

WINTER BREAK HALL CLOSURE

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HOME
OF THE NANOOKS

12PM (NOON) SUNDAY, DECEMBER 18, 2016, THROUGH 8AM TUESDAY, JANUARY 15, 2017

ANSWER THIS QUESTION:
ARE YOU RETURNING TO CAMPUS
HOUSING FOR SPRING SEMESTER?

 **YES**

NO 

ARE YOU OFF-CAMPUS DURING THE BREAK?



1. You **DO NOT** have to sign up for a check-out time.
2. You must leave your room by hall closing. **YOU WILL NOT HAVE ACCESS TO YOUR ROOM DURING BREAK!**
3. Pack early; remove perishable food & trash from your room to avoid a **Trash Removal charge**. Unplug all electrical appliances. Refrigerators will be inspected and perishable items will be removed. **Fish cannot be abandoned during the Winter Break, so plan accordingly.**

ARE YOU CHANGING ROOMS IN THE SPRING ?



1. You must request and be approved for a room change with the Residence Life Office.
2. **Sign-up a for check-out time.** Failure to sign-up by the deadline will result in charges.
3. **Complete check-out with an RA,** vacate your current room. Transition information to your new spring assignment will be provided by the Residence Life Office.

ARE YOU ON-CAMPUS DURING THE BREAK?



1. **Submit your Winter Break Housing form** to the Residence Life Office before the deadline to avoid additional charges. Payments will be paid to the Office of the Bursar.
2. **Approved residents will be assigned a room** if they are not currently in a designated Winter Break hall.
3. **Students will be given more information on transition from the Residence Life Office.**

ARE YOU CANCELLING YOUR HOUSING ?



1. **Cancel your housing contract with the Residence Life Office to avoid charges.** This includes: graduating seniors, exchange students, and transferring or withdrawing students.
2. **Schedule a Check-Out time with your RA. Sign-up sheets will be located by the hall office doors.** Failure to sign up for a check-out time by the deadline may result in additional charges.
3. **Clean your room thoroughly** (supplies may be available in your hall office), return furniture to original location, & bed to normal height. Have your key ready to be turned in to your RA at your check-out time.

ATTENTION RESIDENTS



If you plan to leave your vehicle on campus over the Winter Break, be sure to relocate it to the Taku Lot (located along Taku Drive near Farmers Loop Road), or your car will be ticketed and towed for snow removal!



For safety & fire prevention, Residence Life will enter **ALL** rooms to ensure that the Winter Break Checklist is complete. Prohibited items may be confiscated, documented, and addressed upon return. Staff will look through all refrigerators to ensure no perishables are left and will unplug all electrical appliances and dispose of all perishable items.

SAVE THE DATE!

NOV 21

MONDAY, NOVEMBER 21 @ 5PM

Sign ups for check-out go up outside of hall offices.

NOV 30

WEDNESDAY, NOVEMBER 30 @ 5PM

Deadline to cancel Spring 2017 housing for 100% refund. Last day to cancel Winter Break housing application with no penalties.

DEC 5

MONDAY, DECEMBER 5 @ 10PM

Deadline for check-out sign-up (located next to hall office)

DEC 11

SUNDAY, DECEMBER 11

24 Quiet Hours in effect for Finals Week

DEC 18

SUNDAY, DECEMBER 18 @ 12PM

Halls close for Winter Break

JAN 4

WEDNESDAY, JANUARY 4

Wintermester classes start

JAN 4

WEDNESDAY, JANUARY 4 @ 9AM

Department of Residence Life Central Office open for Spring 2017.

JAN 15

SUNDAY, JANUARY 15 @ 8AM

Halls open for spring semester

WINTER BREAK COSTS



\$35 IMPROPER CHECK-OUT

Changing or missing your check-out appointment



\$40 TRASH REMOVAL

Cost per bag including perishables



\$650 WINTER BREAK HOUSING

Deadline prior to Hall Winter Break closing. If you cancel winter break after November 30 @ 5PM you lose 100% of your winter break cost.



\$150 NOT SIGNING UP FOR CHECK-OUT TIME BY DEADLINE

Only for transition/non-returning students - Deadline December 5 at 10PM



\$150 ENTERING CLOSED HALLS DURING WINTER BREAK

Sunday, December 18 at 12PM (NOON) through Sunday, January 15 at 8AM



FORFEIT DEPOSIT AND 10% OF SPRING HOUSING COST

Deadline to cancel spring housing without penalty is prior to December 1.

NEED MORE INFORMATION?
Phone: (907) 474-7247 // uaf-housing@alaska.edu
www.uaf.edu/reslife/