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Statement of Equal Opportunity and Affirmative Action

It is the policy of the University of Alaska to provide equal education and employment opportunities and to provide services and benefits to all students and employees without regard to race, color, religion, national origin, sex, age, disability, or status as a Vietnam era or disabled veteran, marital status, changes in marital status, pregnancy or parenthood pursuant to laws enforced by the Department of Education and the Department of Labor. Inquiries regarding application of these and other regulations should be directed either to the University of Alaska Fairbanks, Director of Employee Relations; the Office of Civil Rights, Department of Education, Washington, D.C., or the Office of Federal Contract Compliance Programs, Department of Labor, Washington, D.C.

GENERAL INFORMATION

WHAT IS THE RURAL HUMAN SERVICES PROGRAM?

Program Overview and Description

The Rural Human Service (RHS) Program is a 32-credit University of Alaska academic program developed for Alaska village-based human service providers. It is intended for rural residents who are natural helpers and healers in their communities, and it is designed to help further develop skills and credentials in the helping profession. RHS offers a culturally appropriate training program designed for rural, village-based human service workers. Skills and training are provided in services such as crisis intervention, suicide prevention, community development, and counseling in mental health, substance abuse, interpersonal violence, grief, and healing.

Rural Human Services is built on Alaska Native traditional values. The program validates respective traditions to facilitate the healing of people in rural Alaskan communities. A unique aspect of RHS is that it uses Alaska Native cultures, traditions, and learning styles. Elders are a vital part of program design and class instruction. Courses blend Native and Western knowledge, values, and principles. The program enhances self-awareness and personal growth. RHS emphasizes cooperative learning and is grounded in the oral tradition. Learning techniques include observation, oral communication, hands-on experience, and skill applications for use in rural Alaska.

Rural Human Services (RHS) is a statewide effort. RHS embraces the Alaska Mental Health Board's goal to have at least one trained rural human service provider employed in each of Alaska's 171 villages. The program represents successful partnerships and collaborations in rural Alaska, with faculty from the University of Alaska, representatives from the Alaska Department of Health and Human Services, Alaska Native elders, Alaska Native Health Corporations, rural mental health centers, and the RHS Council who work closely together in an effort to best meet the needs of rural Alaskans.

RHS OCCUPATIONAL ENDORSEMENT

The RHS Occupational Endorsement is a 16-credit concentrated course of study focused on rural behavioral health. This endorsement coursework provides students

with basic entry level training in behavioral health services and meets the training requirements for an entry level, professionally recognized Behavioral Health Aide I credential as developed by the Alaska Native Tribal Health Consortium. The endorsement can also serve as a "stepping stone" to the 32 credit RHS certificate degree. All sixteen credits of the endorsement can directly be applied to the RHS certificate. The RHS endorsement has been developed in direct response to current industry efforts to identify and define levels of competency-based credentials in behavioral health services. Both the Alaska Division of Behavioral Health and the Alaska Native Tribal Health Consortium are currently developing and defining competencies and credentials for Alaska behavioral health care workers. The make up of the occupational endorsement directly parallels the entry level competencies training required under these new systems.

The RHS Occupational Endorsement can also provide a credentialing option for service providers who work in related fields and would like additional training in rural behavioral health services. Providers who may want such training could include health aids, family service workers, correctional workers and teachers.

RURAL HUMAN SERVICES MISSION AND GOALS

The Rural Human Services program promotes, coordinates and delivers high quality skill-based education in human service for students in rural Alaska. The mission and goals of the program include:

- 1. Ensure that Rural Human Service graduates are qualified for and attain human service/behavioral health entry-level positions or promotions statewide especially in rural Alaska.
- 2. Through the use of a systems approach, ensure that Rural Human Services graduates are well equipped to provide support and counseling in Alaskan communities
- 3. Meet the training needs for entry level behavioral health care workers by using best practice models of instructional delivery through the establishment of RHS learning cohorts statewide.
- 4. Blend western behavioral health practices with traditional Alaska Native knowledge and practices.
- 5. Expand workforce capacity by providing academic and career paths to human service credentialing.

WHO MAY ENROLL IN THE PROGRAM?

There are no academic prerequisites for the RHS Program. Any person currently working for a regional health corporation, employed to deliver village-based human services, or recognized by his or her community as a natural helper or healer may enroll. A high school diploma or GED, and previous training or work experience in the delivery of village-based human services are recommended but are not required. Students writing and math skills are assessed and referral to an appropriate course placement is made.

WHERE IS THE PROGRAM DELIVERED?

RHS Programs are now available at five branches of the College of Rural & Community Development (CRCD): Interior-Aleutians Campus in Fairbanks; Kuskokwim Campus in Bethel; Chukchi Campus in Kotzebue; Northwest Campus in Nome (inactive); and the CRCD office in Anchorage.

HOW IS THE PROGRAM DELIVERED?

Most courses are delivered in intensive, residential week-long formats. Training sessions last from one to three weeks. Since most students are also working, it usually takes four semesters to earn a RHS Certificate.

PROGRAM COLLABORATION

The program is a statewide effort that embraces the Alaska Mental Health Board's goal to have at least one trained human service provider in each of Alaska's 171 villages. UA faculty and staff, representatives from the Alaska Department of Health and Human Services, Alaska Native elders, Alaska Native Health Corporations, rural mental health centers, and the RHS Program Advising Council work closely together.

HOW THE RURAL HUMAN SERVICES PROGRAM FITS WITH OTHER UNIVERSITY PROGRAMS?

RHS provides entry-level training and skill development and enhancement for people who are currently employed in organizations and agencies that deliver village-based human services. Besides providing students with introductory training and skills, the program may serve as a bridge between the workplace and higher education. The program may also serve as a stepping stone to other careers. Students who complete the program may choose to take additional university courses toward an Associate of Applied Science degree (A.A.S.) in human service or toward a Bachelor of Science degree (B.S.) in social work or a Bachelor of Arts (BA) degree in rural development or psychology. (For details, see pages 10–14.).

THE TRAINING SESSIONS

Training sessions are held at different sites around the state. Each location holds different expectations in terms of its structure and situation. Each supervisor is notified prior to courses beginning of all site requirements pertinent to that region, such as where, when, expectation, etc.

Academic Requirements

On average, the program takes 2 years (4 semesters) to complete and requires 32 credits. Each week of the traditional sessions, a two-credit class is presented. Students have a take-home project for each class. In addition, there is an English requirement and 100 hours of practicum work. Classes are listed a on a separate page.

*Please contact the region in which you are interested for student advising.

English Requirement

In order to graduate, students must fulfill the UAF English requirement. Students are tested for appropriate placement in an English course which for many, is taught during evening sessions and/or by audio conference.

College Credits

If students have attended any other college (besides any branch of the University of Alaska), we will need an official transcript. There is usually a small fee for obtaining this.

Practicum

Students will be enrolled in a 4-credit practicum during their enrollment, generally their last semester. The students' supervisors will be actively involved in practicum choice and process. A Practicum Manual will be provided that spells out the process and requirements. A faculty member will meet with the supervisor in person or by phone to detail the partnership.

Academic Tracks after RHS

Upon completion of all program requirements, students receive a Certificate (diploma) from UAF. It is equivalent to one year of college credit. Students who

want to continue their formal education can apply these credits to Human Services, Bachelors in Social Work, or other behavioral health bachelor's degrees.

TRAINING SESSION COSTS

The costs of for the training sessions may vary from site to site depending on course schedules. Each supervisor and/or corporation will be notified of costs pertinent to that region. There are additional charges for the Practicum and English classes. Tuition is due six weeks before the session begins. Refund policy is: 4 weeks notice, full refund; 2 weeks notice, half refund, and less than two weeks notice, no refund.

TRAVEL

Travel arrangements and costs are the employer's responsibility. The cheapest fares are usually booked at least 21 days in advance.

Completion ceremonies recognize the students' accomplishments. Supervisors are strongly encouraged to budget money to attend depending on the region.

SUPERVISOR TRAINING

There is an annual RHS Supervisor Workshop usually held in the early part of the year. For Anchorage, they are often held sometime in February. Supervisors are required to attend these meetings to give feedback, learn more about the RHS system, and to help plan for change. The travel costs are budgeted by the RHS agency sponsoring a student. (In agencies with multiple supervisors, budget constraints may limit the number of supervisors who can attend).

RHS PROGRAM COUNCIL

The RHS Council developed the overall program vision and continues to ensure the program says true to its mission. Currently, Ted Sutton (Bristol Bay Area Health Corporation) is the Council Supervisor Representative on the Council. Ted is a RHS graduate. For further information, contact RHS Statewide Director Annie Hopper, LCSW at (907) 474-5440

PROGRAM AWARDS AND RECOGNITION

- **1994** Award for Excellence and Innovation. National Association of State Mental Health Program Directors, Human Resource Division.
- 1995 Cited as a model program in rural mental health by National Association for Rural Mental Health. Office of Rural Health Policy, Public Health Service, U.S. Department of Health and Human Services.
- **1997** Highlighted as a model program in counselor training in Mental Health News Alert, a national newsletter for mental health professionals.
- **2005** Effective Behavioral Health Interventions for Children, Adolescents, and Families of Color, First Nations Behavioral Health Association.
- **2006** Innovative and Exceptional Practice in Child and Adolescents Workforce Education. Annapolis Coalition on Behavioral Health Workforce Education

RHS COURSE DESCRIPTIONS

Note: Courses that are stared (*) are included in the RHS Behavioral Health Occupational Endorsement

* RHS-110 Cross-Cultural Bridging Skills (1 Credit)

Identifies and examines issues and impacts relevant to effective cross-cultural communication. Focus is put on understanding the barriers to effective cross-cultural communication in rural settings and development of effective cross-cultural communication skills from a Native perspective. Special emphasis is placed on the development of bridging and networking skills that integrate Native values and principles.

* RHS-115 Issues of Personal Development (2 Credits)

Explores and discusses the dynamics and impacts of personal development issues relevant to the delivery of rural human services. Focus is on understanding types, application, and processes of personal development. Special emphasis placed on facilitating personal development through processes that integrate or reflect Native values and principles.

* RHS-120 Family Systems I (2 Credits)

Surveys the historical forces exerted on Alaska Native families, examine the impacts of those forces, and discuss their contemporary effects from a Native perspective. Focus is on developing options and strategies for developing healthy Native families as the foundation for healthy Native communities. Special emphasis placed on developing the understandings and skills necessary to facilitate development and maintenance of healthy families' thorough healthy individuals.

* RHS-130 Processes of Community Change (2 Credits)

Examines and discusses contemporary foundations of rural social development and relevant issues from a Native perspective. Based on an ecological systems approach, this course focuses on developing the understanding and skills necessary for facilitating positive individual, family, and community development. Special emphasis placed on developing the skills necessary to identify, develop, and mobilize individual, family, and community resources in rural Native communities.

* RHS-140 Alaska Native Values and Principles (1 Credit)

Explores and discusses traditional Native values and principles, their applicability to today's world, and issues relevant to their integration into today's lifestyles. Focus is on developing understandings and skills necessary for facilitating formulation of positive world views within Native individuals, families, and communities. Special emphasis placed on developing an understanding of and appreciation for spirituality as a value and its role in the life processes of Alaska Natives.

* RHS-150 Introduction to Rural Counseling (2 Credits)

Identifies and examines issues relevant to the delivery of rural counseling services. Focus is on developing the understandings and skills necessary for the effective delivery of rural counseling services. With special emphasis on integration of Native values and principles, this course provides opportunities for development of basic rural counseling skills and also provides opportunities for

RHS COURSE DESCRIPTIONS (cont.)

exploring strategies that facilitate positive individual, family, and community growth and development through enhancement of healthy lifestyles in rural Native communities.

RHS-220 Family Systems II (2 Credits)

A continuation of RHS-120 Family Systems I, this course explores and discusses the dynamics and issues relevant to personal healing and recovery from a Native perspective. Focus is on developing the understandings and skills necessary to healing and recovery in Native individuals, families, and communities. Special emphasis placed on achieving healthy lifestyles thorough self-understanding based on truth, grieving, and positive proactive repositioning.

RHS-250 Rural Counseling II (2 Credits)

Examines and discusses the differences and similarities between Native and Western counseling skills and identifies and examines issues relevant to the development and delivery of basic rural counseling skills. Focusing on identifying and building on individual, family, and community strengths as the foundation for development of intervention strategies, this course addresses the importance of integrating Native traditional values and principles into intervention strategies and service delivery. Special emphasis placed on developing and enhancing basic rural counseling skills and short- and long-term intervention strategies.

* RHS-260 Addictions: Intervention and Treatment (2 Credits)

Explores the dynamics, issues, impacts, treatment options and intervention strategies relevant to behavioral and chemical addictions. Focus is on understanding addictive processes and developing treatment options and intervention strategies from a Native perspective. Special emphasis placed on development of treatment options and intervention strategies that integrate Native values and principles.

RHS-265 Interpersonal Violence (2 Credits)

Examines the types, causes, and impacts of interpersonal violence. Focus is on developing an understanding of interpersonal violence and development of treatment options and intervention strategies from a Native perspective. Special emphasis placed on development of treatment options and intervention strategies that integrate Native values and principles.

* RHS-275 Introduction to Recovery and Mental Illness (2 Credits)

Overview of mental illness and recovery issues. Emphasis on issues for practitioners in small, rural communities in Alaska (Prerequisites: RHS 150 or permission of instructor. Recommended: RHS 115 and RHS 250.)

* RHS-285 Case Management (2 Credits)

Identifies and discusses issues, components, procedures, responsibilities, skills, and processes for case management in rural settings and with diverse populations. Special emphasis placed on case management processes unique to rural and village Alaska and to the fields of mental health, addictions, and interpersonal violence. Oral and written communication skills essential to effective case management are explored.

RHS COURSE DESCRIPTIONS (cont.)

<u>RHS-290 Grief and Healing (2 Credits)</u> Examines the types, causes, and impacts of grief and explores various models of the grief cycle. Focus is on developing an understanding of grief and grieving cycles from a Native perspective. Special emphasis is placed on development of healing strategies that integrate Native values and principles.

RHS-287 Practicum (4 Credits)

Designed to be taken as part of the final sequence of courses after Training Session 3 of the Rural Human Services Certificate Program, the practicum provides students with 100 hours of supervised learning experience in an approved rural human service organization or agency. Focus is on placing students in supervised experiential learning experiences that expose them to opportunities for personal and professional development, self-analysis, and growth. Special emphasis is placed on developing the understandings and skills necessary to integrate Native healing theory and problem solving into the delivery of rural human services.

Communication Requirement (2–3 credits) and Computation Requirement (2-3 credits)

In order to receive a UAF Certificate in Rural Human Services, each student must also fulfill UAF's communication and computation requirements. Students most frequently take the following courses. The degree worksheet on page 10 provides other options. See your advisor if you have prior academic credit in these areas.

a) One of the following, as recommended by placement test: ENG 111 (Introduction to Academic Writing) DEVS 104 (University Communications) CIOS 160 (Business English) Or other approved course

b) Any math course at the 100 level or above or HUMS 117 Math for Human Service Workers, or other approved course

A SEAMLESS ACADEMIC PATH: RHS CERTIFICATE TO BACHELOR OF SOCIAL WORK

The following information (2006-2007 UAF Catalogs) provides a guide from RHS graduate to a bachelor's degree. It is not intended to be a substitute for academic advising. At each step of the way, students are urged to make sure they have an academic program advisor who can tailor their course of study to their individual circumstances. For more detail, see the UAF catalog online at http://www.uaf.edu/catalog/index.html.

UAF COURSE REQUIREMENTS

The Rural Human Services (RHS) Program articulates with the AAS degree in Human Services (HUMS) and Bachelor of Social Work (BSW). For maximum benefit of their RHS credits, RHS graduates should complete the HUMS degree, and then apply for admission to the social work program. (Students may also choose to transfer into Bachelor programs in Rural Development or Psychology.)

Step 1: RURAL HUMAN SERVICES CERTIFICATE – 32 credits

Certificates are awarded by UAF in specific occupational fields with an emphasis on entering the job market. Students take a series of courses to prepare them for entry-level human service positions in rural Alaska. The courses are delivered in an intensive face-to-face format (1–3 week sessions in residence) over a period of 4 semesters. In addition to RHS courses the student will complete a practicum in their community, as well as the general university requirements. Students should be sure they are formally enrolled in the RHS program and have an RHS adviser.

General University Requirements:

Communication 2-3 credits

Computations 2-3 credits

Human Relations (RHS 110* and RHS 115*)

Program Requirements:

RHS 120 Family Systems I (2 credits)*RHS 130 Processes of

Community Change (2credits)*

RHS 140 Alaska Native Values and Principles (1 credit)*RHS 150 Intro to Rural counseling (2 credits)*

RHS 220 Family System II (2 credits)

RHS 250 Rural Counseling II (2 credits)

RHS 260 Addictions (2 credits)*

RHS 265 Interpersonal Violence (2 credits)

RHS 275 Intro to Mental Health and Recovery (2 credits)*

RHS 285 Case Management (2 credits)*

RHS 287 Practicum (4 credits)

RHS 290 Grief and Healing (2 credits)

^{*} Classes included in the RHS BH Occupational Endorsement

2006-07 Catalog Rural Human Services

Certificate Requirements 32 Credits

You must have a cumulative grade point average (GPA) of at least 2.0. Fifteen (15) semester hours must be UAF residence credits.

CERTIFICATE REQUIREMENTS:	MAJOR REQUIREMENTS:		
COMMUNICATION: (2-3)	A. Complete the following: (25)		
Engl 111X (3)	RHS 120 (2)		
Or Abus 170 (3)	RHS 130 (2)		
Or ABUS 271 (3)	RHS 140 (1)		
Or Engl 211X(3)	RHS 150 (2)		
Or Engl 212 (3)	RHS 220 (2)		
Or Engl 213X(3)	RHS 250 (2)		
Or Comm 131X(3)	RHS 260 (2)		
Or Comm 141X(3)	RHS 265 (2)		
Or Devs 104 (1-3)	RHS 275 (2)		
Or Devs 105 (3)	RHS 285 (2)		
Or other program approved discipline-based			
Communication course or discipline-based	RHS 290 (2)		
Courses with embedded communication			
Content to total 2 or 3 credits:			
()			
COMPUTATION: (2-3)			
Mat/Computer Science/Statistics course			
At the 100-level or above(3)			
Or Abus 155 (3)			
Or Devm 105 (3)			
Or Ece 117 (3)			
Or Hlth 116 (3)			
Or Hums 117 (3)			
Or Prt 155 (3)			
Or Ttch 131 (3)			
Or other program approved discipline-based compu	utation		
Course or discipline-based courses with embedded			
Computation content to total 2 or 3 credits:			
()			
Human Relations: (3)	Note: See your advisor if		
RHS 110 (1) AND RHS 115 (2)	you are not sure which		
	Catalog year to use		

STEP 2: Associate of Applied Science (AAS) IN Human Services – 60 Credits

RHS graduates have 27 of the HUMS credits and may proceed directly into general education requirements and upper level HUMS courses. The courses listed below are required in addition to the RHS courses and are available by distance delivery from one's home community. The HUMS degree can be completed by distance from your home community.

General University Requirements (15 credits)

Communication (9 credits) (courses highlighted in bold are designated core requirements for all UAF bachelor degrees)

ENGL 111X (3) Methods of Written Communication

ENGL 211X or 212X* or **213X** (3) Exposition Courses

COMM 131X or **141X** (3) Fundamentals of Oral Communication

PSY 101 (3) Introduction to Psychology

HUMS 117 (3) Math for Human Service Workers

or other approved computation course

(those going on for the BSW will need Math 131X)

* ENGL 212 (Grant Writing) does not fulfill second half of written communication requirement for baccalaureate degree

Program Requirements (9 credits)

HUMS 301 Ethics in Human Services PSY 240 Lifespan Development Psychology SWK 103 Social Work in Human Services

Concentration: Addictions Counseling*: (7 credits)

HUMS 205 Group Counseling (3)

HUMS 260 History of Alcohol in Alaska (1)

HUMS 305 Substance Abuse Counseling (3)

NOTE: The following table shows HUMS Equivalency to RHS. Both RHS courses must be completed to be equivalent. In other words, if you have taken the RHS courses, you don't need the HUMS equivalent class.

RHS 110 and RHS 140	HUMS 120 Cultural Diversity in Human Services
RHS 150 and RHS 260	HUMS 125 Intro to Addictions
RHS 115 and RHS 150	HUMS 215 Individual Interviewing
RHS 250 and RHS 290	HUMS 210 Crisis and Grief Counseling
RHS 285 and RHS 287	HUMS 232 and 233 HS Practicum
RHS 120, 130, 220, 265, 270	Can substitute for HUMS 250 courses

^{*}If choosing a different concentration, work closely with your advisor.

Step 3 - Bachelor in Social Work – 120 credits

All courses required for the social work degree can be taken by distance from your home community.

A student must apply and be accepted into the social work program. To be admitted to the program, students need a 2.0 GPA or above. To enroll in the senior practicum, students must have a minimum 2.5 GPA. (The social work practicum is in addition to the RHS practicum.)

HUMS graduates can use their coursework toward a minor in Human Services.



General University Requirements

Meet core B.A. degree requirements for the B.A. degree in Communications Skills, Humanities and the Social Sciences, Perspectives on the Human Condition, Math or Computer Science and Natural Science.

<u>Liberal Arts Courses</u>

PSY 101 (completed in HUMS)

SOC 100 X Individual, Culture and Society

ANTH 242 Native Cultures of Alaska

Program Requirements

SWK 103 Introduction to Social Work (completed in HUMS)

SWK 220 Values, Ethics, and Social Work Practice

SWK 305 Social Welfare History

SWK 306 Social Welfare Policies and Issues

SWK 320 Rural Social Work Practice

SWK 341 Human Behavior in the Social Environment I

SWK 3420 Human Behavior in the Social Environment II

SWK 460 Social Work Practice I

SWK 461 Practicum ion Social Work I

SWK 463 Social Work Practice II

SWK 464 Practicum II

SWK 375 Research Methods

6 social work elective credits

^{*}a limited number of HUMS (HSV) and PSYCH courses are accepted as alternatives to SWK electives

UNIVERSITY PAPERWORK AND POLICIES

Getting Started

<u>UAF Admissions Application</u> – This form admits you as a UAF student into the RHS program. The cost is \$40. List "Rural Human Services" as your major and check ($\sqrt{}$) certificate program. After the first semester the Admissions Office will send you a letter asking if you are continuing your RHS studies. Be sure you reply "yes" or you may have to be re-admitted.

Obtain transcripts from any college or university you attended (except UAF, UAA, or UAS). These must be *official* transcripts sent directly from the school to UAF Office of Admissions. There is usually a small charge for this service (most schools will accept credit card payment over the phone). Admissions office won't evaluate transcripts until you are enrolled as a UAF student. The Admissions Office will decide which of your courses will transfer to UAF credit(s). Your RHS advisor will explain whether those credits can be used to meet RHS or other program requirements.

Mail to: UAF Admission Office

PO Box 757480

Fairbanks, AK. 99775

<u>Academic Bankruptcy</u> – Students who have not attended the university as a full-time student for a minimum of two years may choose to erase past UAF academic work from their GPA (grade point average) and start over. If you think that applies to you, see your advisor. If needed, complete the Application for Academic Bankruptcy. <u>All</u> prior credits will be disregarded – you can't only drop the "bad" grades.

<u>Placement</u> – Students enrolled in a certificate program will be tested to determine appropriate placement for communication and computation courses.

DURING THE PROGRAM

<u>Registration</u> – You must be officially registered for each course to receive credit.

Account Holds – If a student owes money (e.g., parking tickets, outstanding balances, loans, etc.) to **any** branch of UA, they cannot be registered for a course, even if they attend the class, until the account is settled. If you are in this situation, see your advisor as soon as possible.

<u>Grades</u> – RHS assigns letter (A-F) grades for its classes. The University no longer sends out grade reports at the end of the semester; but you can check your grades on the web (see next page). You must earn a grade of C or better in all RHS classes in order to meet your graduation requirement.

Other grade options are at the discretion of the instructor and include:

I – Incomplete a temporary grade used to indicate that the student has satisfactorily (C grade or better) completed the majority of work in a class, but for **serious personal reasons has been unable to complete the class**. The student has one academic year to complete the work before the "I" changes to a F.

 $\mathbf{DF} - \mathbf{Deferred}$ grade – is given if the coursework extends beyond the end of the semester, usually the Practicum

 \mathbf{W} – Withdrawal (you may see this on your transcript from previous academic work – not used in RHS)

NB – No Basis

Graduating

<u>Degree Audit</u> – When you are close to the end of your program, you or your advisor will request a review of your progress toward the graduation. Staff in the Graduation Office will let you know which requirements you have met and whether you still have more work to finish.

<u>Application for Graduation</u> – **Plan ahead.** The deadlines to file for May graduation are either in February (\$20) or March (\$30). Complete the application and pay the fee if you intend to graduate. You'll be asked if you are attending in person or want the diploma mailed to you. You are eligible to participate in graduation at any rural campus or in Fairbanks. Indicate that RHS is your major, the degree is a certificate and name your RHS advisor. The Graduation Office will usually contact your advisor if there is a problem. If you file for graduation but are unable to complete your course work that semester, you will have to re-apply the next semester and pay the fee again.

<u>Re-applying to UAF</u> – If you take off 4 consecutive semester(s) from the RHS program, you will have to re-apply to UAF and pay the \$40 fee again. RHS is a two-year program and the university will drop you from enrollment when you are not an active student.

<u>Catalog Changes</u> – If you dropped out of RHS and returned several years later, you will still have all the credits you earned before. However, some of the requirements may have changed. This could be a change in the courses or the number of credits a course carries. Your advisor can help you determine how you will be affected and what you need to do.

<u>To Order An Official UA Transcript</u> – You have the option of ordering your official transcript on line or by telephone with a credit card payment. Call 1-800-730-9016. The cost is \$7.00. On the Web, go to http://uaonline.alaska.edu/ and follow the information for transcript request. To order by mail or fax, call 877-474-6046 or 907-474-6300.

HOW TO GET YOUR UAF GRADES/TRANSCRIPTS

UAF does **not** mail out individual grade reports. You can access grades online by following the directions below. Grades are usually filed at the <u>end</u> of each semester.

GRADES ON THE WEB

You can access your grades, unofficial transcript, account summary and holds, by going to http://uaonline.alaska.edu./

- Enter your student ID number (usually your social security number).
- Enter your Personal Identification Number (PIN). Your PIN is initially set to your date of birth in the MMDDYY format. For example, June 1, 1977 is 060177. (If you have already signed into UAOnline, you changed your PIN.)

CHANGE YOUR PIN

Your PIN (personal identification number) is a secured number that allows access to your records on the Web. The PIN is originally set to your date of birth. *To guard against unauthorized access to your records, change your PIN*. Your PIN can be any six-digit number. Once you change your PIN, remember the new number. If you forget your PIN, call the Registrar's Office at 474-5300. Neither RHS faculty nor staff have your PIN.

NEW STUDENT ID NUMBER now available on UAOnline. To protect privacy, UA is using a unique ID number instead of SSN as primary form of identification.

To locate your new generated ID number:

- Log in to UAOnline.
- Select "Login to Secured Area".
- Enter your User ID (currently your SSN) and PIN number.
- Select the "Login" button.
- Click on "Personal Information" text.
- Select "New UA Identification Number" at the bottom of the list.
- Your name and generated ID will be displayed. Use this ID when you log on in the future.

TRANSCRIPTS

Official UA Transcripts You have the option of requesting your official transcript by FAX if you are paying by credit card, or by mail if paying by check or credit card. If you attended more than one unit of the University of Alaska, you can use this process to order all of your UA transcript at once. The phone numbers for the Transcript Department are 907-474-6847 or 907-474-6240. Unofficial UATranscripts You may obtain an unofficial online at http://uaonline.alaska.edu./orrequest a transcript (one per semester free) at http://www.uaf.edu/reg/transcripts/unofficial.html.

RHS FACULTY AND STAFF



STATEWIDE

Annie Hopper, LCSW RHS Statewide Program Director/Faculty Assistant Professor (907) 474-5440 ffadh@uaf.edu

INTERIOR ALEUTIANS CAMPUS

Phone: 1-800-478-5696 Fax: (907) 474-5208

Teisha Simmons,

Term Assistant Professor of RHS 907-474-5672

teisha.simmons@uaf.edu

Barbara Nelson, Fairbanks Site Coordinator 907-474-5692

fnban@uaf.edu

Melody Cavanaugh-Moen, Administrative Assistant, 907-474-5503

fnmdc1@uaf.edu

SOUTHCENTRAL REGION

Robyn Henry, MS Assistant Professor Anchorage Site Coordinator (907) 786-1632 work (907) 786-1657 fax rfrmh@uaf.edu Mary Ann Katt, Administrative Assistant 907-786-1641 fnmak@uaf.ed

KUSKOKWIM CAMPUS

Diane McEachern, LCSW, Assistant Professor, HUMS KuC Coordinator Behavior Health Programs (RHS, HUMS) Kuskokwim Campus, Bethel (907) 453-4597 Fax: (907) 543-4527 diane mceachern@bethel.uaf.edu

CHUKCHI REGION

Contact Ray Coppock, Maniilaq Assn. (907) 442-7645
rcoppock@maniilaq.org
Pat Harding, University Liaison for RHS, (907) 442-3400
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RURAL HUMAN SERVICES PROGRAM GRADUATES

1994

Moxie Andrew Jr.
New Stuyahok
Sonja Delgado, Ouzinkie
Violet Burnham, Kaltag
Wassillie Gust

New Stuyahok Lara Hensley, Nondalton Susan Jones, Kotzebue Irene Kangas, Fairbanks Barbara Macmanus, Ambler Clara Peters, Nulato John Sanford, Mentasta MaudySommer, Huslia Rose Wassillie, Togiak

1995

Sophie Abyo, Pilot Point Rita Herrmann, Kenai Janice Hotze, Haines Lola Lind, Kodiak Betty Lukin, Port Lions Kathryn Lukin, Port Lions Bonita Mohan, South Naknek

1996

Fr. David Askoak, Iliamna
Glenda Ewan, Gakona
Bettylou Goodlataw
Glennallen
Toni Lee Jackson
Copper Center
Clarence McConkey
Copper Center
Anecia Nanok, Twin Hills
Annie Tugatuk, Manokotak

1997

James Angaiak, Bethel
Lisa Ann Christiansen
Old Harbor
Ray Coppock, Kotzebue
Judy Erick, Venetie
Nora Flores, Togiak
Cynthia Hartmann
Nelson Lagoon
Harry Kalmakoff Jr.
Chignik Lake



1997 (cont.) Alice Keyes
Mountain Village
Eva LeVeque, Nondalton
Cheryl Mayo-Kriska
Stevens Village
Virginia Moore, Emmonak
Minnie Salmon, Chalkyitsik
Mabel Smith, Barrow
John Stein Jr., Kotzebue
Ted Sutton, Togiak
Thomas Young Sr., Sitka

1998

Oscar Active, Kongiganak Felix Albert, Tununak Marie Andrew, Bethel Lillian Andrews, Bethel Nick Avapan, Kwethluk Zita Chikigak, Alakanuk Ethel Ephamka, Bethel Guv Guv. Kwetluk Jesslyn Hoffman, Bethel Sophie Jenkins, Napaskiak Simeon John, Toksook Bay Jonathan Lewis, Chefornak Margaret Moses, Rampart Alexandria Muller, Ouzinkie Lisa Siavelis, Bethel Molly Thomas, Bethel Peter Twitchell, Bethel Jennifer Volkman, Bethel

1999

Francine Andrew, Kokhanok Kimberly Carlo, Fort Yukon Betty Denny, Tok Kenneth Frank Arctic Village Connie Henry, Venetie Francine Henry, Beaver

1999 (cont).

Sandra Johnson, Naknek Virginia Peter, Fort Yukon Faith Peters, Tanana Vera Taylor, Ekwok Jennifer Young, Sitka

2000

Denise Abdullah, Sand Point Dinah Aceveda, Kake Joann Andrew, Bethel Wilbur Brown Jr., Sitka Carrie Enoch, Bethel Ignatius George, Alakanuk Joseph Green, Bethel Julia Hall, Goodnews Bay Andrew Jasper, Akiak Irene Kaganak, Bethel Ida Kernak, Napakiak Henrietta Long, Hooper Bay Tom Maillelle Sr., Grayling Kathleen Peters-Zuray Tanana Katie Roehl, Bethel Bernard Sam, Bethel Martha Simon, Hooper Bay Samuel Smith, Mekoryuk Karen Stickman

Port Alsworth Annie Wassilie, Bethel Stella Wassillie, Bethel

2001

Enid Brown, White Mountain Alice Fitka, St Michael Josie Garnie, Teller Helen Gregorio, Togiak Lorraine Jonsson, False Pass Suzanne Milks, St George Mina Nayokpuk, Shishmaref Kyle Okpealuk, Wales Gladys Pete, Stebbins Marjorie Saccheus, Elim Willie Shields, Hydaburg

<u>2002</u>

Laverne Alexander, Minto Carla Chebetnoy, Sand Point Linda Crow, Fairbanks Liz Dalton, Kenai Marvin Deacon, Grayling

2002 (cont.)

Ben Didrickson, Sitka June Dirks, Unalaska Priscilla Edmond, Alakanuk Grace Friendly, Ouinhagak Lorraine Kasko, Haines Karen Kriska, Koyukuk Nastasia Levi

Lower Kalskag Emma Matthias, Kotlik Elizabeth Moore, Bethel Lynette Parduhn, Bethel Agnes Phillip, Alakanuk Judy Simeonoff, Ahkiok Debbie Turner, Holy Cross Krista Williams King Salmon

Patti Carlson, Larsen Bay Tom Evon, Manokotak Julia Simon, Allakaket

2004

Lucy S. Adams, Kivalina Rosemary G. Allen, Nenana Agrafina J. Baugh, Bethel Dorothy Bekoalok Anchorage Samuel Berlin, Bethel Doreen D. Borokowski, Mountain Village Bonnie Bradley, Bethel Julia D. Brown, Kongiganak Hanna Titus Carter Fairbanks Donald E. Charlie, Nenana Darlene H. Christensen Angela Christiansen OldHarbor Doris Davis, Selawik Virginia E. Graham Port Heiden Wilson S. Green, Bethel Constance M. Groat. Nome Lavonne Harris, Kotzebue Samantha Holmberg McGrath Melanie W. James, Seward Marsha Jerue, Anvik Mary Johnson, Fairbanks Beverly Joseph, Fairbanks Lillian F. Kiunya Kongiganak Lois A. Law, Nenana

Lawrence K. Lewis, Bethel

2004 (cont.)

Paula McOuestion, Fairbanks Barbara Mercer, Sitka Chuck Miller, Sitka Marlene Moto-Karl, Deering Joseph Mute, Kongiganak Emma Olanna, Brevig Mission

Colleen Pasitnak, Bethel

Patrick M. Pavila, Tuntutulik Mona L. Perdue, Fairbanks Sophie E. Peters, Huslia Mary L. Pilot, Koyukuk Ellen Richard, Wales Anahma Saito, Kotzebue John W. Schaeffer, Kotzebue Mary J. Schaeffer, Kotzebue Hilda Skin, Noorvik Al Stevens, Fairbanks Elias J. Stone, Hooper Bay Melton Sutherland, Kotzebue Florence P Therchik Tooksok Bay Miriam A. Titus, Minto Mae Walton, Selawik Oran Walton, Sr. Selawik Grace L. Washington Buckland Lucy Weedman New Stuyahok Sarah Weisner, Shungnak Margaret Harpak-Westlack Emmonak

Edna Woods, Bethel

Sandi Ahlers, Kasilof Margie Attla, Galena Frank Hughes, Kake Fred John, Jr., Delta Vernon Joseph, Fairbanks Emma Koeffer, Brevig Mission Mary Jones Lewis, Anchorage Dale Linstrom, Sitka Nancy Nelson, Kodiak Jeanette Ness, Petersberg Lorna Osterback, Sand Point Denise Roy, Sitka Annette Segura, Soldotna Josephine Semaken, Anchorage Lydia Vincler, Akutan Jones Wongittilin,

2006

Paul Aceveda, Kake Elena Aluskak, Bethel Robert Curtis, Kotzebue Kathy Dirks, Unalaska Paul Dock, Kipnuk Christopher M. George, Bethel Louise Gooch, Cold Bay Myra Heaps, Fairbanks Dennis Hensley, Jr., Bethel Mary Hill, Quinhagak Marie Hopstad, Bethel Alfred Jonathan, Tanacross Edward Kelly, St. Mary's Marvin Kiokun, Bethel Winefred Kelly-Green, Bethel Serena Martin, Bethel Justin McDonald, Kake Sharon McIndoo, Kake Mary Nevak, Bethel Maggie Paukan, St. Mary's Ellen J. Richard, Wales Elsie M. Smith, Tuntutuliak Shirley A. Waipa, Bethel Tanya Yatlin, Fairbanks

Vicky Erickson, Tok Gail Evanoff, Chenega Bay Glenda Gologergen, Anchorage Tia Holley, Kenai Victoria Jones, Anchorage Ivan Kious, Fairbanks Rachel Phillips, Healy Nancy Radtke, Nanwalek David Seaward, Seward Della Tagarook, Anaktuvuk Pass Anna Trudeau, Craig

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