

**UNIVERSITY OF ALASKA  
CAR MILEAGE REIMBURSEMENT FORM**

<b>Traveler's Name:</b>		<b>TA#:</b>		<b>UA ID:</b>			
Date	Destination		Odometer Reading		Total Miles	Trip Description or Explanation	
	From	To	Start	Finish			
<b>Traveler's Signature:</b>						<b>Date:</b>	
<b>Approved by:</b>					54.5 cents = \$		
Supervisor or Department Head					# of miles	Total Reimbursement	
Travel is reimbursed at the rate of 54.5 cents per mile.							