**MEMORANDUM**

**To:** UAF HR Payroll

**Through**:

**From:**

**CC:** Director of Labor & Employee Relations

**Date:**

L6070 Recognition Bonus Article 9.2B

The University may, at its sole discretion, award non-recurring bonus payments, annual leave, and other forms of recognition to Local 6070 Bargaining Unit Members for performance beyond expectations, or as preemptive retention offers. Notice of such payments shall be provided to Local 6070 within thirty (30) days.

Factors for merit recognition bonuses may include:

* + - Quality teaching of student employees
    - Identifying cost savings for the University
    - Productivity and safety

|  |  |
| --- | --- |
| Employee Name: Last Name, First Name | Employee ID: UA ID# |
| Cash Amount (EC710): Amount Awarded or N/A | TKL: Txxx |
| Annual Leave Hours Awarded: Hours Awarded or N/A | Employee Eclass: Eclass |
| Fund/Org to Charge: Fund/Org | |

Reason for Award: