LS101 Syllabus

Maymester 2019 (CRN 51342), 1 credit, graded
May 6 - 17, M-F, 10:00 - 11:30 AM, Rasmuson 301 (Media Lab)
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Note: Although major changes are unlikely, please note that the syllabus is subject to change as needed. Changes will be announced in class and in Blackboard.

Learning Objectives

This course is designed to teach you basic concepts and methods in library research. Although the emphasis of the course is academic research, especially for research papers, the skills you learn here will help you in any future information-seeking, whether for your course work, career, or personal interests. By the end of the course, you should be able to:

- Critically evaluate information
- Understand basic library terminology
- Use the UAF library catalog and database
- Be able to cite sources in APA and MLA format
- Find books, articles, videos, and more within the Rasmuson Library
- Understand where to go for help with library resources

Course Schedule

Class	Date	Topic	Assignment (points value)	Due Date
1	5/6/19	Evaluating Info.	The Easiest Quiz of All Time (5pts) LS101 Pre-Test (0pts)	In Class
2	5/7/19	Evaluating Info.	Is it Credible? You Decide (20pts)	5/8/19
3	5/8/19	Basic Searching	Identifying Keyword & Using Boolean	5/9/19
4	5/9/19	Citations & Citation Managers	Building a Bibliography (10pts)	5/10/19
5	5/10/19	Finding Books	Using the UAF Library Catalog (25pts)	5/13/19
6	5/13/19	Finding Books	Book Hunt (10pts)	In Class
7	5/14/19	Reference Sources	Finding Info in Ref. & Gov. Doc. Sources (10pts)	5/15/19
8	5/15/19	Finding Articles	Using UAF's QuickSearch (20pts)	5/15/19
9	5/16/19	Finding Articles	Choosing a Database (20pts)	5/16/19
10	5/17/19	Finding Articles	Database Teach-In & Scavenger Hunt (10pts) LS101 Post-Test & Course Survey (0pts)	In Class

Course Access

You will need access to a computer with an Internet connection and a recent web browser for this course. All course materials are available via Blackboard (https://classes.alaska.edu/). You will need your UAF user ID and password to access Blackboard and UAF online databases. If you don't have your own computer or Internet access, or if your computer is not working, you can use the public computers in Rasmuson Library or in one of the two UAF computer labs (Bunnell 319 or the Computer Library in the Rasmuson Library 23-hour study area). The Computer Lab is open 24 hours a day, 7 days a week and is accessible via your Polar Express card. A non-working personal computer is not an acceptable reason for a late assignment.

Plagiarism, Cheating, and Academic Integrity

Plagiarism, cheating and other forms of academic dishonesty are serious offenses and will <u>NOT</u> be tolerated. The result of cheating or plagiarism will be severe penalties in this course, including the possibility of a failing grade. Refer to the UAF Student Code of Conduct (http://catalog.uaf.edu/academics-regulations/students-rights-responsibilities/) for more information.

Unless otherwise directed or discussed, assignments are to be done individually. If I spot papers with identical wording or mistakes, each student will receive zero points of the total available points.

Late Work Policy

All assignments turned in on or before the due date may be corrected throughout the course until a perfect score is achieved. Late assignments may not be resubmitted for an improved score. All work, including revised work, must be turned in by the last day of the course (May 17, 2019) to receive a score.

Grading

1 credit / graded. Possible grades are A, B, C, D, F, I, AU and NB (no basis). Incomplete grades are given only under reasonable, unforeseen, exceptional circumstances.

The points for each assignment is listed in the course schedule. All assignments add up to a total of 150 points.

Scale for final grade:
A = 136 - 150
B = 121 - 135
C = 106 - 120
D = 91 - 105
F = 90 or less

Extra Credit: 1 point of extra credit will be awarded for each day of attendance in class, for a total of 10 extra credit points possible.

Testing out of LS101

LS101 is part of the core curriculum requirements needed for graduation. To fulfill this requirement, you may choose one of the following two options:

1) Complete the one-credit course by registering for a classroom section on Fairbanks main campus; OR a web-based or correspondence section offered via UAF ELearning; or

2) Pass the LS101 Competency Exam, administered by UAF's Testing Services. From their website (https://www.uaf.edu/testing/uaf-specific-tests/):

> Testing Services offers the Library Competency Examination to students wanting to challenge LS 101X or LS 100X. There is no credit awarded for passing this test, however a passing score of 70 percent substitutes for this core Baccalaureate core requirement.
>
> Register for the exam by returning the completed Library Competency Examination form to Testing Services. The LCE is a computer-based exam that must be taken in a proctored environment. The fee for the test is $30, and you are allowed one repeat for an additional $30 fee. To submit this fee, visit our uStore on the previous page and select Library Competency Exam; an email detailing your payment will be sent to Testing Services immediately. No appointment is necessary, you may walk in to 211 Gruening Building to take your exam anytime Monday through Friday between the hours of 8:30AM to 2:30PM. For more information, please call Testing Services at 474-5277 or stop by 211 Gruening Building.

Testing Services may be contacted via email at uaf-testing-dept@alaska.edu or by phone at 907-474-5277.

UAF Support Services

The staff and faculty at the Library's Reference Desk will be your biggest assistant. Reference staff are available by request from 10 a.m. to 4 p.m. Monday through Friday. Just ask for them at the circulation desk! Any of our reference staff should be able to assist you with an assignment or research question. They will **not** do the assignments for you, but will be glad to give you general guidance and help you work through problems or questions that arise as you do your work. If you need assistance, please contact me during normal business hours. Although I am glad to help you, the responsibility for completing the assignments rests with you.

For computer or connectivity help, contact the UAF Help Desk at 450-8300.

Every qualified student is welcome in my classroom. As needed, I am happy to work with you, disability services, veterans' services, rural student services, etc. to find reasonable accommodations. Students at this university are protected against sexual harassment and discrimination (Title IX), and minors have additional protections. *As required*, if I notice or am informed of *certain types of* misconduct, then I am required to report it to the appropriate authorities. For more information on your rights as a student and the resources available to you to resolve problems, please go to the following site: https://cms-test-alaska.edu/handbook.