

Position and Vacancy Terminology

- “Regular” positions - includes regular continuing (REG) and regular term (TERM) positions. These are fully benefited positions. Regular positions do not include adjunct faculty, temporary or extended temporary staff, student employees, or overload/additional assignment positions. (See UA Regulations, section R04.05.020., subsection C, paragraph 1, for definition of “Regular” employment)
- Regular Continuing (REG) –fully benefited positions that are expected to continue each year and do not have an end date. These positions are authorized by the State.
- Regular Term (TERM) –fully benefited positions that have an end date. Term positions are usually established on a fiscal year basis and may be considered for renewal each fiscal year. Some of UA’s Term positions are individually authorized by the state and have distinct budget authority. Some are not individually authorized and are utilizing budget pools. UA’s legislative budget request does not include increases for TERM positions that utilize budget pools. (See UA Regulations, section R04.05.020., subsection C, paragraph 1, sub-paragraph a, for definition of Term-funded employment)
- Reserved Positions –fully benefited positions that are authorized by the State and are not expected to be recruited in the current fiscal year. As part of UA’s newly established protocol, reserved positions have a \$100 budget to keep the position in authorized status.
- Authorized Position - refers to UA positions authorized by the State of Alaska. The State of Alaska authorizes UA’s Regular positions as distinct positions with distinct budget authority. The State does not require authorization of TERM or temporary positions.
- Pool Position - refers to positions that are temporary, and therefore do not require authorization by the State. These positions have multiple incumbents sharing the same position number and the same pool budget.
- Pool Budget – budget is a pool that many temporary positions, including adjuncts, can utilize.
- Budget – For the purpose of this report, budget refers to the budget loaded at continuation level and associated with the position per Banner Finance as of 7/1/2011. It does not include personal services budget that is not associated with a position, nor does it include staff benefits budget. Budget authority is not equivalent to actual revenue available. The budget amount has not been offset by any payroll expenditures and is not equivalent to the available budget remaining.
- Counts – refers to position counts. This does not refer to FTE or to employee headcount unless noted.
- Incumbent Status – defines whether the position is filled with an incumbent, is vacant, or is reserved.