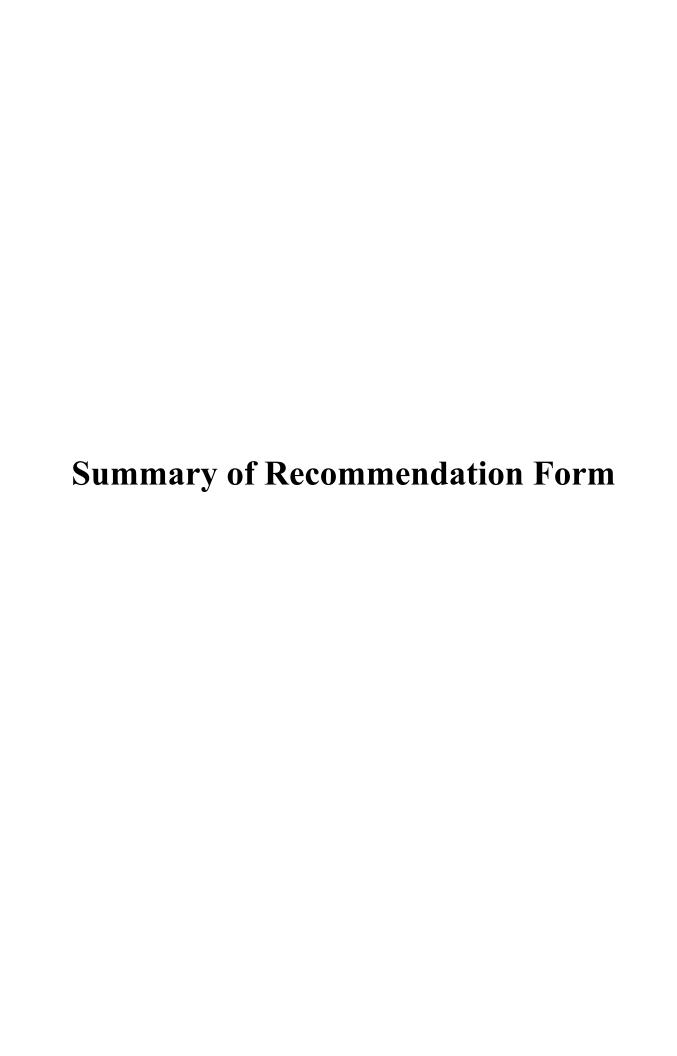
## **Full Name:**

Faculty Title:	_
Unit:	_
Department:	
Year:	
Review Type: Tenure Only	

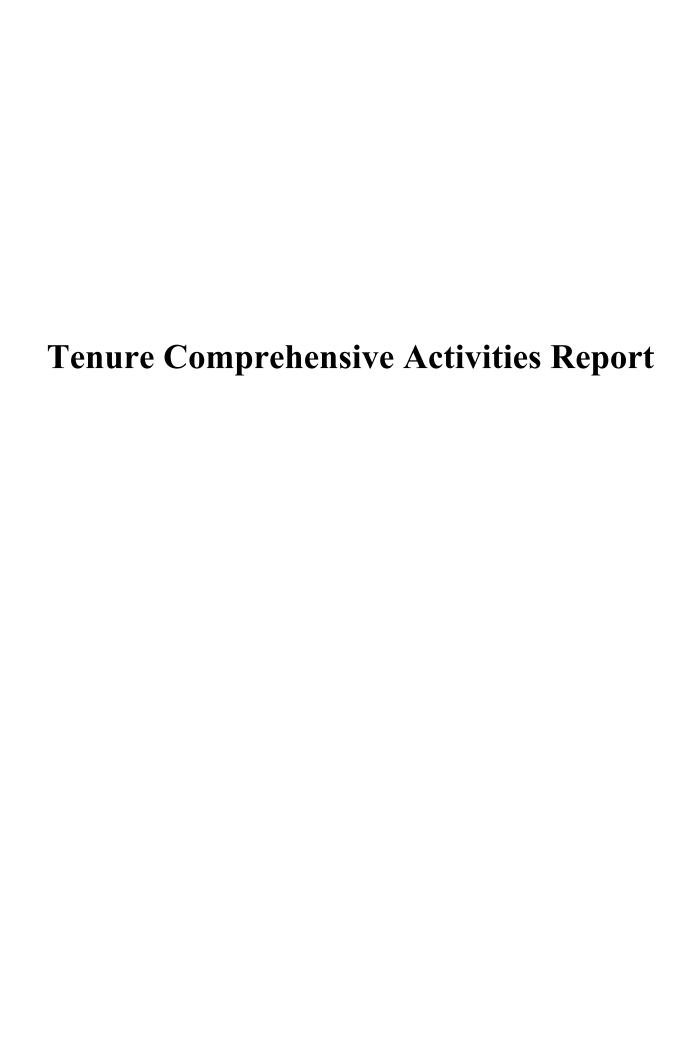
#### **TENURE**

#### **Materials Checklist**

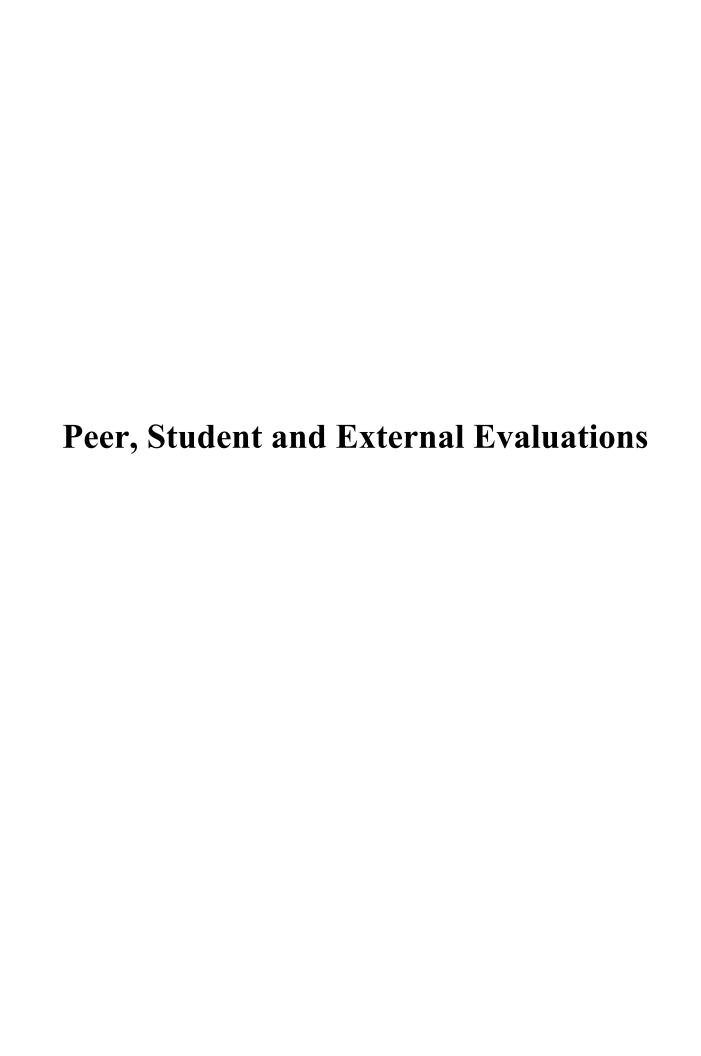
Name:	Department:
Sections:	
1.	Tenure Checklist Form
2.	Summary of Recommendation Form
3.	Faculty Senate Approved Special Unit Criteria (if applicable)
4.	Tenure Comprehensive Activities Report
5.	Self-Evaluation
6.	Peer, Student and External Evaluations (use cover pages and/or bookmarks)  Past evaluations. *If applicable, include the MOA from SWLER &  UNAC that granted extension to any request for delay/extensions of 4th  year/pre-tenure, or promotion and tenure.  Copies of workloads for period of review.  Student evaluation (IAS& eXplorance Blue) summaries.  Peer evaluation of teaching, if available.  Examples of course syllabi.  Examples/evidence of research/creative activities.  Letters or other external evaluations you have received concerning your service activities  Honors, citations and any other letters concerning your performance as a faculty member that you would like to include. Do not include here the letters requested by your dean or director; those go in Section 7.  Letters of support; miscellaneous.
7.	a) Curriculum Vitae
	b) External Review Letters (if requested by your dean, director or designee for review)
8.	Unit Peer Committee Recommendation
9.	Dean/Director Recommendation
10.	University-wide Faculty Review Committee Recommendation
11.	Provost Recommendation
12.	Chancellor Decision

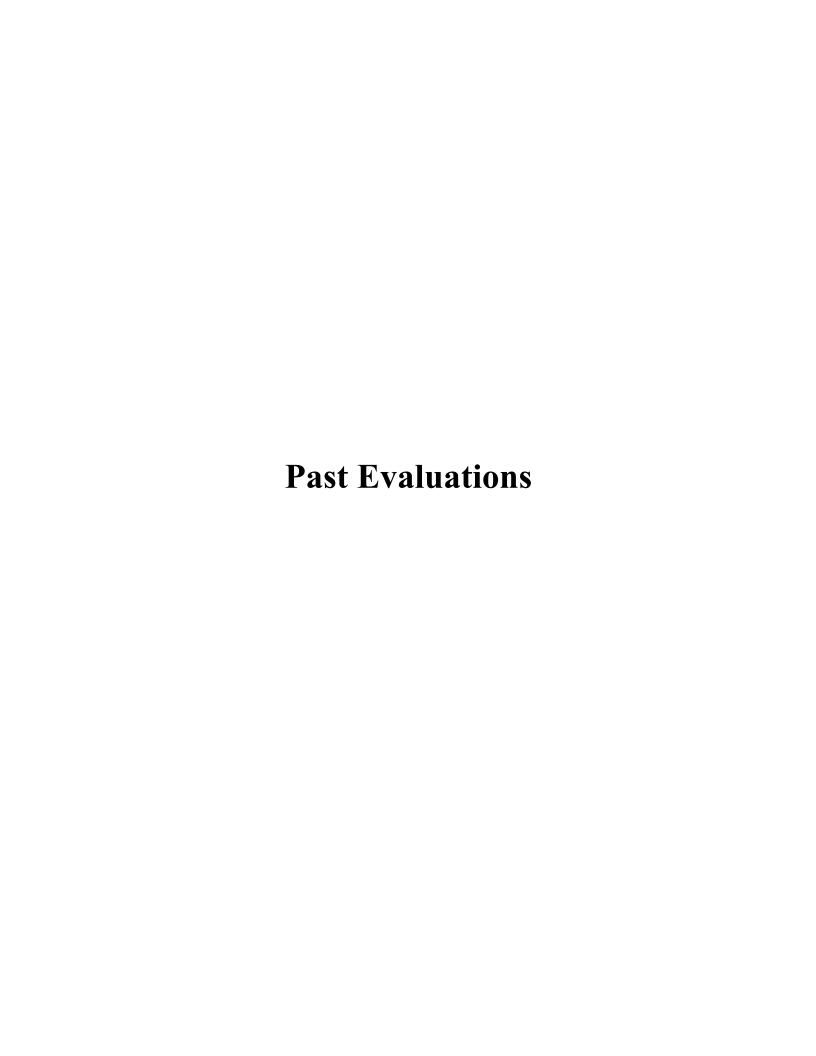


# Faculty Senate <u>Approved</u> Special Unit Criteria (*if applicable*)



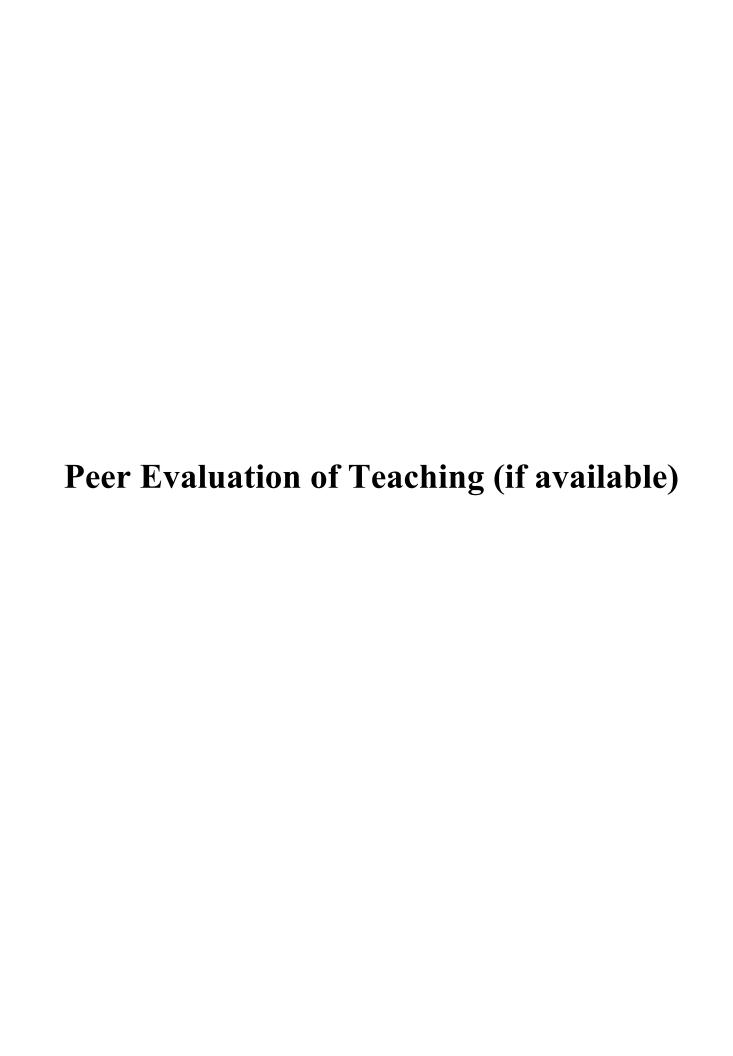


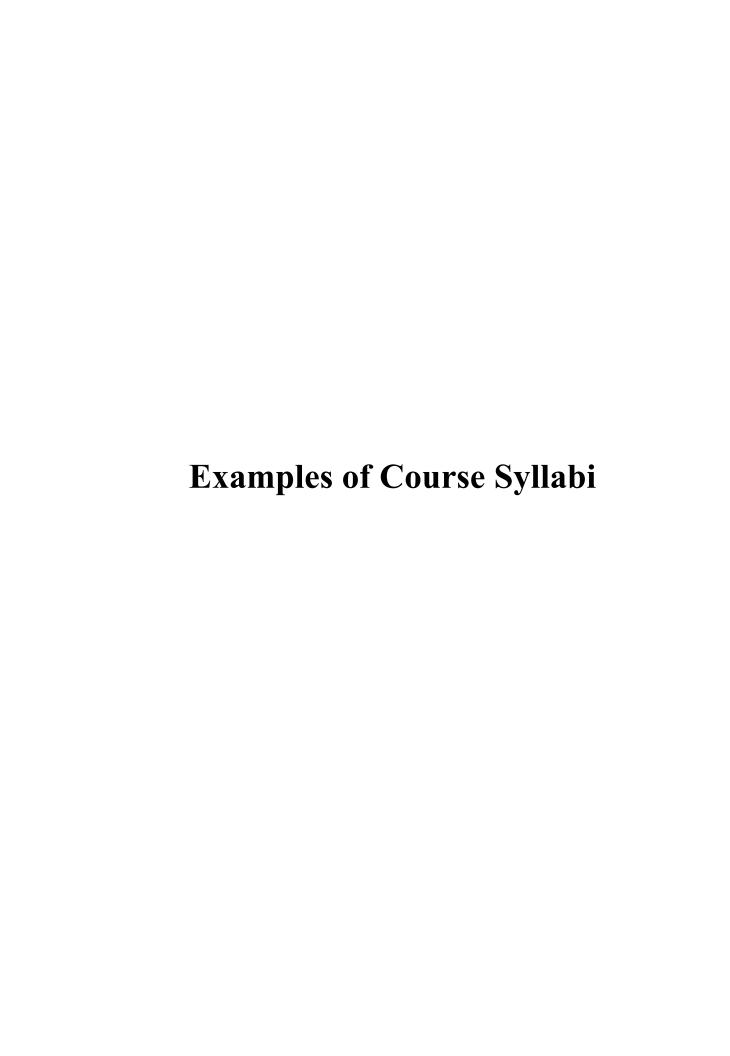




Copies of Workloads for Period of Review	r

# Student Evaluation (IAS & eXplorance Blue) Summaries



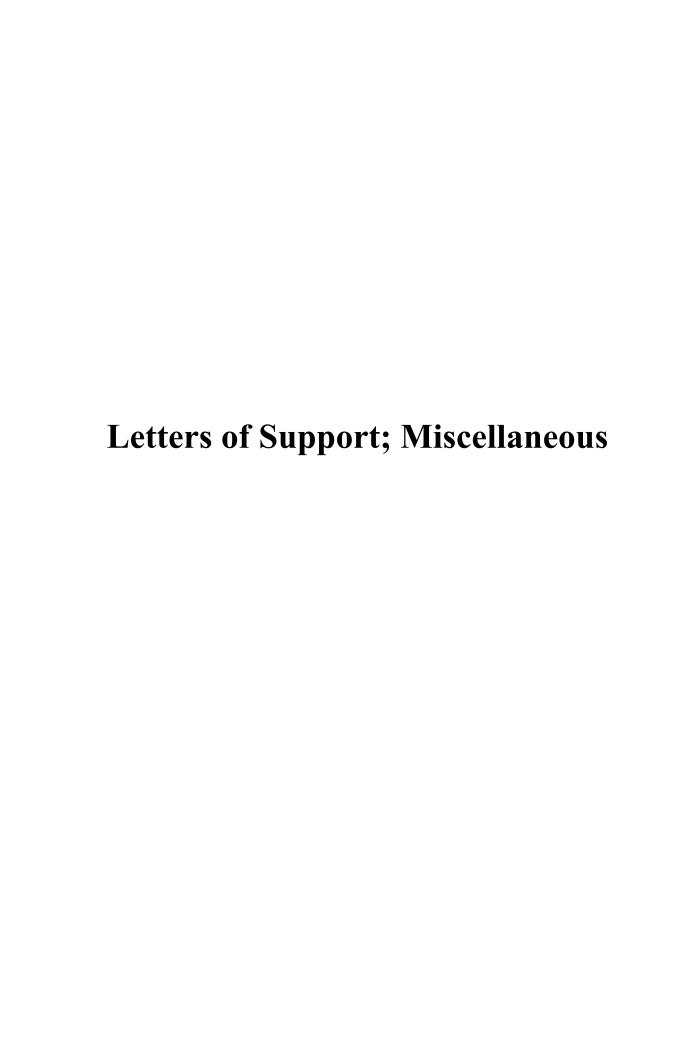


# **Examples/Evidence of Research/Creative**Activities

## Letters or Other External Evaluations You Have Received Concerning Your Service Activities

# Honors, Citations and Any Other Letters Concerning Your Performance as a Faculty Member That You Would Like to Include.

Do <u>not</u> include here the letters requested by your dean or director; those go in Section 7.



a	) Curriculum Vitae	

b) External Review Letters (if requested by your dean, director or designee for review)



#### CANDIDATE RESPONSE to UNIT-PEER COMMITTEE RECOMMENDATION

#### **Tenure**

#### **DELETE THIS PAGE BEFORE FINALIZING YOUR FILE**

# USE THIS RESPONSE LETTER TEMPLATE IF NOT CREATING YOUR OWN

## MAKE SURE TO REMOVE HIGHLIGHTED SECTIONS BEFORE FINALIZING YOUR RESPONSE LETTER.

	Printed Name	
	Signature Date	
Re:	Response to Unit-Peer Committee Recommendation On Tenure	
Date:	(insert date)	
From:	(Insert Name)	
lo:	Dean and/or Director	

Provide additional documents regarding publications if needed.



# CANDIDATE RESPONSE to DEAN/DIRECTOR RECOMMENDATION

#### **DELETE THIS PAGE BEFORE FINALIZING YOUR FILE**

# USE THIS RESPONSE LETTER TEMPLATE IF NOT CREATING YOUR OWN

## MAKE SURE TO REMOVE HIGHLIGHTED SECTIONS BEFORE FINALIZING YOUR RESPONSE LETTER.

Use ad	Printed Name  ditional sheet(s) if necessary			
	Signature		Date	
Re:	Response to Dean and/or Director Recommendation On Tenure			
Date:	(insert date)			
From:	(Insert Name)			
10:	University Wide Committee			

# **University-Wide Faculty Review Committee Recommendation**

#### CANDIDATE RESPONSE to UNIVERSITY-WIDE REVIEW COMMITTEE RECOMMENDATION

#### **DELETE THIS PAGE BEFORE FINALIZING YOUR FILE**

# USE THIS RESPONSE LETTER TEMPLATE IF NOT CREATING YOUR OWN

### MAKE SURE TO REMOVE HIGHLIGHTED SECTIONS BEFORE FINALIZING YOUR RESPONSE LETTER.

То:	Provost and Executive Vice Chan-	cellor Anupma Pral	kash	
From:	(Insert Name)			
Date:	(insert date)			
Re:	Response to University-Wide Review Committee Recommendation On Tenure			
	Signature	<del>-</del>	Date	
	Printed Name			
Use aa	lditional sheet(s) if necessary.			

Provost Recommenda	tion

#### CANDIDATE RESPONSE to PROVOST'S RECOMMENDATION

#### **Tenure**

#### **DELETE THIS PAGE BEFORE FINALIZING YOUR FILE**

# USE THIS RESPONSE LETTER TEMPLATE IF NOT CREATING YOUR OWN

## MAKE SURE TO REMOVE HIGHLIGHTED SECTIONS BEFORE FINALIZING YOUR RESPONSE LETTER.

To:	Daniel M. White, Chancellor			
From:	(Insert Name)			
Date:	(insert date)			
Re:	Response to Provost Recommenda	tion On Tenure		
	Signature		Date	
	Printed Name			
Use aa	lditional sheet(s) if necessary			

