

**Annual Activities Reporting  
Schedule UNAC and  
Non-represented Faculty**

September 12 Faculty member submits, via [Faculty180](#), their completed Annual Activities Report to the appropriate dean or director.

January 15 Dean or director provides a written review to the faculty member.

For faculty members with joint appointments, the dean will arrange a review schedule that assures that all appropriate administrators provide a written evaluation of the faculty member. The faculty member is allowed to review and respond to each evaluation. The dean will inform the faculty member of these arrangements.

January 29 Faculty member submits response to their written evaluation to their dean or director (optional).