

Barcode label
Office use only

Change of Major



SID label
Office use only

RECEIVED

Office use only

P _____

- This form may only be used by undergraduate students who have been formally admitted to degree seeking status.
- All requested changes must be at the same degree level as the admitted program (i.e. Associate/Certificate to Associate/Certificate or Baccalaureate to Baccalaureate). **Students wishing to change from Associate to a Baccalaureate program (or vice versa) must submit a new application for admission.**
- Graduate and Transfer students may not use this form to change a program/major. Please contact our office for more information.
- All correspondence regarding this form will be sent to the student's UA email address.

NOTE: Approval of any change is dependent upon admission and academic eligibility for the program, signified by the department signing the Change of Major form.

Part 1- To be completed by student

THIS REQUEST IS TO:

- Change Major or Degree
- Add Degree of same level
- Add Second Major (*NOTE: Double Majors must have the same degree. Example: BA in History/English*)
- Drop a Major (*NOTE: Dropping a major does not require Department signature*)
- Drop Degree (*NOTE: Dropping a degree does not require Department signature*)

UA ID

Name

UA Email address

Day phone

Student Signature

Date

From _____
Current Major/Degree

To _____
New Major/Degree

To _____
Second Major

Previous Advisor's Printed Name _____

Part 2- Acceptance to the new major- To be completed by department

INSTRUCTIONS TO THE UNIVERSITY DEPARTMENTS:

Forward this form with all necessary signatures to the Office of Admissions and the Registrar, 102 Signers Hall.

Primary Major

Degree

Catalog Year

College/School

Approved Not Approved

Department Chair Signature

Department Chair's Printed Name

Secondary major (*Same degree type*) or second degree

College/School

Approved Not Approved

Department Chair Signature

Department Chair's Printed Name

Part 3- New Advisor Information

New Advisor's Signature

New Advisor's Printed Name