

OGCA New Keying Process

New Setup/Pre-Award Spending

EXAMPLE: New Setup

Old Process:

9/4/2014

UA Mail - S20097 New grant setup



Ryan Moritz <rcmoritz@alaska.edu>

S20097 New grant setup

Nicole Chambers <knchalstrom@alaska.edu>
Reply-To: nicole.chambers@alaska.edu
To: UAF-OGCA <uaf-ogca@alaska.edu>
Cc: Ryan Moritz <rcmoritz@alaska.edu>

Wed, Sep 3, 2014 at 4:05 PM

Good Afternoon,

Please see the following information for our FRABUDP entry:

Proposal Number: S20097

Grant Number: New

Funds: New

Budget Code: SNRE01

Action Requested: New Grant Setup

Thank you!

Nicole Chambers

Grant Fiscal Officer

School of Natural Resources and Extension

University of Alaska Fairbanks

110 G Arctic Health and Research Building

nicole.chambers@alaska.edu

Phone: (907)474-6353

Fax: (907)474-7439

<http://www.uaf.edu/snre/>

New Process:

Hello,

Congratulations OGCA has received the following:

Award / amendment / modification: S20097
 OGCA Grants and Contracts Analyst: Ryan Moritz

Action Requested: **New Setup**

OGCA will guarantee keying and set-up of the above mentioned action within 5 business days if **all** correct information below has been entered and received by the requesting unit. In addition, unit is responsible for verifying the integrity of the FRAPROP record along with the FRABUDP entry.

FRABUDP checklist:

OGCA
 Use
 Only

	Action: <i>(New or Pre-Award Spending/Advance Approval)</i>	New Setup
	Proposal #	S20097
	Grant #	NEW
	Grant Dates <i>(please provide start and end dates)</i>	07/01/2014 to 06/30/2015
	10% Variance information <i>(Please provide a revised budget if the new budget is different than the original proposed budget)</i>	N/A

Budget Code	ID *	Fund-Org/s #	Title <i>(if new max 35 characters)</i>	Distribution Code <i>(if new)</i>	F & A Code <i>(if new)</i>	Researcher ID <i>(if new)</i>	Financial Manager ID <i>(if new)</i>
SNRE01	I	NEW-64082	FY15 Farm to School	FNRE01	FSW120	30957327	SNRE01

* I = Increase
 * D = Decrease

	Comments <i>(Use this space to provide additional information not otherwise included in FRAGRNT)</i>
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Attachments Required <i>(if applicable)</i>	Attached Y/N
Award Document (RSA)	Y
Proposal Budget	Y
IRB / IACUC <i>(or any other compliance documents)</i>	N/A
Other:	

Special notes:

Thank you very much for your service and support of our department. If you have any questions, please contact the Grants and Contracts Analyst named above and also cc:ed on the email. If further negotiation is required, please contact OGCA which might delay the keying.

OGCA New Keying Process

New Setup/Pre-Award Spending

EXAMPLE: Advance Approval

Old Process:

9/15/2014

UA Mail - FRABUDP Entry for S-20186 FY15 Support for Springer on Assumption **RUSH**



Ryan Moritz <rcmoritz@alaska.edu>

FRABUDP Entry for S-20186 FY15 Support for Springer on Assumption **RUSH**

Patrick Church <pdchurch@alaska.edu>

Mon, Sep 15, 2014 at 12:01 PM

To: OGCA <uaf-ogca@alaska.edu>

Cc: Ryan Moritz <rcmoritz@alaska.edu>, uaf-sfos-grants-dept@alaska.edu

Hello,

This is to let you know that I have completed the FRABUDP entry for proposal S-20186 "FY15 Support for Marine Scientist Springer" being funded by the AK Sea Life Center (SAAMS). We are requesting this grant be setup ON ASSUMPTION so that the PI can charge his labor to this new project right at the start date of October 1, 2014. A copy of the Letter of Assumption signed by the SFOS Dean is attached for your reference.

FRABUDP entry was completed as follows:

- Proposal Number: S-20187
- Grant Number: New, "FY15 Support for Marine Scientist Springer"
- Fund-Org: New fund number, org 62073, preferred title "FY15 Support for Springer"
- Budget Code: ASMPT1A
- Action Requested: Setup New Grant on Assumption **RUSH**
- Note: *A copy of the Letter of Assumption signed by the Dean of SFOS is attached for your reference. Please RUSH this setup to be ready to go by the start date of October 1, 2014.*

Let me know if you have any questions or if you need anything else for this RUSH setup on assumption.

Thanks,

Pat

—

Pat Church
Grants Management
School of Fisheries and Ocean Sciences
PO Box 757220
245 O'Neil Building
Fairbanks, Alaska 99775

ph. [907.474.7843](tel:907.474.7843)

Fax [907.474.7204](tel:907.474.7204)

S-20186 Letter of Asmpt Springer signed.pdf
290K

New Process:

Hello,

Congratulations OGCA has received the following:

Award / amendment / modification: S20187
 OGCA Grants and Contracts Analyst: Ryan Moritz

Action Requested: **Advance Approval**

OGCA will guarantee keying and set-up of the above mentioned action within 5 business days if **all** correct information below has been entered and received by the requesting unit. In addition, unit is responsible for verifying the integrity of the FRAPROP record along with the FRABUDP entry.

[FRABUDP checklist:](#)

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Only

	Action: <i>(New or Pre-Award Spending/Advance Approval)</i>	Advance Approval
	Proposal #	S20186
	Grant #	NEW
	Grant Dates <i>(please provide start and end dates)</i>	10/01/2014 to 12/31/2014
	10% Variance information <i>(Please provide a revised budget if the new budget is different than the original proposed budget)</i>	N/A

Budget Code	I \ D *	Fund-Org/s #	Title <i>(if new max 35 characters)</i>	Distribution Code <i>(if new)</i>	F & A Code <i>(if new)</i>	Researcher ID <i>(if new)</i>	Financial Manager ID <i>(if new)</i>
ASMPT1A	I	NEW-62073	FY15 Support for Springer	FFMS06	FRW260	30004053	SFOS1

* I = Increase
* D = Decrease

	Comments <i>(Use this space to provide additional information not otherwise included in FRAGRNT)</i>	We are requesting this grant be setup ON ASSUMPTION so that the PI can charge his labor to this new project right at the start date of October 1, 2014. A copy of the Letter of Assumption signed by the SFOS Dean is attached for your reference. Let me know if you have any questions or if you need anything else for this RUSH setup on assumption.
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	Attachments Required <i>(if applicable)</i>	Attached Y/N
	Letter / PASAA (Pre-Award Spending/Advance Approval)	Y
	Proposal Budget / Revised Budget	N/A
	IRB / IACUC <i>(or any other compliance documents)</i>	N/A
	Other:	

Special notes: Thank you very much for your service and support of our department. If you have any questions, please contact the Grants and Contracts Analyst named above and also cc:ed on the email. If further negotiation is required, please contact OGCA which might delay the keying.