



## **UAF Policy 05.12.001**

Original Adoption: August 16, 2010

Revised: October 6, 2010 (Title change to Director for Auxiliary, Recharge and Contract Operations)

Responsible Chancellor's Cabinet Member: VC for Administrative Services

Responsible Department/Office: Auxiliary and Business Services

# **Alcohol Beverage Policy**

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## **POLICY STATEMENT**

Serving alcohol beverages at events on campus, or at UAF events located off-campus, requires compliance with state laws and sensitivity to the public's perception of our institution. It is the University's desire to provide a safe and secure environment for all faculty, staff, students, and visitors attending UAF events. All persons who consume alcohol beverages will do so in a responsible manner.

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## **BACKGROUND & JUSTIFICATION**

The sale and dispensing of alcohol beverages is regulated by the State of Alaska Alcoholic Beverage Control (ABC) Board. An ABC permit is required when alcohol is served at a UAF supported event. When a UAF supported event on or off campus requires an ABC permit, the permit application must be approved by the Director for Auxiliary, Recharge and Contract Operations (as the Chancellor's designee). Individuals serving alcohol must comply with State of Alaska ABC laws and regulations.

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## **DEFINITIONS**

**UAF Event:** An event that is sponsored or supported by UAF that occurs on or off campus.

**Approving Authority:** The Chancellor or designee is responsible for approving applications to serve alcohol beverages at UAF supported events. Additional approval by the Associate Vice Chancellor for Student Life is necessary if students will be attending.

**Authorized Representative of the University:** The individual designated to have responsibility for the event, usually the Event Planner.

**ABC Permit:** Permit to sell or dispense alcohol beverages at special events. Permit is located at <http://www.dps.state.ak.us/ABC/>.

**UAF Alcohol Application:** Permit to sell or dispense alcohol beverages at events on campus or at UAF events located off-campus.

Application is located at <http://www.uaf.edu/aux-bus/dining/>.

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## **REFERENCES RELIED UPON**

Laws of the State of Alaska and regulations of the Alcohol Beverage Control (ABC) Board: AS 04.11.230; 13 AAC 104.620, Board of Regents Policy P05.12.093, and [www.dps.state.ak.us/ABC/](http://www.dps.state.ak.us/ABC/).

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## **RESPONSIBILITIES**

**Chancellor:** Responsible for approving UAF Alcohol Beverage Applications for events on campus and UAF supported events off campus.

**Director for Auxiliary, Recharge and Contract Operations:** The Chancellor has designated

the Director for Auxiliary, Recharge and Contract Operations to approve UAF Alcohol Beverage Applications. This individual will coordinate the ABC permit approval with UAF Police and ABC personnel.

**Associate Vice Chancellor for Student Life:** Additional approval needed by the Associate Vice Chancellor for Student Life if students are attending a UAF event where alcohol will be served.

**Event Planner:** Responsible for the event and completing the UAF Alcohol Beverage Application and/or working with UAF Dining Services for obtaining the ABC permit and adhering to the procedures and regulations.

**State of Alaska ABC Board:** Responsible for approving/disapproving alcohol permits.

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## NON-COMPLIANCE

Non-compliance can lead to arrest and fines. The UAF Police Department can terminate an event if the ABC permit is not displayed, if alcohol is served by anyone that does not have an approved alcohol server education card, or if alcohol is served to anyone under the age of 21. The university can take additional actions as deemed necessary. Sponsoring departments, organizations, and individuals should be cognizant of vicarious liability suit and the consequences to the organization should a vicarious liability suit be filed against the university when a person, regardless of age, attending an event and consuming alcohol beverages is involved in an accident resulting in personal injury and/or death.

Organizations should also be aware of their exposure to legal risk when event sponsors permit the violation of laws concerning alcohol at their event. These laws include serving alcohol to minors and/or intoxicated individuals.

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## EXCEPTIONS

None

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## PROCEDURES

- The UAF Alcohol Beverage Application may be found at: <http://www.uaf.edu/aux-bus/dining/>. Serving of alcohol at events on campus, or at UAF events located off-campus; **require approval of the Director for Auxiliary, Recharge and Contract Operations, located in 116 Eielson, at least 14 days prior to the event. Additional approval from the Associate Vice Chancellor for Student Life, located in 514 Gruening, prior to the event is required if students will be attending.**
- A State of Alaska ABC permit must be obtained for any event at which alcohol is either offered for sale **or** is dispensed. The Event Planner is responsible for obtaining the completion of the Alcohol Beverage Application, obtaining the ABC Permit, and proper display at the event. If UAF Dining Services is used by the Event Planner, UAF Dining Services can complete the ABC Permit requirements. The ABC application form can be found at <http://www.dps.state.ak.us/ABC/>.
- Events on campus, or at UAF events located off-campus; must comply with all State of Alaska Alcoholic Beverage Control (ABC) laws and regulations.



- Serving of alcohol at events on campus, or at UAF events located off-campus; require approval of the Chancellor or designee prior to the event.
- Alcohol served at events on campus, or at UAF events located off-campus; must be limited to beer or wine.
- Alcohol beverages must be served in a controlled environment and may not be removed from the room(s) or area(s) specified.
- Alcohol beverages must be served by UAF Dining Services or another licensed caterer, or by UAF employees assigned to the function. Individuals serving alcohol beverages must complete an alcohol server training certification course approved by the ABC Board.
- The event must be a private function (not open to the public) unless specifically approved by the Director for Auxiliary, Recharge and Contract Operations.
- If the Event Planner intends to charge for alcohol beverages to those attending the event, he/she must provide specific information as to the format (i.e. cash bar, ticket price). Admission charge for UAF events may not include the cost of the alcohol beverages that will be served unless specifically approved by the Director for Auxiliary, Recharge and Contract Operations.
- Alcohol beverages will not be approved for functions at which alcohol is the focal point, or the inducement for attendance at the event. Alcohol should not be the main focus of any event. Food and non-alcohol beverages must be provided and prominently displayed at any event at which alcohol is served. Large quantity containers of alcohol are not permitted. Contests involving the consumption of alcohol are not allowed. An event shall not be advertised or publicized at an event where alcohol beverages are to be served. The use of symbols or pictures implying the presence of alcohol at an event is prohibited. Fundraising events involving alcohol, e.g., wine tasting, are required to comply with State of Alaska laws and regulations.
- All events where alcohol is served will display the following warning signs (at least 11” x 14” and the lettering must be at least ½ inches high and in contrasting colors) and will be the responsibility of the Event Planner and must be displayed:

**WARNING:** Drinking alcohol beverages such as beer, wine, wine coolers, and distilled spirits or smoking cigarettes during pregnancy can cause birth defects.

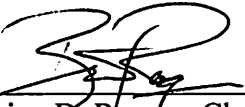
**WARNING:** A person who provides alcohol beverages to a person under 21 years of age, if convicted under AS 04.16.051, could be imprisoned for up to five years and fined up to \$50,000.

WARNING: A person under 21 years of age, who enters these premises in violation of law under AS 04.16.049 (e), could be civilly liable for damages of \$1,000.

- All invitations to UAF events where alcohol is to be served will include the following statement: “Attendees must be twenty-one (21) years old or older unless accompanied by a parent, legal guardian, or adult spouse.” At the option of the Event Planner, such events may be restricted to individuals at least age 21 (no minors under the age of 21).
- An authorized representative of the University must be present for the duration of the event to ensure that all obligations specified in the application and permit is fulfilled.
- In cases where an individual becomes intoxicated, the Event Planner or designee will immediately alert the UAF Police department to intervene to remove the person from the premises and prevent that individual from driving.
- Alcohol shall **not** be served at university functions or events designated for students unless approved by the Associate Vice Chancellor for Student Life (in addition to other required approvals).
- The Wood Center Pub will operate within its rules, policies and license.

*The University reserves the right to amend this policy in accordance with the law, community standards, or the best interests of the University.*

POLICY APPROVED BY:

  
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Brian D. Rogers, Chancellor  
University of Alaska Fairbanks

Signed: October 6, 2010