Car Rental Information Sheet

Rental Car Reminders:

- Renting a vehicle larger than a mid-size car requires a business justification.
- UA Employees cannot be reimbursed for Cost Damage Waivers or any additional insurance offered by a rental car company or third party.
- Roadside Assistance, Navigation, and other added products and services offered by the rental car company are non-reimbursable expenses.
  o Percentage based taxes and fees must be re-calculated when excluding such expenses.

Rental Car Abbreviations

ALAMO car groups:
E Economy Car  LA Luxury Car
C Compact Car  LW 4-Wheel Drive Vehicle
I Intermediate Car  LX Minivan
IS Convertible  LC 2-door Luxury
F Standard Car (full size)  L4 4-door Luxury
P Premium Car

AVIS car groups:
A Sub-compact  F Intermediate SUV
B Compact  Z Full-size SUV
C Intermediate  L Premium SUV
D Full-size 2-door  W Standard SUV
E Full-size 4-door  V Minivan
G Premium  P 12 Passenger Van
H Luxury  S Sport
K Convertible  X Specialty

BUDGET car groups:
Z or B Compact  K Convertible
C Midsize  V Minivan
D or E Fullsize  W or F Mid-size SUV
X or A Economy  L Full-size SUV
G Premium  P Jeep Wrangler (in Hawaii)
H Luxury

DOLLAR car groups:
C Compact  L Luxury
E Economy  STAR Convertible
I Intermediate  MVAR Minivan
F Fullsize  SFAR SUV - compact
P Premium
Car Rental Information Sheet

ENTERPRISE car groups:
ECAR Economy
CCAR Compact
ICAR Intermediate
SCAR Standard
FCAR Full Size
PCAR Premium
LCAR or LDAR Luxury
MVAR Minivan
GCAR Minivan (Grand Caravan)
XPAR Sport Utility
XVARP 15 person van

Hertz & Thrifty car groups:
A (CCAR) Compact 2-dr
B (CCAR) Compact 4-dr
C (ICAR) Intermediate, mid-size
D (SCAR) Standard
F (FCAR) Full size
G (PCAR) Premium
I (LCAR) Luxury
L Standard SUV
M4 Full size fan - 12 pass.
Q4 Intermediate SUV
R Minivan 7 pass.
T Prem SUV expedition - 8 pass.
T6 Prem SUV excursion - 8 pass.
U Convertible

National car groups:
ECAR Sub-compact
CCAR Compact
FCAR Fullsize
LCAR Luxury
ICAR Intermediate
PCAR Premium
MVAR Minivan
SCAR Fullsize 2-dr
SFAR SUV

Miscellaneous Abbreviations:
Allowable:
AAF airport access fee
AIRCON airport concessionaire fee
CFC concession facility charge
CONC concession recoup fee
FPO fuel purchase option
FSO fuel service option
T&M daily charge Time & Mileage
VLF recovery fee
ALI additional liability insurance
APP Alamo protection plus
ATP auto tow protection
CDW collision damage waiver
CPP carefree personal protection
EP extended protection
ESP emergency sickness protection
FFQ/FTP frequent flyer programs
GPS/NEVERLOST
LDW loss damage waiver
(insurance)
LSI supplemental insurance
P personal passenger protection
PAE or PAC personal accident and
effects or cargo insurance

Not Allowable:
PAI personal accident insurance
PDW physical/partial damage waiver
PEC personal effects coverage
PEP personal effects protection
PLC premium location charge
SLI supplemental liability insurance
SPA super personal accident insurance
TP theft protection
TPI third party insurance
Trip Saver Road Side Assistance
UMP uninsured and
underinsured motorist protection

ADDR- Additional Driver charges will require business justification
# ACRISS Car Classification System

<table>
<thead>
<tr>
<th>Category</th>
<th>Type</th>
<th>Trans/Drive</th>
<th>Fuel/Air</th>
</tr>
</thead>
<tbody>
<tr>
<td>M Mini</td>
<td>B</td>
<td>2-3 Door</td>
<td>Manual Unspecified Drive</td>
</tr>
<tr>
<td>N Mini Elite</td>
<td>C</td>
<td>2/4 Door</td>
<td>Manual AWD</td>
</tr>
<tr>
<td>E Economy</td>
<td>D</td>
<td>4-5 Door</td>
<td>Manual AWD</td>
</tr>
<tr>
<td>N Economy Elite</td>
<td>W</td>
<td>Wagon/Estate</td>
<td>Auto Unspecified Drive</td>
</tr>
<tr>
<td>C Compact</td>
<td>V</td>
<td>Passenger Van*</td>
<td>B Auto 4WD</td>
</tr>
<tr>
<td>D Compact Elite</td>
<td>L</td>
<td>Limousine</td>
<td>D Auto AWD</td>
</tr>
<tr>
<td>I Intermediate</td>
<td>S</td>
<td>Sport</td>
<td>E Electric Air</td>
</tr>
<tr>
<td>J Intermediate Elite</td>
<td>T</td>
<td>Convertible</td>
<td>C Electric No Air</td>
</tr>
<tr>
<td>S Standard</td>
<td>F</td>
<td>SUN*</td>
<td>L LPG/Compressed Gas Air</td>
</tr>
<tr>
<td>R Standard Elite</td>
<td>J</td>
<td>Open Air All Terrain</td>
<td>S LPG/Compressed Gas No Air</td>
</tr>
<tr>
<td>F Fullsize</td>
<td>X</td>
<td>Special</td>
<td>A Hydrogen Air</td>
</tr>
<tr>
<td>G Fullsize Elite</td>
<td>P</td>
<td>Pick up Regular Cab</td>
<td>B Hydrogen No Air</td>
</tr>
<tr>
<td>P Premium</td>
<td>Q</td>
<td>Pick up Extended Cab</td>
<td>M Multi Fuel/Power Air</td>
</tr>
<tr>
<td>U Premium Elite</td>
<td>Z</td>
<td>Special Offer Car</td>
<td>F Multi Fuel/Power No Air</td>
</tr>
<tr>
<td>L Luxury</td>
<td>E</td>
<td>Coupe</td>
<td>V Petrol Air</td>
</tr>
<tr>
<td>W Luxury Elite</td>
<td>M</td>
<td>Monospace</td>
<td>Z Petrol No Air</td>
</tr>
<tr>
<td>O Oversize</td>
<td>R</td>
<td>Recreational Vehicle</td>
<td>U Ethanol Air</td>
</tr>
<tr>
<td>X Special</td>
<td>H</td>
<td>Motor Home</td>
<td>X Ethanol No Air</td>
</tr>
<tr>
<td>Y Special</td>
<td>J</td>
<td>2 Wheel Vehicle</td>
<td></td>
</tr>
<tr>
<td>N Roadster</td>
<td>G</td>
<td>Roadster</td>
<td></td>
</tr>
<tr>
<td>K Commercial Van/Truck</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Standard codes for all rental companies

*Increased Categories

*New Elite Categories

*Greater selection of car types

*These vehicle types require new booking codes which are listed in the chart on the back of this document.
New Passenger Capacity codes for Booking Vans, SUVs and Crossover vehicles ensure customer satisfaction

Worldspan in association with ACRISS, the Association of Car Rental Industry Systems Standards, has enhanced the capacity details for specialty vehicles, allowing you greater control to reserve exactly what your customer has requested. The table below offers a selection of specific two letter codes allowing you to fulfill booking requests as closely as possible for SUVs, Vans and Crossover vehicles. Utilize these two letter codes from the table as the first two letters in your booking entry followed by one letter from the Transmission/Drive category and one letter from the Fuel/Aircon category on the reverse side. Alternately, a ‘wild card’ may be used to identify transmission and fuel options.

<table>
<thead>
<tr>
<th>Passenger Van Coding</th>
<th>SUV Coding</th>
<th>Crossover Coding</th>
</tr>
</thead>
<tbody>
<tr>
<td>IV = 6+ Seats</td>
<td>EF = 2–4 Seats</td>
<td>EG = 2–4 Seats</td>
</tr>
<tr>
<td>JV = Elite 6+ Seats</td>
<td>HF = Elite 2–4 Seats</td>
<td>HG = Elite &lt;4 Seats</td>
</tr>
<tr>
<td>SV = 8+ Seats</td>
<td>CF = 4–5 Seats</td>
<td>CG = 4–5 Seats</td>
</tr>
<tr>
<td>RV = Elite 8+ Seats</td>
<td>DF = Elite 4–5 Seats</td>
<td>DG = Elite 4–5 Seats</td>
</tr>
<tr>
<td>FV = 10+ Seats</td>
<td>IF = 5+ Seats</td>
<td>IG = 5+ Seats</td>
</tr>
<tr>
<td>GV = Elite 10+ Seats</td>
<td>JF = Elite 5+ Seats</td>
<td>JG = Elite 5+ Seats</td>
</tr>
<tr>
<td>PV = 15+ Seats</td>
<td>SF = 5–6 Seats</td>
<td>SG = 5–6 Seats</td>
</tr>
<tr>
<td>UV = Elite 15+ Seats</td>
<td>RF = Elite 5–6 Seats</td>
<td>RG = Elite 5–6 Seats</td>
</tr>
<tr>
<td>LV = Luxury no seat req.</td>
<td>FF = 6+ Seats</td>
<td>FG = 6+ Seats</td>
</tr>
<tr>
<td>WV = Luxury Elite no seat req.</td>
<td>GF = Elite 6+ Seats</td>
<td>GG = Elite 6+ Seats</td>
</tr>
<tr>
<td>LF = Luxury no seat req.</td>
<td>UF = Elite 7+ Seats</td>
<td>UG = Elite 7+ Seats</td>
</tr>
<tr>
<td>WF = Luxury Elite no seat req.</td>
<td>VF = Elite 7+ Seats</td>
<td>VG = Luxury Elite no seat req.</td>
</tr>
</tbody>
</table>

Example 1:
Requesting availability for an Intermediate Elite passenger van, with 6 plus seats, automatic 4 wheel drive, unspecified fuel / power with Air:
CRAXXX31DEC1JAN/ARR-8AM/DT-9PM/VJVBR

Example 2: (Entry utilizing Wildcard option)
Requesting availability for an Intermediate Elite passenger van, with 6 plus seats, no drive or fuel preference specified:
CRAXXX31DEC1JAN/ARR-8AM/DT-9PM/VJV* (*is the wildcard)

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