[LS 101 Syllabus](#)

Library Information and Research - LS F101X UX4
CRN: 50884
Dates: June 28 - Aug 6, 2021
Access: UAF Blackboard https://classes.alaska.edu

Instruction Methods

This course consists of 10 modules which are completed asynchronously online. Lectures, videos and readings, as well as homework assignments, are assigned via Blackboard with due dates for assessments also posted.

I strongly recommend that you read and watch the assigned readings/videos / complete hands on tasks before completing the assignments.
Please contact me should you need advice or assistance.
Feedback will also be provided with submitted assignments.

Course Description

"Introduction to effective library research methods and principles of information organization and retrieval. Class work emphasizes applied experience with finding and evaluating information, especially through use of library catalogs, journal indexes, and Internet resources." This class meets a requirement for UAF Bachelor's and Associate's degrees. You may complete the Library Science requirement by passing this 1 credit course with a 72% or GPA 1.67 (there are no +/- grades given) or by passing the LS101 Competency Exam administered by [UAF's Testing Services](#).

For information about testing out of LS101 see Testing Services' [Popular Exams](#). For information about what is on the test see [LS101 (Library Science Class)](#).
This course is designed to teach you basic concepts and methods in library research. You will learn how to find information using electronic catalogs, indexes, and search engines. Although the emphasis of the course must be academic research, especially for research papers, the skills you learn here will help you in any future information-seeking, whether for your course work, your career, or your personal interests.

This course will introduce you to basic concepts of research and information retrieval.

- You will learn how to find information using subscription databases, as well as publicly available search engines.
- Approaches to finding and evaluating information will be covered.

- The skills you learn in this course are transferable to any information seeking activity, whether academic or personal.
- This course is designed to help you save time and reduce the difficulties you may experience when using libraries and searching for information.
- The overall goal of this course is that upon completion you will be able to produce a basic, systematic, and efficient method for finding and evaluating information.

LS101 Student Learning Outcomes

Module	Topics	Learning Outcomes
1 No assessment Ungraded pre-test	Curriculum Overview Introduction to Libraries	Students will: understand how information systems (i.e., collections of recorded information) are organized in order to access relevant information; seek guidance from experts, such as librarians, researchers, and professionals; recognize the value of browsing and other serendipitous methods of information gathering.
2 Assessment- 20 points	Intellectual Freedom	Students will: develop and maintain an open mind when encountering varied and sometimes conflicting perspectives; recognize issues of access or lack of access to information sources.
3	Formulating a Research Topic	Students will:

Assessment- 20 points		formulate questions for research based on information gaps or on reexamination of existing, possibly conflicting, information; determine an appropriate scope of investigation; deal with complex research by breaking complex questions into simple ones, limiting the scope of investigations.
4 Assessment for this module is combined with Module 5	Library of Congress Classification The Library Catalog-search for books Bibliographic Information	Students will: match information needs and search strategies to appropriate search tools; design and refine needs and search strategies as necessary, based on search results; understand how information systems (i.e., collections of recorded information) are organized in order to access relevant information; use different types of searching language (e.g., controlled vocabulary, keywords, natural language) appropriately; manage searching processes and results effectively.
5 Assessment- 30 points	The Library Catalog cont. WorldCat Boolean Searching	Students will: match information needs and search strategies to appropriate search tools;

		design and refine needs and search strategies as necessary, based on search results; understand how information systems (i.e., collections of recorded information) are organized in order to access relevant information; use different types of searching language (e.g., controlled vocabulary, keywords, natural language) appropriately; manage searching processes and results effectively.
6 Assessment -30 points	Periodicals Databases	Students will: match information needs and search strategies to appropriate search tools; design and refine needs and search strategies as necessary, based on search results; understand how information systems (i.e., collections of recorded information) are organized in order to access relevant information; use different types of searching language (e.g., controlled vocabulary, keywords, natural language) appropriately; manage searching processes and results effectively.

| 7

Assessment- 20 points | Alaska Polar Regions Archives and Collections

Primary and Secondary Sources | Students will:

Articulate what might serve as primary sources for a specific research project within the framework of an academic discipline or area of study.

Demonstrate an understanding of the interrelatedness of primary and secondary sources for research

Recognize and understand the policies and procedures that affect access to primary sources, and that these differ across repositories, databases, and collections.

Identify the possible locations of primary sources

Understand that historical records may never have existed, may not have survived, or may not be collected and/or publicly accessible.

Understand that existing records may have been shaped by the selectivity and mediation of individuals such as collectors, archivists, librarians, donors, and/or publishers, potentially limiting the sources available for research.

Understand that a primary source may exist in a variety of iterations, including excerpts, transcriptions, and translations, due to publication, copying, and |
|---|---|---|

		other transformations.
8 Assessment for this module is combined with Module 9	Evaluating source credibility	Students will: define different types of authority, such as subject expertise (e.g.,scholarship), societal position (e.g., public office or title), or special experience (e.g., participating in a historic event); use research tools and indicators of authority to determine the credibility of sources, understanding the elements that might temper this credibility;
9 Assessment- 30 points	Evaluating source credibility cont.	Students will: understand that many disciplines have acknowledged authorities in the sense of well-known scholars and publications that are widely considered "standard," and yet, even in those situations, some scholars would challenge the authority of those sources; develop awareness of the importance of assessing content with a skeptical stance and with a self-awareness of their own biases and worldview; question traditional notions of granting authority and recognize the value of diverse ideas and worldviews.
10	Plagiarism	Students will:

Final assessment– 50 points	Source citations	give credit to the original ideas of others through proper attribution and citation; respect the original ideas of others; value the skills, time, and effort needed to produce knowledge.

Course Materials

There are no required textbooks. To access readings/videos from our Blackboard class, click the Course Modules link.

- ❏ You will need access to the class via Blackboard [https://classes.alaska.edu].

- ❏ You will need regular access to a computer and a reliable Internet connection (laptops are available for check out at the library).

- ❏ Assignments will be submitted via Blackboard.

Grading

This is a 1 credit course that will be graded through completion of assessments. The total possible equals 200 points. An Extra Credit assessment (worth 10 points) is available for completion before the course ends if students wish to increase their

grade; however, the maximum points will not exceed 200.

Final grades are determined as follows; no pluses or minuses are given:

A = 90-100% (180-200 points)

B = 80-89% (160-179 points)

C = 70-79% (140- 159 points)

D = 60-69% (120 - 139 points)

F = 59% or below (118 points or below)

Incompletes (I) are rarely given, and only under reasonable, unforeseen, and exceptional circumstances.

No Basis (NB) grades may be awarded if there is insufficient student progress and/or attendance for evaluation to occur. No credit is given, nor is NB calculated in the GPA. This is a permanent grade and may not be used to substitute for the Incomplete. It cannot be removed by later completing outstanding work.

Course Drop / Withdrawal Dates

Please see the UAF calendar for the academic year.
This is posted at: https://catalog.uaf.edu/calendar/
Deadline for withdrawal: Wednesday, July 21, 2021

Course Policies

Plagiarism, Cheating, and Academic Integrity
Plagiarism and cheating are not tolerated. If you make the decision to plagiarize or cheat you will fail this course. Refer to the UAF Student Code of Conduct for more information. Unless otherwise stated, assignments are to be done individually. You may work and study with your classmates, but each student should turn in their own unique assignment. If you submit an assignment and it is identical to another student's assignment, you and the other student may be suspected of cheating.

Late Work & Revision
2 points will be deducted for late assignments. The final must be submitted on the day it is due. Assignments that are submitted more than seven calendar days late will be graded but will not be reviewed for feedback.
- If you have an emergency and can't submit an assignment, please let me know as soon as possible, preferably before the assignments are due.

- For assignments submitted on time, grades will usually be posted to Blackboard within 24-72 hours after the assignment is submitted.
- For assignments submitted late, I will grade the assignment as soon as I can.

Support Services

UAF eCampus Student Services
eCampus Student Services helps students with registration and course schedules, provides information about lessons and student records, assists with the examination process, and answers general questions. Contact the UAF eCampus Student Services staff at 907-455-2060 or toll free 1-800-277-8060 or contact staff directly – for directory listing see: https://ecampus.uaf.edu/contact/

UAF Library
The Rasmuson Library reference desk is available to assist you with library research and other questions. Email, chat, phone, and in-person assistance is available.

UAF Writing Center
The assignments you turn in will not only be graded on content, but also spelling and grammar. If you need help with writing, the staff at the Writing Center will be happy to work with you. They also offer help by phone or email.

Disabilities Services
The Office of Disability Services implements the Americans with Disabilities Act (ADA), and ensures that UAF students have equal access to the campus and course materials. I will work with the Office of Disabilities Services (208 Whitaker Building, 907-474-5655) to provide reasonable accommodation to students with disabilities. Students with documented disabilities who may need reasonable academic accommodations should discuss these with me during the first two days of class. Office of Information
Technology Help Desk Go to https://www.alaska.edu/oit to see current network outages and news. Reach the Help Desk at:
● e-mail helpdesk@alaska.edu

● fax: 907-450-8312
● phone: 907-450-8300 (in the Fairbanks area) or 1-800-478-8226 (outside of Fairbanks)
You have access to the Library's computers and the OIT computer lab in Bunnell 319. Information about OIT labs is available at https://alaska.edu/oit/servicecatalog/#id=160

Notice of Non-discrimination

UA is an AA/EO employer and educational institution and prohibits illegal discrimination against any individual: https://alaska.edu/nondiscrimination
The University of Alaska Board of Regents have clearly stated in BOR policy that discrimination, harassment and violence will not be tolerated on any campus of the University of Alaska.
If you believe you are experiencing discrimination or any form of harassment, including sexual harassment/misconduct/assault, you are encouraged to report that behavior. If you disclose sexual harassment or sexual violence to faculty members or university employees, they must notify the UAF Title IX coordinator about the basic facts of the incident.
Your choices for disclosure include:
1. You may confidentially disclose and access confidential counseling by contacting the UAF Health and Counseling Center at 907-474-7043.
2. You can get support and file a Title IX report by contacting the UAF Title IX coordinator at 907-474-7599.
3. You may file a criminal complaint by contacting the UAF Police Department at 907-474-7721.