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MEMORANDUM

April 9, 2020

TO: Cathy Sandeen, UAA Chancellor
Dan White, UAF Chancellor
Richard Caulfield, UAS Chancellor

FROM: Jim Johnsen 

RE: Emergency Regulation - Delegation of Authority to Extend
Incomplete Course Completion

The delegation refers to the timeline for completion of Incomplete ("I") grades in:

R10.04.090. Evaluation of Student Performance and Course Level Definitions.
C. Grades Definition

11. I, or Incomplete a grade of "I" indicates that a student has not completed the coursework by the end of the course. A final grade and credit will be withheld without penalty until the course requirements are met within an approved time, not to exceed one year. After one year, the "I" becomes a permanent grade.

I am adopting the following as an emergency regulation:

For students with incomplete coursework with a deadline in Spring 2020 or Summer 2020, the chancellors are delegated the authority to extend the deadline for course completion by up to one year beyond the current one year time limit.

cc: Paul Layer, VP Academics, Students & Research
Anupma Prakash, UAF Provost
Karen Carey, UAS Provost
John Stalvey, UAA Interim Provost
Brandi Berg, UA Board of Regents Executive Officer