



Grant and Contract Research Administration Training/Education (G-CReATE)

The Office of Grants and Contracts Administration (OGCA)

*Presents:*

***OGCA Internal Forms: Your guide to streamline the award management of your projects***

*Wednesday, April 11, 2018 9:30 am – 10:30 am*

*Decision Theater North (010 WRRB)*

**Overview:**

Building a solid foundation of proposal development is the cornerstone of a successful application. The session The Office of Grants and Contracts Administration (OGCA) uses a number of internal forms to oversee the management and administration of extramural funding to UAF. This session will cover the appropriate use of the form, the purpose of the form and how the form streamlines the interaction between the department/unit and OGCA.

**Learning Objectives:**

The session will cover the following forms:

- Pre-Award Spending / Advance Approval (PASAA)
- Award Request Form (AwaRe)
- Verification of Charges / Overruns (VoC)
- Final Billing Confirmation (FBC)

**Audience:**

Faculty and Staff who oversee the award management process of grants and contracts are encouraged to attend.

**Additional Note:**

This and other OGCA G-CReATE sessions can each be counted as 1.0 credit hour for the renewal of a CRA, CPRA, or CFRA certification. For more information, please contact [UAF-GCReATE@alaska.edu](mailto:UAF-GCReATE@alaska.edu)