

Students: Conversations

Student Profile Conversations in Nanook Navigator (EAB Navigate)

How to log into Nanook Navigator

1. Click this link <https://uaf.campus.eab.com/>
2. Enter your UA single sign on credentials (same as UA Gmail, Blackboard, UAOnline, & etc.)
3. Click "Login" (red button)



Conversations

Conversations are emails and text messages sent from staff, tutors, or instructors through the Nanook Navigator platform. Students are able to reply from their UA Online preferred email, cell phone or through their Student Home Role in Nanook Navigator. **Messages can not be deleted from the system.**

1. Click on the Conversations icon on the left-side panel of the Student Home page.



Conversations, continued

2. You can sort and filter using the check boxes and search by users.



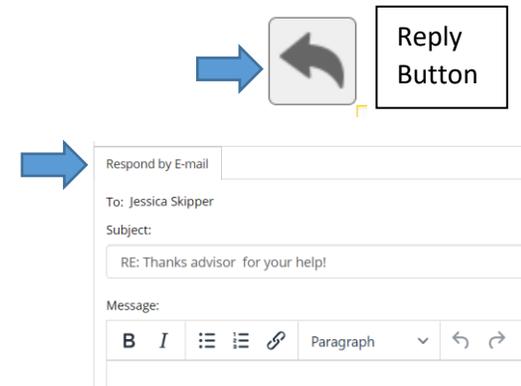
3. If you would like to mark items as read, check the box next to the message, click actions and chose to mark as read or mark all as read.



4. You can open and reply to messages by clicking on the message



5. Once the message string open you can reply by click on the "reply" button on the right. Type your email and then click send message.



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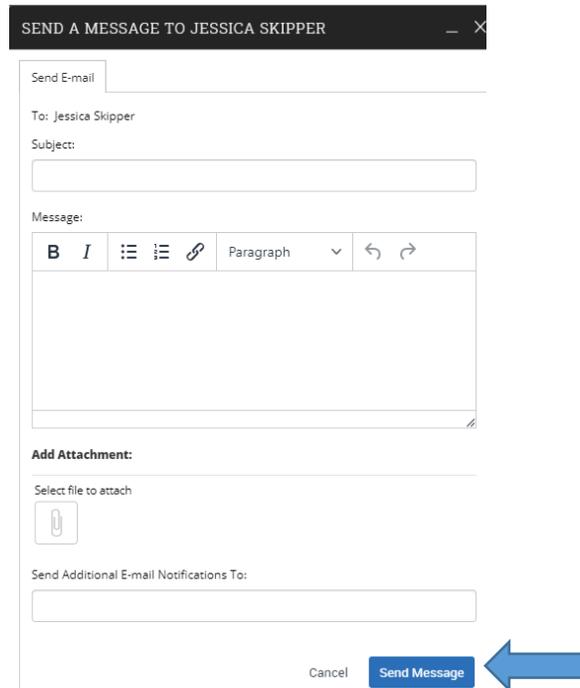
Message your individual student success team members or instructors

Message Your Student Success Team Members

1. Scroll down on the Student Home page and on the right is the student success team section.
2. Click on the envelope under the staff member's name to create and send an email.

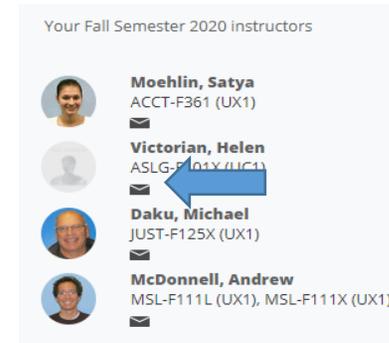


3. Create your message and click send message. You can add your Alaska.edu or personal email address to the "Send Additional E-mail Notifications To".

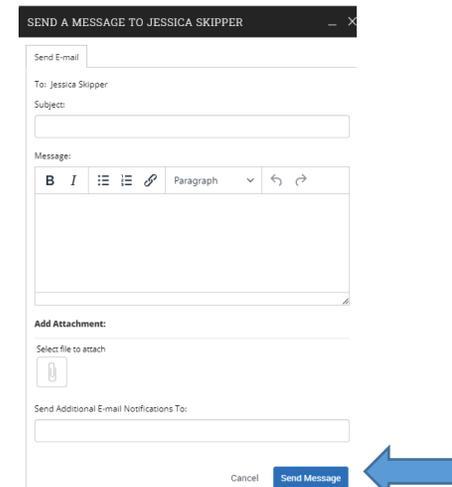


Message Your Individual Instructors

1. Scroll down on the Student Home page and on the right is the student success team section.
2. Click on the envelope under the instructor's name to create and send an email.



3. Create your message and click send message. You can add your Alaska.edu or personal email address to the "Send Additional E-mail Notifications To".



Need assistance? See more resources at <https://uaf.edu/gs/nanooknavigator/students.php> or contact uaf-nanooknavigator@alaska.edu.

Students: Conversations

Message all of your instructors at once in Nanook Navigator (EAB Navigate)

Message all of your professors one email

1. To access your course schedule, email your instructors and check grades--click on the "Class Information" tab on your Student Home page.



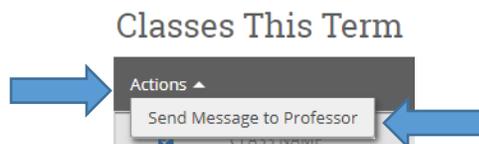
2. The "Classes this Term" page will open. Here you can review your course(s) information, professor(s), course meeting days/times, midterm grades (optional for instructors) and final grades.

CLASS NAME	PROFESSOR
ACCT-F361-UX1-A Intermediate Accounting I	Satya Moehlin
ASLG-F101X-UC1-A American Sign Language I	Helen Victorian
JUST-F125X-UX1-A Intro to Addictive Processes	Michael Daku
MSL-F111L-UX1-B MSL F111X Laboratory	Andrew McDonnell
MSL-F111X-UX1-C The Oceans	Andrew McDonnell

3. If you would like to message all of your instructors with one email you can click on the select all box.



4. Click "actions" and then send message to professor.



Message all of your professors one email, continued

5. Each recipient will not see the other recipients' names. You can also add in any of your advisors/coaches to the message. Enter message and click send message.

Students: Conversations

Message your appointment staff member

Please see page 4 on the Getting Started and Appointments handout:

<https://uaf.edu/gs/nanooknavigator/files/Nanook%20Navigator-Getting%20Started%20and%20Appointments-%20Students.pdf>

Need assistance? See more resources at <https://uaf.edu/gs/nanooknavigator/students.php> or contact uaf-nanooknavigator@alaska.edu.