



UNDERGRADUATE CHANGE OF MAJOR REQUEST

Office of the Registrar
907-474-6300 • 877-474-6046
uaf-registrar@alaska.edu

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All requested changes of major must be at the **same degree level or lower** than your current program. (EXAMPLE: Bachelor to Bachelor, Associate to Associate/Cert or Bachelor to Associate/Cert.)

Students wishing to change from an Assoc/Cert to a Bachelor program must complete a new admission application.

Complete this form with the advisor of your **new** department. It is your responsibility to collect **all** required signatures **BEFORE** submitting this form to the Office of the Registrar.

Note: Dropping a major/degree does not require a department signature.

Part 1 - To be completed by student

UA ID

This request is to:

- Change my major
- Add a major
- Add a degree
- Drop a degree

Full Name

Email Address

Phone Number

Student's Signature

Date

I am a UAF athlete

I am a VA student

From _____
Current Major/Degree

To _____
New Major/Degree _____
Second Major/Degree

Drop Major/Degree

Part 2 - To be completed by student and advisor of new department

INSTRUCTIONS TO THE UNIVERSITY DEPARTMENTS:

Forward this form, with all approval signatures, to the Office of the Registrar. (uaf-graduation@alaska.edu)

Approval of any change is dependent upon admission and academic eligibility for the program, signified by the department signing this form.

Primary Major Degree Change Catalog Year

Secondary Major or Secondary Degree

College/School Cumulative GPA

College/School

Primary Advisor's Printed Name

Secondary Advisor's Printed Name

Department Chair's Signature

Department Chair's Signature

Department Chair's Printed Name

Department Chair's Printed Name

If the student is on probation, the change of major must be approved by the dean of the school or college.

Dean's Signature

Dean's Signature

Dean's Printed Name

Dean's Printed Name