

RESIDENT ASSISTANT APPLICATION

COMPLETE RESIDENT ASSISTANT APPLICATIONS INCLUDE:

- ☐ Resume
- ☐ Resident Assistant Application (This application)
- ☐ UA Employee Application (Obtained at UAKJOBS.COM)
- ☐ 3 Reference Forms (Included in this packet)
- ☐ Unofficial University Transcript (Online at www.uaonline.alaska.edu)
- ☐ 3 Questions (On page 2 in this packet. 1 question can be a video submission)
- ☐ RETURN APPLICATION BY Monday, November 6 @ 5PM.

**** INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.
THIS PACKET MUST BE RETURNED TO THE DEPARTMENT OF RESIDENCE LIFE IN THE MBS COMPLEX.**

1

APPLICANT INFORMATION

NAME			
	LAST NAME	FIRST NAME	MIDDLE NAME
CURRENT HALL		EMAIL	PHONE #
CURRENT ROOM NUMBER		UNIVERSITY OF ALASKA ID #	

2

EDUCATIONAL BACKGROUND (MOST RECENT COLLEGE EXPERIENCE FIRST)

GPA LAST SEMESTER	CUMULATIVE GPA	CURRENT YEAR IN SCHOOL	1	2	3	4	5+	GR
INSTITUTION	DATES ATTENDED	DEGREE						
INSTITUTION	DATES ATTENDED	DEGREE						

3

COMMUNITY LIVING EXPERIENCE - LIST YOUR RESIDENCE HALL OR OTHER GROUP LIVING EXPERIENCES (MOST RECENT EXPERIENCE FIRST)

HALL	DATES	TO	RA NAME
HALL	DATES	TO	RA NAME
HALL	DATES	TO	RA NAME

4

LEADERSHIP EXPERIENCE - LIST ANY JOBS, VOLUNTEER WORK OR EXPERIENCES THAT HAVE PREPARED YOU FOR THIS POSITION.

ACTIVITY	DATES
ACTIVITY	DATES
ACTIVITY	DATES

5

JUDICIAL HISTORY - LIST ANY JOBS, VOLUNTEER WORK OR EXPERIENCES THAT HAVE PREPARED YOU FOR THIS POSITION.

Have you ever been sanctioned for violations of residence hall or University policy? ☐ YES ☐ No

Have you ever been convicted of breaking a federal or state law? ☐ YES ☐ No

If yes, please explain: (A "Yes" response to the questions will not necessarily exclude you from further consideration.)

UAF RESIDENT ASSISTANT APPLICATION

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

6

HALL PREFERENCES

Please rank your preferences for residence hall placement on 5 to 1 scale (5 being the highest marking). Placement is strongly based upon your ability to work with the needs and interests of the residents in each hall, as well as your fit with the staff team. Preferences will be considered, but are not guaranteed. Please rate all option that apply to you.

- | | | | | |
|-----------------------------------|--|-------------------------------------|-----------------------------------|--|
| <input type="checkbox"/> BARTLETT | <input type="checkbox"/> STEVENS | <input type="checkbox"/> MOORE | <input type="checkbox"/> NERLAND | <input type="checkbox"/> CUTLER APARTMENTS |
| <input type="checkbox"/> LATHROP | <input type="checkbox"/> SUSTAINABLE VILLAGE | <input type="checkbox"/> WICKERSHAM | <input type="checkbox"/> MCINTOSH | <input type="checkbox"/> SKARLAND |

7

CO-CURRICULAR COMMITMENTS

List any outside activities that you wish to participate in while employed as a RA. Please include community organizations, internships, on-campus activities, etc. Student Athletes and Student teachers are ineligible for the RA position.

ACTIVITY		HOURS PER WEEK	
ACTIVITY		HOURS PER WEEK	
ACTIVITY		HOURS PER WEEK	

8

QUESTIONS

Each question response should be (1) 400 words or less, (2) typed, (3) 11 font size, and (4) Times New Roman font. Include your full name on all attached response sheets.

1. EXPLAIN WHY YOU ARE INTERESTED IN THE RESIDENT ASSISTANT POSITION AT UAF? (You can make this into a typed document or make a video recording of yourself talking for 1 minute). Email this video to MaryEllen Cottle at macottle@alaska.edu or drop a copy of the video off at MBS Complex to the Department of Residence Life located at 1872 Yukon Drive.
2. WHAT WILL YOU OFFER TO THE RA POSITION?
3. EXPLAIN HOW THE RA POSITION WILL HELP YOU IN ACHIEVING YOUR CAREER GOALS?

9

PERSONAL REFERENCES - LIST YOUR RESIDENCE HALL OR OTHER GROUP LIVING EXPERIENCES (MOST RECENT EXPERIENCE FIRST)

Please ask three (3) people to complete a reference for you and provide their names below. Reference forms **MUST** be returned to Residence Life by the application deadline in order for your application to be considered.

1. If you currently reside on campus one reference must be completed by a RA - either by your current RA or by a past RA.
2. The other reference should be completed by a previous/current employer or any member of the university community - including faculty, staff, or other students. Relatives and RD/ARDs are not permitted to complete a reference on your behalf.

NAME		RELATIONSHIP		PHONE #	
NAME		RELATIONSHIP		PHONE #	
NAME		RELATIONSHIP		PHONE #	

10

APPLICANT SIGNATURE

I UNDERSTAND THAT BY MY SUBMISSION OF THIS APPLICATION, I AUTHORIZE THE UAF DEPARTMENT OF RESIDENCE LIFE TO REVIEW BOTH MY ACADEMIC AND DISCIPLINARY RECORD TO VERIFY THE INFORMATION RECORDED IN THIS APPLICATION TO BE TRUE.

APPLICANT'S SIGNATURE _____ DATE _____

REFERENCE FORM FOR UAF RESIDENT ASSISTANT

A

TO BE COMPLETED BY THE APPLICANT

NAME

LAST NAME

FIRST NAME

MIDDLE NAME

I authorize the person named below to submit a reference for me for the position of Resident Assistant.

☐

I DO

☐

DO NOT

(check one) waive my right to access to this reference form once it has been written by:

Printed Name and Title of Individual Completing Recommendation _____

APPLICANT'S SIGNATURE

DATE

NOTE TO APPLICANT: If you currently reside on campus, one reference must be completed by a Resident Assistant, either by your current RA or by a past RA. The other reference should be completed by a previous/current employer or any member of the university community - including faculty, staff, or other students. Relatives and RD/ARDs are not permitted to complete a reference on your behalf.

B

TO BE COMPLETED BY THE RECOMMENDER

The person named above has applied for a Resident Assistant position with the Department of Residence Life at the University of Alaska Fairbanks. Resident Assistants provide peer leadership for a diverse group of up to 50 students. They assume responsibilities for designing and implementing programs, fostering a positive community conducive to academic success, and enforcing campus policies and regulations. Resident Assistants must possess excellent interpersonal skills and the ability to make independent decisions. *We appreciate your candid appraisal of the applicant in terms of the qualities listed below.*

APPLICANT QUANTITIES	BELOW AVERAGE	AVERAGE	ABOVE AVERAGE	EXCELLENT	UNABLE TO JUDGE
Self-Confidence					
Concern for Others					
Emotional Maturity					
Initiative and Motivation					
Leadership Potential					
Dependability					
Communication Skills					
Ability to Work with Others					
Integrity & Ethical Behavior					
Ability to Work with Diverse Populations					
Creativity					
Ability to Manage Time Effectively					

C

TO BE COMPLETED BY THE RECOMMENDER

Please include any additional comments about the qualifications of this applicant for the Resident Assistant position.

Do you have any reservations in recommending the above student for the position of Resident Assistant? If so, please explain.

How long have you known the applicant?

In what capacity have you known the applicant?

PRINTED NAME _____ SIGNATURE _____ PHONE _____

ADDRESS _____ DATE _____