



Financial Managers' Meeting

April 30, 2024

• Agenda

1. Opening remarks (Susan)
2. Topics by TCSO – Amanda L.
3. Topics by Amanda W.
4. Topics by Budget Team (Susan)
5. Topics by OMB
6. Topics by Jason
7. Topics by Kim
8. Topics by Carla
9. Training Minute
10. Roundtable

- **TCSO – Amanda Lash**

- Unused Ticket Credits



- **Topics by Amanda**

- Introductions:
 - *Jeannette Okinczyc* – UA Software Request Effort
 - *Roweena Carlos* – UAF NTS CIO



- **Topics by BCR**

- New account codes –

- <https://www.uaf.edu/finserv/finance-accounting/account-codes/index.php>
- <https://www.alaska.edu/controller/acct-admin-manual/account-codes/updates/>

0840 Accrued interest on lease liability
3041 Ticketing Services
3042 Photography Services
3120 Lease expense
3994 Student Recruitment Services
3995 Game/Event Officials
3996 Game/Event Management Services
3997 Competition Entry Fees
4443 Marketing/Promotional Items
4444 Athletic/Recreation Equipment
5223 Athletic/Recreation Equipment

4443 Marketing/Promotional Items – Expenditures for marketing/promotional giveaway items, which include department or university logo. Giveaway items include but are not limited to branded pencils, bags, t-shirts, etc. that are under \$25 each. Excludes gifts, prizes and awards.



- **Topics by BCR (Continued)**

- **Previously items of this nature - coded to Contractual Services**

3501 Other Advertising/Publicity - Expenditures for advertising and associated artwork connected with publicity. Excludes advertising for recruitment and procurement, and advertising required to meet the needs of programs.

- **Training dates for Continuation Budget are on the next slide**
- **Last Factual Friday of May (May 31), will be dedicated for Continuation Budget questions!!**



- **May Finance Training**



FY25 Continuation Budget Training

FULL sessions

May 14, 2024 9:00a – 11:00a

May 22, 2024 1:30p – 3:30p

May 24, 2024 10:00a – 12:00p

REFRESHER sessions

May 16, 2024 3:00p – 4:00p

May 20, 2024 9:30a – 10:30a

Listed on the UAF Financial Services website - <https://www.uaf.edu/finserv/finance-accounting/training>

Click on the training calendar link for the session you want, then **copy it** to your own calendar! (You won't receive an automatic reminder from me)

- **Topics by OMB**
 - FY25 State of Alaska budget update



- **Topics by Jason**

- Notice from A/P: No Domestic Wires (ACH ONLY)
- Org Structure Integrity
- March Management Report Results...
- Cycle 09 Revenue Summary
- FY25 Budget Planning



- **March Management Report Summary**

Fund 1 Unreserved Fund Balance

CABINET	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Oct Projection	FY24 Jan Projection	FY24 Mar Projection
Chancellor	437,424	33,000	(1,124,200)	(631,600)	(200,500)	(228,800)
Provost	3,207,977	3,819,000	3,714,300	5,358,600	3,733,200	5,280,300
VC RCNE	2,052,677	2,104,000	2,594,500	698,500	1,572,900	1,614,600
CTC	776,778	234,000	90,100	0	10,000	10,000
VC Research	2,654,467	3,454,000	4,547,700	3,681,200	2,926,400	4,084,700
VC SAEM	1,328,604	1,239,000	191,300	(1,057,800)	(1,186,200)	(1,279,900)
VC AS	1,262,465	1,116,000	2,607,000	3,719,300	3,826,200	2,340,900
Central Support	3,993,745	1,960,000	1,180,700	100	1,500	0
Total	15,714,137	13,959,000	13,801,400	11,768,300	10,683,500	11,821,800

CABINET	FY23	FY24	FY23 Actual	FY24 Projected	Cycle 09	Projected
	Student Tuition & Fees Cycle 09	Student Tuition & Fees Cycle 09	Year End (Net) Student Tuition & Fees	Year End (Net) Student Tuition & Fees	Change FY23 to FY24	Year End Change FY23 to FY24
Chancellor	630,000	667,000	663,000	667,000	5.9%	0.6%
Provost	25,892,000	28,548,000	26,067,000	29,477,000	10.3%	13.1%
Central	3,079,000	1,699,000	1,727,000	429,000	-44.8%	-75.2%
VC Rural, Community & Native Educ	6,061,000	6,144,000	6,237,000	6,305,000	1.4%	1.1%
Vice Chancellor for Student Affairs	3,773,000	4,196,000	4,087,000	4,634,000	11.2%	13.4%
Vice Chancellor for Admin. Services	1,921,000	2,331,000	1,957,000	2,541,000	21.3%	29.8%
Vice Chancellor for Research	4,000	8,000	4,000	22,000	100.0%	450.0%
Grand Total	41,360,000	43,593,000	40,742,000	44,075,000	5.4%	8.2%

CABINET	FY23 Indirect Cost Recovery Cycle 09	FY24 Indirect Cost Recovery Cycle 09	FY23 Year End Indirect Cost Recovery	FY24 Projected Year End Indirect Cost Recovery	Cycle 09 Change FY23 to FY24	Projected Year End Change FY23 to FY24
	Chancellor	-	-	-	-	0.0%
Provost	4,911,000	6,096,000	6,908,000	8,191,000	24.1%	18.6%
Central	3,806,000	4,418,000	5,651,000	6,330,000	16.1%	12.0%
VC Rural, Community & Native Educ	240,000	430,000	351,000	531,000	79.2%	51.3%
Vice Chancellor for Student Affairs	-	26,000	-	26,000	0.0%	0.0%
Vice Chancellor for Admin. Services	4,817,000	6,444,000	7,939,000	8,792,000	33.8%	10.7%
Vice Chancellor for Research	12,355,000	12,910,000	16,653,000	17,221,000	4.5%	3.4%
Grand Total	26,129,000	30,324,000	37,502,000	41,091,000	16.1%	9.6%



since 1917

- **Topics by Kim**

- Work with those that assist your researchers in formulating budgets, keeping in mind the below listed Job Families require a **CAS exemption** request:

- **Fiscal**
- **Administrative**
- **Information Systems (IS)**



- **Topics by Carla**

- Onboarding / new employee welcome events
- Employee Experience Task Force work
 - Memo - <https://www.uaf.edu/chancellor/communications/memos/march-8-2024-uaf-employee-experience-task-force.php>
 - First report due soon
- Onboarding processes (Credentialing)
- Onboarding surveys at 30 and 90 days coming soon



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- **Training Minute**

- No Procurement Entry training required before security access anymore. Updated our training webpage.
- Procurement's webpage -www.alaska.edu/procurement/purchasers/index.php



- **Round Table**

- What do you have to share?



- **FY24 Financial Managers' Meetings**

Via Zoom until further notice

May 28

June 25



All dates subject to change or cancellation