of 62.

$62+71+65+55+59=312/5=62.4$  (round to the nearest whole number) = 62, the applicants final score.

Team application scoring-Each team member is scored by each committee member individually and their individual final score is determined as outlined above. Then the final individual scores are added together and divided by the number of team applicants to determine the teams' final score.

Team Example: There are 4 youth and 1 leader on the team. They score 43, 62, 55, 69 and 72. These are added together (301). The total is then divided by 5 team members to equal a final score of 60.2 (round to nearest whole number). Final team applicant score equals 60.

$43+62+55+69+72=301/5$  (number on team) = 60.2 Rounded-60 final score for team.

## **Scholarship Award Amount**

- 1) Applicants must score over 50 to be considered for a scholarship.
- 2) Scholarship periods are divided into four time periods as outlined on the scholarship application. It has been determined that no more than 25% of the budgeted in the first period. In the remaining periods 25% of the remaining balance amount of the budgeted scholarship amount can be awarded each period.
- 3) Any amount that is not awarded during the 4-H year is to be carried over to the following year and added to the new amount budgeted for that year.
- 4) The scholarship amount is to be determined by the annual amount budgeted or available for scholarships and the number of qualified applications. This amount will be determined at the October Tanana District 4-H Leaders Council meeting when the budget is approved.

For ease of bookkeeping for partial scholarships the amount will be in increments of \$25 dollars.

- 5) If there is not enough allocated for that period to cover all the applicants then the committee has the discretion to recommend awarding lesser amounts to the applicants by dividing the total amount of money available by the total number of final points to equal the new \$ (dollar) per point value (\$PV) or awarding the top applicants the full amount and others lesser amounts.

Revised: 10/9/18