

Professional Development
MSL 692 1 credit

Location: 201 ONL Time: 345-445 Thursdays

Instructor:

Brenda Konar

bhkonar@alaska.edu

225 ONL, x5028

Office Hours: Tuesday 930-1030

Course description: This course will help to improve students' skills in professional presentations and in acquiring employment in the science discipline. Course will include lectures, discussions, and 4 individual projects (poster, oral presentation, and cv). Students are strongly encouraged to use their thesis/dissertation material for the posters and oral presentations. Feedback on all projects will be given by the instructor and by the students. Grades will be assigned by the instructor.

Learning Objectives: It is expected that this course will help a student to improve their ability to make oral and poster presentations and to write resumes.

Prerequisites: None. Graduate status recommended.

Grading:

All projects will be graded equally. Attendance is required.

Poster: 30%

Oral Presentation: 30%

CV: 15%

Elevator Talks: 15%

Critiques: 10%

Absolute scores will be used to determine final grades, which will be on the +/- scale.

	A = 93% and greater	A- = 90% and greater
B+ = 86% and greater	B = 83% and greater	B- = 80% and greater
C+ = 76% and greater	C = 73% and greater	C- = 70% and greater
D+ = 66% and greater	D = 63% and greater	D- = 60% and greater
	F = lower than 60%	

Course policies: Attendance is expected unless there is a good reason for the absence (illness or research-related travel). Students must contact the instructor prior to a planned absence.

Plagiarism will not be tolerated in any form. Any paper that contains plagiarized material will receive a grade of zero, and may possibly be grounds for flunking the class. Be sure you understand what constitutes plagiarism. For an explanation of what constitutes plagiarism see:

<http://www.uaf.edu/library/instruction/handouts/Plagiarism.html>

Course readings/materials: All reading assignments will be given as hand-outs during the class. There is no required or recommended book.

Support and Disability Services: At UAF, the Office of Disability Services (203 WHIT; 474-5655; TTY 474-1827; fydso@uaf.edu) ensures that students with physical or learning disabilities have equal access to the campus and course materials. If you have specialized needs, please contact this office or the instructor to make arrangements.

Course Schedule:

Jan 19: Orientation

Introductions, e-mails, schedule

Jan 26: AMSS/poster/oral presentation homework

Feb 2: Discussion of general likes/dislikes

Feb 9: Lecture: Oral presentations lecture

Feb 16: Lecture: Poster presentations

Feb 23: Hall walk around to critique posters

Mar 2: Student oral presentations PROJECT #1

Mar 9: Student poster presentations PROJECT #2

Mar 16: Spring Break. No class

Mar 23: Lecture: CVs and Elevator talk

Mar 30: Student oral presentations PROJECT #1 (graded)

Apr 6: Student poster presentations PROJECT #2 (graded)

Apr 13: Student Elevator Talks (PROJECT #4) and discuss CVs

Apr 20: Make-up day and final CV to be turned in by 5pm.