

UAF IRBNet: Institutional Biosafety Committee

Form Descriptions

FORM TYPES - Beginning 7/19/10 the forms below must be used for all submissions to the IBC. All sections must be completed, although "Not Applicable" may be an acceptable response in some situations. The Protocol is intended to be an independent document; therefore, you may not refer to previous submissions or other documents not included in your IRBNet Project. You may refer to any supplemental forms (Personnel List, Informed Consent, Survey Tools, Interview Scripts, etc.) that are submitted as part of the same project.

Protocol Registration - this form replaces the "IBC Registration " form. Select "Protocol" as the document type in IRBNet.

Personnel List - this is a new form that replaces the personnel section of the "IBC Registration". Select "Other" as the document type in IRBNet.

Progress Report - this form replaces the "Continuing Review" form. Progress Reports are due at least annually (no more than 365 days since the last review). The IRBNet system will send automated emails to everyone granted full access on a protocol 60, 30 and 7 days before the renewal deadline. Failure to submit the Progress Report by the deadline will result in closure of your IBC protocol. Select "Continuing Review/Progress Report" as the document type in IRBNet.

Animal Supplement – This form must be completed for each IBC protocol that involves the use of live animals other than vertebrates. Permission for activities involving live vertebrates must be obtained from the IACUC in addition to IBC. Select "Other" as the document type in IRBNet.

OTHER DOCUMENTS – This includes standard operating procedures, permits, reference articles, images, etc. may be submitted in any commonly used electronic format. Unless one of the standard document type names applies, select "Other" as the document type in IRBNet.