



UAF 2023 Personnel / Payroll Submission Schedule

Payroll Run #	Pay Period Start Date	Pay Period End Date		Payday	Banner Post Date	60-day Memo Required
R1	18-Dec-22	31-Dec-22		13-Jan-23	7-Jan-23	1-Apr-23
R2	1-Jan-23	14-Jan-23		27-Jan-23	21-Jan-23	1-Apr-23
R3	15-Jan-23	28-Jan-23		10-Feb-23	4-Feb-23	1-May-23
R4	29-Jan-23	11-Feb-23		24-Feb-23	18-Feb-23	1-May-23
R5	12-Feb-23	25-Feb-23		10-Mar-23	4-Mar-23	1-Jun-23
R6	26-Feb-23	11-Mar-23		24-Mar-23	18-Mar-23	1-Jun-23
R7	12-Mar-23	25-Mar-23		7-Apr-23	1-Apr-23	1-Jul-23
R8	26-Mar-23	8-Apr-23		21-Apr-23	15-Apr-23	1-Jul-23
R9	9-Apr-23	22-Apr-23		5-May-23	29-Apr-23	1-Jul-23
R10	23-Apr-23	6-May-23		19-May-23	13-May-23	1-Aug-23
R11	7-May-23	20-May-23		2-Jun-23	27-May-23	1-Aug-23
R12	21-May-23	3-Jun-23		16-Jun-23	10-Jun-23	1-Sep-23
R13	4-Jun-23	17-Jun-23		30-Jun-23	24-Jun-23	1-Sep-23
R14	18-Jun-23	1-Jul-23		14-Jul-23	8-Jul-23	1-Oct-23
R15	2-Jul-23	15-Jul-23		28-Jul-23	22-Jul-23	1-Oct-23
R16	16-Jul-23	29-Jul-23		11-Aug-23	5-Aug-23	1-Nov-23
R17	30-Jul-23	12-Aug-23		25-Aug-23	19-Aug-23	1-Nov-23
R18	13-Aug-23	26-Aug-23		8-Sep-23	2-Sep-23	1-Dec-23
R19	27-Aug-23	9-Sep-23		22-Sep-23	16-Sep-23	1-Dec-23
R20	10-Sep-23	23-Sep-23		6-Oct-23	30-Sep-23	1-Dec-23
R21	24-Sep-23	7-Oct-23		20-Oct-23	14-Oct-23	1-Jan-24
R22	8-Oct-23	21-Oct-23		3-Nov-23	28-Oct-23	1-Jan-24
R23	22-Oct-23	4-Nov-23		17-Nov-23	11-Nov-23	1-Feb-24
R24	5-Nov-23	18-Nov-23		1-Dec-23	25-Nov-23	1-Feb-24
R25	19-Nov-23	2-Dec-23		15-Dec-23	9-Dec-23	1-Mar-24
R26	3-Dec-23	16-Dec-23		29-Dec-23	23-Dec-23	1-Mar-24

60-day memo required for ANY movement of restricted fund labor 60 days after the end of the month the transaction shows in banner



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Payroll Run #	Pay Period Start Date	Pay Period End Date		Payday	Banner Post Date	60-day Memo Required
R1	17-Dec-23	30-Dec-23		12-Jan-24	06-Jan-24	01-Apr-24
R2	31-Dec-23	13-Jan-24		26-Jan-24	20-Jan-24	01-Apr-24
R3	14-Jan-24	27-Jan-24		09-Feb-24	03-Feb-24	01-May-24
R4	28-Jan-24	10-Feb-24		23-Feb-24	17-Feb-24	01-May-24
R5	11-Feb-24	24-Feb-24		08-Mar-24	02-Mar-24	01-Jun-24
R6	25-Feb-24	09-Mar-24		22-Mar-24	16-Mar-24	01-Jun-24
R7	10-Mar-24	23-Mar-24		05-Apr-24	30-Mar-24	01-Jun-24
R8	24-Mar-24	06-Apr-24		19-Apr-24	13-Apr-24	01-Jul-24
R9	07-Apr-24	20-Apr-24		03-May-24	27-Apr-24	01-Jul-24
R10	21-Apr-24	04-May-24		17-May-24	11-May-24	01-Aug-24
R11	05-May-24	18-May-24		31-May-24	25-May-24	01-Aug-24
R12	19-May-24	01-Jun-24		14-Jun-24	08-Jun-24	01-Sep-24
R13	02-Jun-24	15-Jun-24		28-Jun-24	22-Jun-24	01-Sep-24
R14	16-Jun-24	29-Jun-24		12-Jul-24	06-Jul-24	01-Oct-24
R15	30-Jun-24	13-Jul-24		26-Jul-24	20-Jul-24	01-Oct-24
R16	14-Jul-24	27-Jul-24		09-Aug-24	03-Aug-24	01-Nov-24
R17	28-Jul-24	10-Aug-24		23-Aug-24	17-Aug-24	01-Nov-24
R18	11-Aug-24	24-Aug-24		06-Sep-24	31-Aug-24	01-Nov-24
R19	25-Aug-24	07-Sep-24		20-Sep-24	14-Sep-24	01-Dec-24
R20	08-Sep-24	21-Sep-24		04-Oct-24	28-Sep-24	01-Dec-24
R21	22-Sep-24	05-Oct-24		18-Oct-24	12-Oct-24	01-Jan-25
R22	06-Oct-24	19-Oct-24		01-Nov-24	26-Oct-24	01-Jan-25
R23	20-Oct-24	02-Nov-24		15-Nov-24	09-Nov-24	01-Feb-25
R24	03-Nov-24	16-Nov-24		29-Nov-24	23-Nov-24	01-Feb-25
R25	17-Nov-24	30-Nov-24		13-Dec-24	07-Dec-24	01-Mar-25
R26	01-Dec-24	14-Dec-24		27-Dec-24	21-Dec-24	01-Mar-25

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