

Fall 2020- Spring 2021 Dining Services Program

Participation in the dining services program is required of all students living in university residence halls and Cutler Apartment Complex, except for graduate students.

TERMS: This is a legally binding contract. By signing and/or accepting the terms and conditions, the student agrees to comply with all University rules, regulations, and policies. **The term of this agreement is for one academic year**, beginning on the first day of Fall semester and will conclude on the last day of Spring semester (see activation dates).

A PolarExpress card is required to access meal plans at any UAF Dining Services location and on-campus vending machines. It is the student's responsibility to safeguard their university card. Lost or stolen cards must be replaced at the PolarExpress office located next to the Office of the Bursar in Signers' Hall.

ELIGIBILITY: Any student attending University of Alaska Fairbanks may purchase a meal plan. Students living in residence halls or Cutler Apartment Complex are required to purchase a meal plan with the exception of graduate students. Requirements for meal plan selection are determined by class standing and housing assignment. Freshman students, with less than 30 credits, living in residence halls are required to select one of the designated Freshman Meal Plans. All other students in residence halls may select from the Upperclassmen Meal Plans. Residents of Cutler Apartment Complex must select at least the minimum required meal plan. Campus residents that are not required to purchase a meal plan or students that do not live in campus housing may select any of the offered meal plans or customize a Commuter Bundle.

Only the student named on this application is entitled access to their meal plan options; Meal plan holders may treat guests to meals using available funds, however, these plans are non-transferable.

EXCEPTIONS: Graduate students are excluded from the meal plan purchase requirement in residence halls. Exceptions to the meal plan can be requested for documented health conditions, academic program scheduling and other circumstances that require special diets that cannot be accommodated through Chartwells. To request an exception to meal plan requirements email uaf-dining@alaska.edu. Accommodations for meal plan exemption for documented health conditions can also be made through UAF Disability Services. Exception requests should be submitted no less than 14 days prior to the start of classes. Requests received later may result in either charges at a weekly rate or consideration for future term only.

USE OF BLOCKS AND MUNCH MONEY: Block meals are accessible after 11:00 a.m. until closing. Blocks are used for the all-you-care-to-eat dinner at Dine 49 and may be exchanged for up to a \$7.00 equivalency at all dining locations with the exception of Subway. There is no limit to the number of blocks used at any one time. Block equivalency is not redeemable for cash or gift cards. **Weekly blocks** reset on Sunday mornings. Unused block meals are non-refundable and expire when the plan resets.

Munch Money is used like cash any time of day at all UAF dining locations and most campus vending machines. Up to \$250 of Munch Money remaining on accounts at the end of the Fall semester will roll into the Spring meal plan. All unused Munch Money is non-refundable and expires after the last day of the Spring semester.

Gift card exchange: Blocks are not accepted as payment for Chartwells Gift Cards. Munch Money can be used to purchase Chartwell Gift Cards up to \$250 per semester for use through the following semester (Fall, Spring, Summer).

LOCATIONS AND HOURS OF OPERATION: Information for all Dining locations and hours of operation may be found at www.uaf.edu/dining.

NOTE: Food service on campus is limited during holidays, winter break, spring break and commencement weekend. Adjustment to hours will be posted in advance at all locations and on the below website. Block meals are not accessible during winter break; however, Munch Money is accessible throughout the academic year.

UNIVERSITY AUTHORITY: The University reserves the right to:

- a) Assign a default meal plan if a selection is not submitted to UAF Dining Services a minimum of 10 days prior to Halls opening each semester or within 48 hours if room assignment is after this date. Change requests to the default plan are permitted as defined in the **Changes/Cancellations/Refunds** section.
- b) Change the available meal plan options, associated costs and hours of operation after showing due diligence to inform meal plan participants of the change.
- c) Close food service facilities for maintenance or an emergency with or without advance notice.
- d) Terminate or temporarily cancel individual meal plans privileges upon indication of non-payment of fees or misuse.

PRICING: Meal plan price is listed for each semester. Students are automatically enrolled in the same meal plan for the Spring semester, unless Dining Services is notified in writing of a different plan selection or cancellation. Add On and Commuter Bundles are a one-time purchase and do not automatically renew. All institutional charges including meal plan fees are due prior to the fee payment deadline (see schedule below). For plans purchased after the fee payment deadline, payment arrangements must be

made via UA Online or with the Office of the Bursar within **5 business days** to avoid late fees and interruption of meal plan privileges.

By signing this agreement, student affirms the information provided on this application is true and is in agreement with any additional charges that may be added to their account resulting from the selection on this form. The student agrees to pay any attorneys' fees and collection costs, which may be based on a percentage at a maximum of 40% of the debt, necessary for the collection of any amounts owed to University of Alaska. If student does not pay, University of Alaska may take student's Permanent Fund Dividend under Alaska Statutes 14.40.251 and 43.23.073 and pursue other collection methods.

CHANGES/CANCELLATIONS/REFUNDS: Failure to participate in the Dining Plan does not and will not release a student from their dining contract. Changes may be made through the prorated change period. Cancellations can be made through the 50% refund period. See refund schedule below.

Only the student may request a change/cancellation and must do so in writing. Change or cancellation requests should be submit through the electronic forms available or by emailing UAF Dining Services at uaf-dining@alaska.edu. Changes/Cancellations to meal plans are permitted based upon the refund schedule below. Cancellation date will be determined by the later of: date cancellation request is received, move out date or last day of meal plan use.

Refunds are calculated based on weekly proration for blocks and Munch Money plus a \$25 processing fee though the initial refund period. No changes/cancellations after the 50% refund deadline. All meal plan fees to be reimbursed for changes or cancellations may be used to pay for other obligations owed by the student to the University. Any portion not applied as provided herein will be refunded to the student by the Office of the Bursar.

| Dining Services Activation and Refund Schedule | | | |
|---|----------------------|---|---------------------|
| Fall 2020 | | Spring 2021 | |
| Meal plan activation | Wednesday, August 19 | Meal plan activation | Friday, January 8 |
| Fee payment deadline | Friday, September 4 | Alaska civil rights day | Monday, January 18 |
| Labor day | Monday, September 7 | Fee payment deadline | Friday, January 22 |
| Prorated change and cancellation deadline | Friday, September 19 | Prorated change and cancellation deadline | Friday, February 5 |
| Cancellation deadline with 50% refund | Friday, October 2 | Cancellation deadline with 50% refund | Friday, February 19 |
| Thanksgiving | November 25-29 | Spring break | March 8-12 |
| Last day for block use and expiration of Munch Money in excess of \$250 | Sunday, December 13 | Meal plan expiration | Monday, May 3 |

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