## **Generate a Duo Bypass Code**

Note: ELMO password reset self-service required. If it is disabled, you will need to contact the NTS Help Desk to have a technician generate a Bypass code for you.

**Step 1.** Navigate to <u>elmo.alaska.edu</u> and click "Forgot Password". (*Note: following this guide will not reset your password.*)

UA Username or UA ID#:	Lookup Username/ID
Username	
Password:	Forgot password
Password	

Step 2. Enter your username and click "Reset Password".

UA Username or UA IE	)#:	
Username		

UAF Nanook Technology Services helpdesk@alaska.edu | (907) 450-8300



**Step 3.** Answer your account's security questions and click "Confirm". If no questions load for your account or you are unable to answer the questions, please call the NTS Help Desk to enable them or generate a Bypass code for you instead.

(Note: You can click "Show" to check the spelling of your answers before confirming.)

Custom UA Security Questions:	
John Doe:	
Question 1?	
	view
Question 2?	
•••••	view
Question 3?	
answer	hide
Confirm Cancel	

Step 4. Once logged in, near the top of the page, click "Security Settings".





Step 6. A 9-digit code will load. This code can be used for 24 hours in place of a Duo authentication device.

DIIO Multi-Eactor Authentication (MEA) (enabled)					
UA uses multi-factor authentication to provide ad Multi-Factor Authentication is currently enabled	dditional security for many systems. for your computer account.				
Test multi-factor authentication	Generate one-day passcode 123456789 Ha	ardware keys			



