



Alaska 4-H Club Charter Application

Name of 4-H club/entity: _____ Date established: _____

Extension district: _____ Date: _____

Please identify the type of 4-H entity applying for a 4-H charter:

_____ Club _____ Leaders Council _____ Other (describe) _____

Contact information for current authorized 4-H volunteer leader(s):

| <u>Name</u> | <u>Address</u> | <u>Phone</u> | <u>Email</u> |
|-------------|----------------|--------------|--------------|
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The following requirements must be met in order for the 4-H entity to qualify for an official 4-H charter. Please initial next to each requirement that has been fulfilled and attach information or list as applicable.

- _____ Club leaders have been approved through the UAF 4-H enrollment process.
- _____ The club has five or more youth from at least three families.
* If your group does not meet this minimum, please refer to Family Club application.
- _____ The club is open to any youth eligible for 4-H membership regardless of race, religion, color, national origin, citizenship, sex, physical or mental disability, marital status, pregnancy, parenthood, sexual orientation, or gender identity.
- _____ The club plans to conduct a minimum of six club meetings per year.
- _____ Youth are involved in leadership and decision making.
- _____ The club will contribute through community service.
- _____ The club will have regularly scheduled meetings and events on file with the local Extension office. **List on back or attach.**
- _____ The club has a written, planned educational program (in at least one project area) that includes the four 4-H Essential Elements and provides a variety of learning experiences.
Fill out the following chart or attach similar.
- _____ Club leaders will have a copy of member health forms handy when members are in the care of club leaders for 4-H club meetings and club activities.
- _____ The club will submit a required Annual Financial Summary. **Due November 1 of each year to your local Extension office.** A financial summary is **required** of each 4-H club even if there is no bank account or financial activity by the club. The form can be completed as “zero.”

4-H essential element definitions: *belonging* elements include safe environments, encouragement, team approach; *generosity* elements include respect, concern, service; *independence* elements include decision making, planning, goal setting; *mastery* includes knowledge and skill development, hands-on learning, teaching, mentoring.

| Date/Project(s) | Learning Method(s) | Belonging | Generosity | Independence | Mastery |
|---------------------------------------|--|-----------|------------|--------------|---------|
| <i>Example: Oct. 15, 20016 Sewing</i> | <i>Fabric store tour, business meeting, game</i> | x | | x | x |
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Additional notes as needed:

We understand that federal law protects the 4-H name and emblem, and that the 4-H Charter is the only document that officially authorizes our club/council to use the 4-H name and emblem. By applying for a 4-H charter, we agree that we have met the requirements.

Required Signatures:

_____ *Approved Volunteer Leader*

_____ *Youth Participant (if applicable)*

_____ *District 4-H Youth Development Educator*

Official 4-H State Office Use Only:

Charter Approved/Renewed _____ Yes ____ No ____ n/a Date Charter Approved/Renewed: _____

Charter not approved for the following reason(s): _____
