

Pre-Award Spending / Assumption of Liability Form

The purpose of this form is to request authorization for pre-award spending under 2 CFR 200.458 or advance approval prior to receipt of an official award notice from the sponsor. Once this form has been reviewed by OGCA and it has been determined that UAF has authority to establish pre-award set up, or advance approval, OGCA will begin the setup process. If UAF is required to obtain sponsor approval before the establishment of an account, OGCA will work with the Unit to obtain required documentation

Project Information

Requesting Unit: _____	Agency / Sponsor: _____	Anticipated Award Amount: _____
Banner Proposal Number: _____	Award will be: _____	Anticipated Start Date: _____
Banner Grant Number: _____	Type of Award: _____	
Principal Investigator: _____	Project Title: _____	
Pre-award Start Date: _____	Pre-Award End Date: _____	Total amount to set up on Assumption: _____

Action requested:

- Request Advance Approval - Budget only
- Request Advance Approval - Time only
- Request Advance Approval - Time and Budget

Reason for request:

- Expanded Authority for 90 Day Pre-Award Spending - 2 CFR 200.308(e)(1)
- Unofficial notification from agency, letter of Intent
- Other information (please specify and attach available documentation):

Explanation/Justification:

Documentation Attached? Yes No

Unrestricted Fund-Org for Unfunded/Unallowable Expenditures: _____

Unit Certification and Approval

I anticipate that the proposed project listed will be awarded and request a restricted fund project number to facilitate the performance of the project. I understand that pre-award expenditures must meet the same guidelines of allowability, allocability, and reasonableness as described in OMB Circular A-21. If funding is not received, or if sponsor disallows expenditures, the requesting unit will assume responsibility for such expenditures.

Principal Investigator (PI) Signature

Date

Authorized Signing Official for Unit

Date

For OGCA Use Only

OGCA Analyst Verified Information

Date