



2009-2010

UAF Faculty Senate

Directory and Handbook

UAF GOVERNANCE

Faculty Senate Office

Prepared by:
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President's Memorandum

TO: Faculty Senators and Members of the Standing and Permanent Committees
FROM: Jonathan Dehn, President, UAF Faculty Senate
SUBJECT: 2009-10 Faculty Senate

Welcome to all to what is sure to be an exciting and challenging year in the Faculty Senate. It is an honor to serve as President and I hope to live up to your expectations. Cathy Cahill, our President-Elect, and Jayne Harvie, our Governance Office Coordinator, and I look forward and are ready at any time to hear your input. We are all committed to the governance process and wish to make sure that the faculty voice is heard through the university system.

Shared governance is essential to the effective operation of the university and necessary for it to achieve its goals of education, research and service. Your active participation as senators is needed to make sure the system works. Please make every effort to attend every Senate meeting and be active in your committees. Many of the issues before us this year will require careful consideration, be sure to go over the agendas well in advance. Service in the Senate also goes beyond the meetings and paperwork. Be active in your respective academic units and try to be aware of the issues (both positive and negative) that confront your faculty. Often an important concern or question that could be easily answered is not brought to the Senate by a faculty member because they are not aware of who their representative is, or how the system works. Talk to your colleagues, students, Deans and Directors, and try to stay on top of the current events in your department, school, college or institute.

Over the summer Brian Rogers was appointed as Chancellor of UAF. As agreed in April of 2008, President Hamilton approached the Senate last May for our recommendation to either appoint Interim Chancellor Rogers or conduct an international search for the position of Chancellor. We called a session of the administrative committee who were asked to poll their respective faculty and voted in favor of directly appointing Chancellor Rogers. He and Provost Susan Henrichs with the addition of the Executive Officer Bob Shefchik make a great leadership team, and I look forward to working with them in the coming year.

There are several big issues set to come before the Senate this year. The review of the core curriculum is underway, and our participation is essential to complete this process. A new academic master plan has been drafted, and will benefit from Senate input. UAF's accreditation process has begun and will continue for the next several years. Many steps in this process involve the Senate. We are overdue to take a critical look at our membership numbers, the roles of many committees as well as our constitution and bylaws. In examining these we'll strive to keep the role of the Senate current. Ongoing efforts should not be overlooked to maintain progress in student success, campus sustainability and our high academic standards.

UAF and the entire UA system are entering difficult financial times, like most of the university systems nationwide. Though we are positioned better than most other state universities, we must plan the use of our resources carefully. This includes new programs, course offerings and any ideas you might have to improve efficiency or secure support. I encourage you all to gather your ideas plus those within your groups and bring them forward to the Senate.

The Senate is one gateway of communication between the student organizations, faculty, staff and administration, and I will strive to keep the lanes of communication open. UAF is truly a unique university with unique challenges. Our diversity is our greatest strength to meet these challenges, together we can raise our standards of learning, research and service for our communities and Alaska.

Thanks to all of you and the best of luck in the coming year.

General Information

Faculty Senate Meeting Calendar for 2009-2010

Meeting #:	Date	Day	Time	Type
160	Sept. 14, 2009	Monday	1:00 PM	Video/Audio Conference
161	Oct. 12, 2009	Monday	1:00 PM	Face to Face
162	Nov. 9, 2009	Monday	1:00 PM	Audio Conference
163	Dec. 7, 2009	Monday	1:00 PM	Audio Conference
164	Feb. 1, 2010	Monday	1:00 PM	Face to Face
165	Mar. 1, 2010	Monday	1:00 PM	Video/Audio Conference
166	Apr. 5, 2010	Monday	1:00 PM	Audio Conference
167	May 3, 2010	Monday	1:00 PM	Face to Face

Meeting Location and Information

The meeting location for Faculty Senate meetings that are listed as audio conferences or face-to-face is the Wood Center Carol Brown Ballroom. Meetings that include video conferencing will be held at 109 Butrovich Building (when possible). Location should be verified by checking the UAF Governance web site. Meetings begin at 1:00 PM and usually end about 3:00 PM. All meetings are audio-conferenced, and as noted above, some are video-conferenced as well. Dial-in information is updated yearly, and the latest toll-free audio conference number is posted online at the Governance web site and included with each meeting agenda. From time to time a location change is necessary on short notice. Please refer to the meeting agendas or the web link shown above for the official meeting location. All meetings are public.

Faculty Senate Administrative Committee Meetings

Fall Semester	Time
<i>Monday</i> , August 31, 2009	1-3 PM
Friday, October 2, 2009	1-3 PM
<i>Monday</i> , October 26, 2009	1-3 PM
<i>Monday</i> , November 30, 2009	1-3 PM
Spring Semester	
Friday, January 22, 2010	1-3 PM
Friday, February 19, 2010	1-3 PM
Friday, March 26, 2010	1-3 PM
<i>Monday</i> , April 26, 2010	1-3 PM

Administrative Committee Meeting Location

All Senate committee chairs and the Provost attend these meetings. The Administrative Committee meets in the Chancellor's Conference Room or Kayak Room, unless otherwise noted.

Faculty Senate Directory (Alphabetical Listing of Senators)

Ken Abramowicz (10)
Accounting Program - SOM
219A Bunnell Building
474-7080 ffkfa@uaf.edu

Jane Allen (11)
Math, Kuskokwim Campus
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Andy Anger (11)
Applied Business and Accounting
224 TVC Center
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Carrie Baker (10)
Theatre Department
109 Fine Arts Building
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Christa Bartlett (11)
Allied Health Program
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Seta Bogosyan (10)
Electrical & Computer Engineering
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Anne Christie (10)
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Mike Davis (10)
Rural Development / Bristol Bay Campus
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GI, Remote Sensing, Geology & Geophysics
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Sarah Fowell (11)
Geology & Geophysics
326 Reichardt Building
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Rajive Ganguli (11)
Mining & Geological Engineering
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Roger Hansen (11)
Geophysical Institute, Seismology
301J Elvey Building
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Kenan Hazirbaba (10)
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257 Duckering Building
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Regine Hock (11)
Geology & Geophysics
401C Elvey Building
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Falk Huettmann (11)
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Res. Assoc. Professor, IARC
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Julie Lurmen Joly (11)
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Beth Leonard (10)
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Rainer Newberry (10)
Geology & Geophysics
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Morris Palter (11)
Music Department
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Ray Ralonde (10)
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Jane Weber (10)
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NOTE: This list is printed in Fall 09, and may not reflect staffing changes. See <http://www.uaf.edu/uafgov> for current lists.

Faculty Senate Alternates – Alphabetical Listing

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Sociology, Psychology
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Donie Bret-Harte (11)
IAB, Biology & Wildlife
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474-5434 ffmsb@uaf.edu

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Music Education
211 Fine Arts Complex
474-5113 vcee@alaska.edu

Chris Coffman (10)
English, Women's Studies
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Business Administration
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2009-10 Faculty Senate by College/School/Unit

President:

Jonathan Dehn
Geophysical Institute

President-Elect:

Cathy Cahill
Geophysical Institute/CNSM

College of Liberal Arts

Representatives	Alternates
Arts & Communication – Carrie Baker (10)	Arts & Communication – Vincent Cee (11)
English & Humanities – Amber Thomas (11)	English & Humanities – Chris Coffman (10)
Language & Culture – Timothy Wilson (11)	Language & Culture – Josef Glowa (10)
Library Science – Anne Christie (10)	Library Science – Karen Jensen (11)
Social Sciences – Cecile Lardon (11)	Social Sciences – Melanie Arthur (11)
Applied & Distance Program – Heidi Brocious (11)	Applied & Distance Programs – (No alternate)
At large – Morris Palter (11)	At large – Todd Sherman (11)
At large – Larry Roberts (11)	

College of Natural Sciences & Mathematics

Representatives	Alternates
Sarah Fowell (11)	Chung-sang Ng (11)
Regine Hock (11)	Anupma Prakash (11)
Falk Huettmann (11)	Donie Bret-Harte (11)
Orion Sky Lawlor (11)	
Julie McIntyre (11)	
Rainer Newberry (10)	

College of Rural & Community Development

Representatives	Alternates
Jane Allen (11) – KUC	Diane McEachern (11) – KUC
Andy Anger (11) - TVC	Keith Swarner (10) – TVC
Christa Bartlett (11) - TVC	
Mike Davis (10) – BBC	
Debra Moses (11) – TVC	
Jane Weber (10) – CRCD	

Cooperative Extension Service

Representatives	Alternate
Marianne Kerr (11)	Leslie Shallcross (10)
Sonja Koukel (10)	

College of Engineering & Mines

Representatives	Alternates
Seta Bogosyan (10)	Xiong Zhang (11)
Rajive Ganguli (11)	(1 vacancy)
Kenan Hazirbaba (10)	

2009-10 Faculty Senate by College/School/Unit - continued

School of Natural Resources & Agriculture

Representatives	Alternates
Julie L. Joly (11)	Dave Valentine (11)
Jingjing Liang (10)	

School of Education

Representatives	Alternates
Uta Kaden (11)	Sue Renes (11)
Beth Leonard (10)	

School of Fisheries & Ocean Sciences

Representatives	Alternates
Brenda Konar (10)	Brian Himelbloom (11)
Ray Ralonde (10)	Alexandra Oliveira (11)
Jennifer Reynolds (11)	

School of Management

Representatives	Alternates
Ken Abramowicz (10)	Lily Dong (11)
(1 vacancy)	

Research Institutes

Representatives	Alternates
Roger Hansen (11)	(1 vacancy)
Meibing Jin (10)	

08/24/2009

Changes and updates to these lists are reflected online at:

http://www.uaf.edu/uafgov/fs_about.html

2009-10 Faculty Senate Committees

STANDING COMMITTEES

Curricular Affairs

Ken Abramowicz, SOM (10)
Carrie Baker, CLA (10)
Christa Bartlett, CRCD/TVC (11)
Seta Bogosyan, CEM (10)
Sarah Fowell, CNSM (11)
Falk Huettmann, CNSM (11) – Chair
Beth Leonard, SoEd (10)
Debra Moses, CRCD/TVC (11)
Rainer Newberry, CNSM (10)

Faculty Affairs

Jane Allen, CRCD/KUC (11)
Anne Christie, CLA (10) - Convener
Mike Davis, CRCD (10)
Roger Hansen, GI (11)
Kenan Hazirbaba, CEM (10)
Cecile Lardon, CLA (11)
Morris Palter, CLA (11)
Jennifer Reynolds, SFOS (11)

Unit Criteria

Andy Anger, CRCD/TVC (11)
Heidi Brocius, CLA (11)
Ute Kaden, SoEd (11)
Brenda Konar, SFOS (10) – Chair
Sonja Koukel, CES (10)
Julie McIntyre, CNSM (11)
Ray Ralonde, SFOS (10)
Tim Wilson, CLA (11)

PERMANENT COMMITTEES

Committee on the Status of Women

Elizabeth Allman, CNSM (10)
Alexandra Fitts, CLA (10)
Stefanie Ickert-Bond, IAB (10)
Jessica Larsen, GI (11)
Jenny Liu, CEM (11)
Janet McClellan, CLA (11)
Derek Sikes, CNSM (11)
Jane Weber, CRCD (10) – Chair

Core Review

CLA:

Christine Coffman, English (10)
Christie Cooper, Communications (10)
James Gladden, Social Sci, and Applied
& Distance Ed (10)
Karen Gustafson, Humanities (10)
Diane Ruess, Library (11)
Siri Tuttle, At-Large CLA (11)

CNSM:

Latrice Bowman, Math (10) –
Chair/Convener
(1 Natural Science vacancy)

Student Academic Development & Achievement Committee

Colleen Angaiak, Rural Student Services
Jane Allen/Nancy Ayagarak, KUC Campus
John Creed, Chukchi Campus
Joe Dupras, CLA, English
Dana Greci, CRCD/DevEd
Linda Hapsmith, Academic Advising Center
Cindy Hardy, CRCD/DevEd
Joe Hickman, Student Support Services
Program
Marjorie Illingworth, CRCD –
Chair/Convener
Joe Mason, Northwest Campus
Margaret Short, Math/CNSM (11)
Curt Szuberla, Science/CNSM (10)

Faculty Appeals & Oversight Committee

Carol Barnhardt, SoEd (11)
Roxie Dinstel, CES (11)
John Gimbel, CNSM (10) - Convener
Joshua Greenberg, SNRAS (10)
Maureen Hogan, SoEd (11)
Leonard Kamerling, CLA (11)
Santanu Khataniar, CEM, (10)
Jerry McBeath, CLA (10)
Wayne Marr, SOM (10)
Christa Mulder, CNSM (11)
Fred Sorensen, CES (10)
Charlie Sparks, SOM (11)
Keith Swarner, CRCD (10)

Faculty Development, Assessment & Improvement

Melanie Arthur, CLA (11)
Josef Glowa, CLA (10)
Julie L. Joly, SNRAS (11)
Marianne Kerr, CES (11)
Diane McEachern, CRCD/KUC (11)
Joy Morrison, Faculty Development Office
Alexandra Oliveira, SFOS (11)
Larry Roberts, CLA (11) - Convener
Thomas Zhou, SOM (10)

Graduate Academic & Advisory Committee

Donie Bret-Harte, CNSM (11)
Rajive Ganguli, CEM (10) – Convener
Regine Hock, CNSM (11)
Meibing Jin, IARC (10)
Orion Lawlor, CNSM (11)
Jingjing Liang, SNRAS (10)
Anupma Prakash, CNSM (11)
Sue Renes, SoEd (11)
Amber Flora Thomas, CLA (11)
Xiong Zhang, CEM (11)

See <http://www.uaf.edu/uafgov> for current lists.

Constitution and Bylaws

Faculty Senate Constitution

**CONSTITUTION
of the
UNIVERSITY OF ALASKA FAIRBANKS
FACULTY SENATE**

Preamble

Under Board of Regents' Policy, the University of Alaska Fairbanks Faculty Senate is formed so that the faculty may carry out its professional responsibility as the legislative body of the University of Alaska Fairbanks in matters of instruction, research/creative activity, and service.

ARTICLE I - Name

Sect. 1 The name of the organization shall be the University of Alaska Fairbanks Faculty Senate, hereinafter referred to as "Senate".

ARTICLE II - Rights, Responsibilities and Authority

Sect. 1 Faculty rights include the following:

- A. To exercise academic freedom.
- B. To form a representative body to develop legislation concerning the professional activities of the faculty.
- C. To have elected representatives to appropriate governance bodies.
- D. To have primary authority through the Senate to initiate, develop, review and approve academic criteria, regulation and policy with regard to the responsibilities outlined in Section 2.
- E. Other rights as may be defined under this constitution and bylaws.

- Sect. 2* Faculty responsibilities include the formulation of policies and regulations guiding:
- A. Faculty appointment, re-appointment, termination, development, evaluation and workload.
 - B. Tenure
 - C. Promotion
 - D. Teaching
 - E. Research/creative activities
 - F. Advising
 - G. Service
 - H. Sabbatical leave
 - I. Honorary degree candidates
 - J. Scholastic standards
 - 1. Degree requirements
 - 2. Curriculum review
 - 3. Admission standards
 - 4. Grading policy
 - 5. Academic probation
 - 6. Academic suspension
 - 7. Academic dismissal
 - 8. Class length and structure of the academic year
 - K. Other responsibilities as may be defined by the faculty under this constitution and bylaws.

Sect. 3 Further Responsibilities

- A. To advise the administration of the University of Alaska Fairbanks on academic and faculty matters.
- B. To provide faculty representatives to the appropriate governance bodies.
- C. To support student and staff constituencies on matters of mutual concern.

Sect. 4 Authority

The Senate shall carry out its responsibilities and functions subject to the authority of the Board of Regents Policy. Senate actions will be binding, subject to review, veto, and override in accordance with ARTICLE XI (Veto Powers) of this constitution.

ARTICLE III - Membership

- Sect. 1* The Senate shall be constituted according to the provisions specified in the bylaws.

- Sect. 2* Voting members of the Senate must either hold academic rank with full-time continuing appointment at the University of Alaska Fairbanks or hold special academic rank with title preceded by "research" or "term".
- Sect. 3* Senate members shall be elected from and by the faculty of their respective units, as set forth in the bylaws, to two-year terms which shall be staggered to ensure continuity.
- Sect. 4* The terms of the newly elected and appointed members shall commence at the beginning of "New Business" of the last regularly scheduled Senate meeting of the academic year.
- Sect. 5* Any voting member of the Senate may be recalled according to the provisions of the bylaws.
- Sect. 6* Non-voting members of the Senate shall have voting privileges on any Senate committee on which they serve.

ARTICLE IV - Officers

- Sect. 1* The two officers of the Senate shall be the President and the President-Elect.
- Sect. 2* The President and President-Elect shall be elected by the elected representatives of the Senate for one-year terms. Eligible nominees for the offices of President and President-Elect shall be elected representatives and/or chairs of standing and permanent committees of the Senate.
- Sect. 3* The President-Elect, after serving for one year in this position, subject to Sections 4 and 5, will automatically become President for one year.
- Sect. 4* The term of the President may be extended for one additional year by a two-thirds majority vote of the entire voting membership of the Senate. The vote will be by secret ballot and, if passed, the term of the President and the current President-Elect will be extended for no more than one additional year.
- Sect. 5* If for any reason the President should relinquish or be recalled from office, the President-Elect will automatically and immediately assume the Presidency. The Senate shall elect a Vice President to fill out the remainder of the year at which time a new election for President-Elect will be held. The previously elevated President-Elect will complete the next academic year as President.
- Sect. 6* If for any reason the President-Elect should relinquish or be recalled from office, the Senate shall elect a President-Elect to fill out the remainder of the year at which time a new election for President-Elect will be held.
- Sect. 7* The terms of the newly elected President and President-Elect shall commence at the beginning of "New Business" of the last regularly scheduled Senate meeting of the academic year.

ARTICLE V - Committees

- Sect. 1* The requirements for membership on standing, permanent, and ad hoc committees of the Faculty Senate will be specified in the bylaws.

ARTICLE VI - Relation to the University of Alaska Fairbanks Governance Coordinating Committee and the University of Alaska System Governance.

Sect. 1 The UAF Faculty Senate President and President-Elect shall represent the faculty on the University of Alaska Fairbanks Governance Coordinating Committee.

Sect. 2 The UAF Faculty Senate President, President-Elect, and one other designee appointed by the Senate President shall represent the Senate on the University of Alaska Faculty Alliance and one will serve on the System Governance Council.

ARTICLE VII - Meetings

Sect. 1 There shall be a minimum of seven regular meetings each academic year. Other meetings may be held on special call of the Administrative Committee of the Senate.

ARTICLE VIII - Quorum

Sect. 1 The presence of a majority of the membership shall constitute a quorum. Presence may be established by participation in an audioconference.

ARTICLE IX - Parliamentary Authority

Sect. 1 The parliamentary authority shall be the most recent version of Robert's Rules of Order.

ARTICLE X - Amendments

Sect. 1 Amendments to the constitution may be proposed only by members of the Senate and copies shall be sent to all members of the Senate. Amendments must be formally read and incorporated in the minutes of a Senate meeting.

Sect. 2 Approval of amendments to the constitution requires a two-thirds vote and cannot occur sooner than 28 days from the date of the meeting at which the amendments were first read and discussed.

Sect. 3 Approval of amendments to the bylaws requires a majority vote.

ARTICLE XI - Veto Powers

Sect. 1 The Chancellor's Office shall have the right to veto actions taken by the Senate relating to academic, research, service and faculty affairs. A Senate action shall be considered approved unless written reasons for a veto are received in the Senate Office within 30 days of that action being received by the Chancellor's Office. The Administrative Committee upon request by the Chancellor may extend the 30 day requirement.

Sect. 2 Any action approved by the Senate and vetoed by the Chancellor's Office may be submitted to a reconciliation committee upon a two-thirds vote of the Senate. Up to three members appointed by the Senate and up to three members appointed by the Chancellor's Office shall constitute a reconciliation committee whose task it shall be to formulate recommendations to the Senate and the Chancellor's Office.

If the Senate and the Chancellor's Office are not able to resolve the impasse, then the Senate, upon a two-thirds vote, may elect to forward its previous action through the University of Alaska governance structure as provided for under Regents' policy.

ARTICLE XII - Faculty Referendum

- Sect. 1* A faculty referendum on any Senate action will be called when a petition containing the signatures of ten percent of the full-time, permanent faculty is filed with the Senate Office. The Administrative Committee of the Senate will call for a Senate convocation at which time any business of the Senate may be reconsidered if the majority of the faculty eligible to elect members to the Senate, as described in the bylaws, is present at the convocation.
- Sect. 2* The convocation must take place within 21 working days after the petition is filed with the Senate Office.
- Sect. 3* The Senate actions may be modified by a simple majority vote of the members at the convocation.

5/2005

Faculty Senate Bylaws

BYLAWS
of the
UNIVERSITY OF ALASKA FAIRBANKS
FACULTY SENATE

Sect. 1 (ART III: Membership)

- A. The membership of the Faculty Senate, hereinafter referred to as "Senate," shall consist of approximately 41 members plus one non-voting presiding officer. Approximately 35 members shall be elected by and from the faculty and will have voting privileges. Six non-voting members will be selected by and from other university constituencies as follows: one non-graduate student and one graduate student selected by the ASUAF; one professional school dean and one college dean selected by the Deans' Council; one staff representative from the registrar's office; and one additional staff member selected by the Staff Council. If the staff representative from the registrar's office is APT, the second staff member must come from the classified staff ranks. If the staff representative from the registrar's office is classified, the second staff member must be APT. Three additional non-voting members will be selected by and from the unions as follows: one elected official each from United Academics-AAUP/AFT, ACCFT, Adjunct (United Academics)-AAUP/AFT.

Terms shall be for two years and staggered, with approximately one-half of the Senate elected each year.

- B. Representation shall be by academic or research unit and based on the number of full-time faculty equivalent (FTFE) in each unit as described below.
1. A unit is a single school or college or a collection of schools and/or colleges or collection of research institutes (see item 7).
 2. For representational purposes only a faculty member shall be defined as one who holds academic rank or special academic rank.
 3. Each faculty member whose annual academic appointment equals or exceeds 1560 hours will be considered 1 FTFE.
 4. Each faculty member whose annual academic appointment is less than 1560 hours will be considered a fractional FTFE with the fraction being the number of hours of annual academic appointment divided by 1560.
 5. Each unit will elect the number of representatives to the Senate equal to the number of FTFE in that unit divided by the total UAF FTFE, multiplied by 35 and rounded to the nearest integer.
 6. A faculty member having appointment split between units shall be included in each unit in proportion to the respective appointment for the computation of item 5.
 7. All schools or colleges whose representation under item 5 is zero shall be grouped into the conglomerate group and this group shall be treated as a single unit for purposes of the computation of item 5. If a unit which would have been grouped in the conglomerate group decides instead that the unit

would be better served by joining with another school or college, it may do so upon the mutual agreement of those units.

8. Re-apportionment will be done for the elections held in even numbered years or upon two-thirds vote of the Senate.
9. Each unit will have at least 2 representatives.

C. Election Procedure

1. Election shall be held by the academic units or the Senate office for the research institutes to provide representatives to the Senate according to Article III of the Senate Constitution. Elections and election procedures are the responsibility of the units, subject to the following:
2. A faculty member may vote for Senate representatives in only one unit. That unit must be the unit of primary appointment or, in the case of evenly split appointment, the unit of the faculty member's choice.
3. Units with full-time permanent faculty based on other than the Fairbanks campus should elect Senate representatives in a number that is at least equal to the proportion of the non-Fairbanks based FTFEs.
4. Units with faculty who teach in associate, certificate, or noncredit programs should elect representatives in proportion to such faculty.
5. Units with senior faculty should elect associate and full professors as Senate representatives in a number that is at least equal to the proportion of such faculty.
6. Units with graduate programs should elect at least one graduate faculty member.
7. Each unit shall elect at least half as many alternate representatives as representatives.

D. Vacancies

1. In the case of death, resignation, or transfer of an elected representative of the Senate, an alternate shall immediately become the representative. The president of the Senate will appoint a replacement with the concurrence of the affected constituency, and the consent of the Administrative Committee.

E. Absenteeism

1. When elected members are unable to attend the meetings, their alternates will serve.

F. Recall

1. Unethical and/or unprofessional conduct by any elected officer or member of the Senate may constitute a cause for a vote of no confidence and hence a recall. In order to recall an elected officer or member, the Senate must have a 2/3 majority vote of its total membership.

Sect. 2 (ART IV: Officers)

The President of the Senate shall be an ex-officio, non-voting member of all elected and appointed committees of the Senate. The President-Elect of the Senate shall be chairperson of the Administrative Committee of the Senate and shall be an ex-officio, non-voting member of such elected and appointed committees of the Senate as the President of the Senate shall direct.

Sect. 3 (ART V: Committees)

A. An Administrative Committee will be composed of the chairpersons of all standing Senate committees and of permanent Senate Committees. The Provost of UAF shall be an ex-officio, non-voting member. Specific duties of the Administrative Committee in its obligation to fully prepare the agenda and materials for efficient operation of the Senate are:

1. Receive reports from the president of the Senate, the Provost, and, as deemed timely, other individuals, on issues of current and future importance to the Senate;
2. Accept and review the motions of standing and permanent committees, and from members of the Administrative Committee;
3. Make certain that the motions are ready for Senate action to the maximum degree possible, and if not, refer them back for further work and/or direct them to other relevant committees that may not have considered the motions;
4. Move the motions to the Senate's agenda;
5. Review and approve other items of the Senate's agenda, as deemed necessary;
6. Review reports of all committee work in progress; and
7. Discuss other issues, which may or should lead to later committee and senate actions.

In addition,

8. Within the scope of authority granted by the Senate at the last meeting of the spring semester, the Administrative Committee will represent the Senate from the close of the last Senate meeting in the spring until the opening of the first Senate meeting of the fall semester; and
 9. At the first meeting in the fall semester make a report of all actions carried out in the name of the Senate since the last meeting in the spring semester.
- B. Membership on standing and permanent committees will be for two years except as noted below with the possibility of re-appointment. The initial appointment or re-appointment is made by the Administrative Committee or as specified in the definition of a Permanent Committee and confirmed by the full Senate. Senators are limited to serving on a maximum of one standing committee at any one time. To provide continuity, terms will be staggered and an initial appointment may be

made for one or two years as determined by the Administrative Committee based on need.

- C. Standing committees will be constituted entirely of Senate members. Permanent committees can be constituted without Senate members.
- D. All permanent and standing committee chairs will be elected from and by the members of their respective committee and must be full-time faculty at UAF.
- E. The standing and permanent committees of the Senate are:

STANDING

1. The Curricular Affairs Committee will deal with curricular and academic policy changes on all levels except the graduate level.
2. The Faculty Affairs Committee shall review issues dealing with faculty prerogative and recommend policy changes to the Faculty Senate. Issues of faculty prerogative include academic freedom, faculty ethics, research and creative activity, and legislative and fiscal issues that may impact faculty concerns at the university. The committee will act as a faculty advocate with legislators and candidates. In its concern for fiscal issues the committee shall monitor budget appropriations to the university and evaluate any notice to the faculty of financial exigency. In performing these duties, the committee will coordinate as necessary with the relevant officers (and/or their representatives) of the extant collective bargaining units who serve as non-voting members of the Senate and ex-officio members of this committee.
3. The Unit Criteria Committee will review proposed unit criteria for evaluation of faculty submitted by the various peer-review units of UAF, and to work with the heads of those units (or their designees) to ensure that their criteria are consistent with criteria defined in the UAF Faculty Appointment and Evaluation Policies and Regulations "Blue Book". The committee will also review proposed changes to the "Blue Book."

To ensure that perspectives from across UAF are represented, membership will consist of faculty senators, with one member drawn from each of the following schools/colleges: CLA; CRA/CES; CSEM; SFOS; Engineering; and one from SNRAS, SoEd, or SOM.

PERMANENT

1. The Graduate Academic & Advisory Committee will include ten faculty members. The Dean of the Graduate School, Director of the Library, the University Registrar, and two graduate student, are non-voting ex-officio members. The committee will be responsible for the review and approval of graduate courses, curriculum and graduate degree requirements, and other academic matters related to instruction and mentoring of graduate students. The committee will also have responsibility for oversight, review and approval of all professional degree courses and programs including 500-level courses. The committee will advise the Dean of the Graduate School and the Provost on administrative matters pertinent to the operation and growth of graduate studies at UAF, including financial and tax-related issues and dealings with other universities.

2. The Student Academic Developmental and Achievement Committee will include one representative from each of the following units of the College of Rural and Community Development: Bristol Bay Campus, Chukchi Campus, Interior-Aleutians Campus, Kuskokwim Campus, Northwest Campus, and Tanana Valley Campus. One or more of these should be from rural campus student services. The committee will also include one representative from the Department of Developmental Education; two representatives from the College of Natural Sciences and Mathematics: one from the Sciences (Biology, Chemistry, Geology, or Physics), and one from Math; one from the College of Liberal Arts English Department; and one each from Rural Student Services, the Academic Advising Center, and the Student Support Services Program.

The Student Academic Developmental and Achievement Committee shall consider policies concerning student development and retention. This committee will function as a curriculum council review committee for all developmental education courses and other courses facilitating student progress. Discipline based developmental education courses and courses facilitating student progress will be reviewed by the appropriate college curriculum council before submission to this committee for review and coordination.

3. The Faculty Development, Assessment and Improvement Committee will be composed of faculty members and a representative from the Office of Faculty Development to be selected by the Provost. This committee will deal with faculty and instructional development and evaluation.
4. The Faculty Appeals and Oversight Committee shall be composed of two tenured faculty members, elected from each college/school and confirmed by the Faculty Senate.

Faculty appeals will be dealt with in accordance with the appropriate union contract.

The committee will act as a pool to be drawn upon to act as the United Academics representatives to the Appeals Board. The chair of the Faculty Appeals and Oversight committee will select, from the committee, members of the United Academics bargaining unit who will serve on the particular Appeals Board.

Committee members shall oversee the process of evaluation of academic administrators.

5. The Curriculum Review Committee evaluates proposed substantive undergraduate course and program additions, changes, and deletions submitted by the appropriate school/college curriculum committees. Among the topics of its review are number and duplication of courses, credit assignment, establishment of need for new programs, and resource impacts of curricular changes. Decisions of the Curriculum Review Committee may be appealed to Curricular Affairs by the department submitting the proposal. The Committee shall be composed of the chairs of the college/school curriculum councils, the University Registrar or the Registrar's designee, and shall be chaired by a member of the Curricular Affairs Committee.
6. The Core Review Committee reviews and approves courses submitted by the appropriate school/college curriculum councils for their inclusion in the core curriculum at UAF. The Core Review Committee coordinates and recommends changes to the core curriculum, develops the process for assessment of the core

curriculum, regularly reports on assessment of the core curriculum, monitors transfer guidelines for core courses, acts on petitions for core credit, and evaluates guidelines in light of the total core experience. This committee will also review courses for oral, written, and natural science core classification.

The committee shall be composed of one faculty member from each of the core component areas: (Social Sciences, English, Humanities, Mathematics, Natural Sciences, Communication, and Library Science) and one faculty member from a non-core component area. Membership on the committee will include an undergraduate student.

7. The Committee on the Status of Women. Membership will consist of nine people, two of whom will be a senator, the others to be elected at large from among UAF faculty.

The purpose of this committee is to monitor the status of women faculty at UAF and to work proactively for gender equity.

Such actions will include, but are not limited to: Maintaining lists of women faculty with hire, tenure and promotion dates; Organizing and supervising surveys on the status of women and assessing the cultural climate of the university as it pertains to women; Recommending policy to address the needs of women faculty; Supporting mentoring of women, both new and mid-career faculty, including running workshops on mentoring, promotion & tenure, negotiating techniques and other forms of faculty development identified as necessary; Addressing family-work issues, such as child care, parental leave, spousal/partner hire; Coordinating with other campus and university groups which deal with women's and gender issues; and any other issues which would help women to achieve equity at UAF.

- F. Any standing or permanent committee may create subcommittees to assist the committee.
- G. The Senate President may create and appoint the members of any ad hoc committee necessary for conducting Senate business. Ad hoc committees are subject to later ratification by the Senate.
- H. Committees must forward any legislation which involves the setting or altering of policy to the full Senate for approval. Committees which are specifically charged with applying policy to make decisions may do so without having the Senate approve those decisions. A review by the full Senate may be requested by the reviewing Senate committee. A request to the Senate Administrative Committee for a further Senate review may also be submitted by individual Senators if the question has policy implications. The committee chair is responsible for the presentation of the committee's motion to the Senate at the meeting in which it will be considered.

Sect. 4 (Art. IX Parliamentary Authority)

Majority and supermajority votes of the Senate shall be counted on the basis of a majority or supermajority of the votes cast by members present, with abstentions not counting as votes.

5/2007

Chart A: UAF Faculty Senate Flowchart

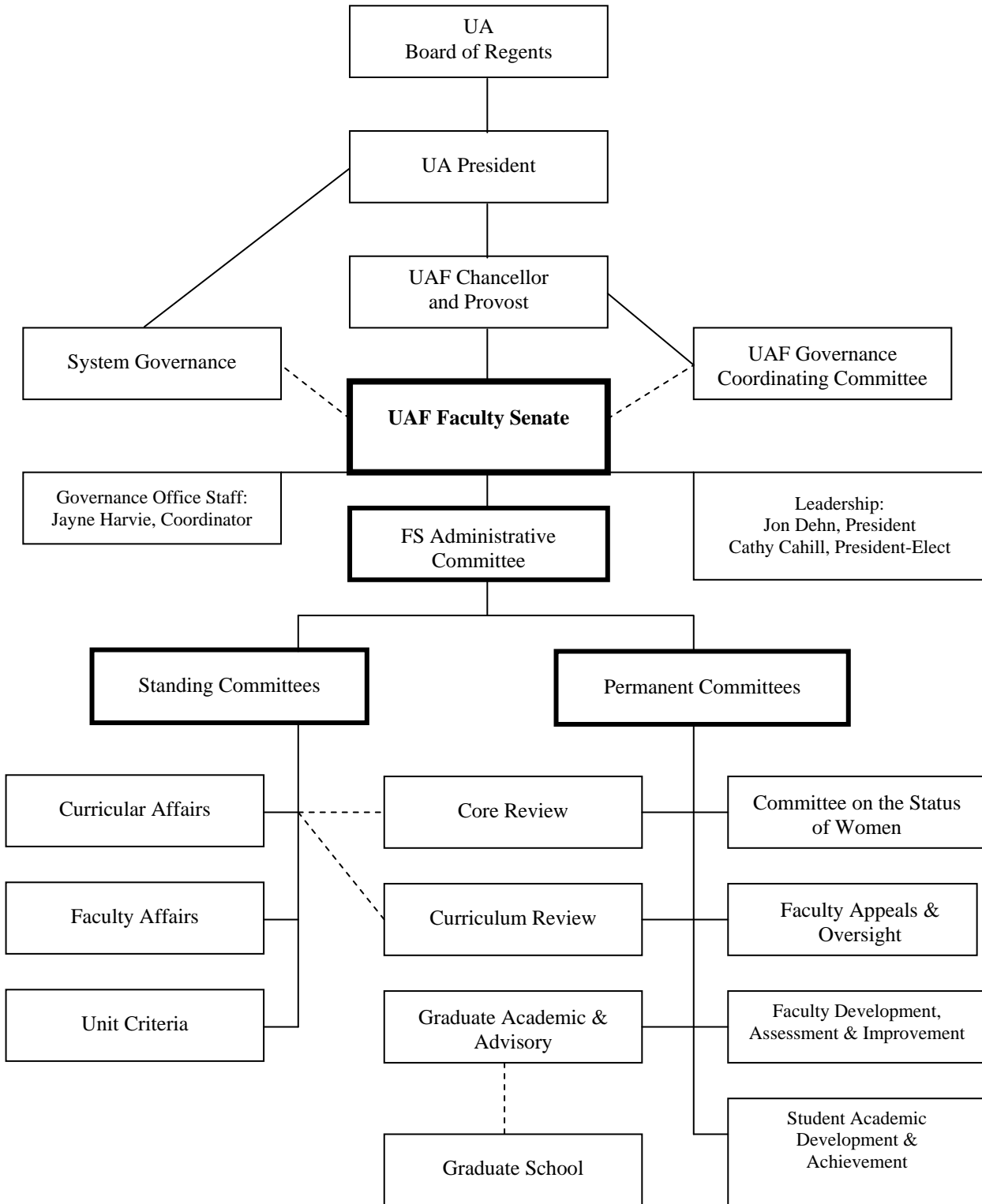
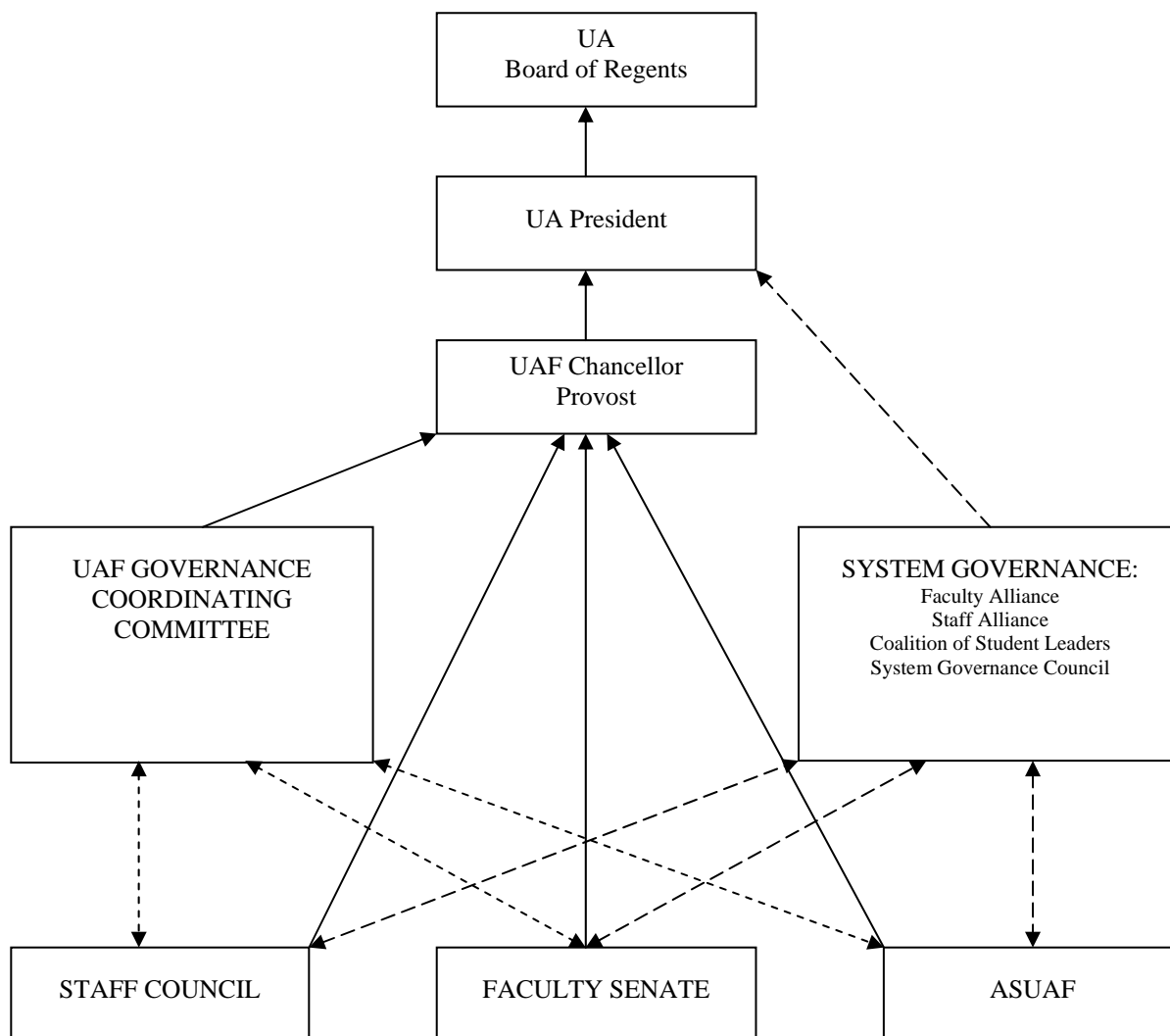


Chart B: UAF Governance Structure



- Policy actions affecting faculty, staff, OR students require Chancellor approval.
- - - - -> Policy actions affecting faculty, staff, AND students require consideration by UAF Governance Coordinating Committee prior to Chancellor approval.
- < - - - - -> Policy actions affecting UAA, UAF, and UAS require consideration by the System Governance Council prior to President and/or BOR approval.

UAF Staff Council has two seats on the UAF Governance Coordinating Committee, two seats on the Staff Alliance, and one seat on the System Governance Council.

Procedures

Administrative Support

Contact Information

Offices for Governance are located in rooms 312 and 314 of Signers' Hall. The staff include:

Jayne Harvie, Coordinator and Office Manager, Faculty Senate

email: fysenate@uaf.edu

phone: 907-474-7964

fax: 907-474-5213

Nichole Kloepfer, Executive Secretary, Staff Council

email: fystaff@uaf.edu

phone: 907-474-7056

fax: 907-474-5213

Governance Coordinating Committee: fygcc@uaf.edu

Scheduling and Audio Conferencing Committee Meetings

- The Governance Office will schedule committee meetings at the request of the chair; and reserve rooms and audio conference equipment and schedule a telephone bridge as needed. Committee members are notified by e-mail or listserv of the meeting place, agenda, date and time. It is important to note whether or not the meeting will be audio-conferenced, as two committees may not use the same PIN numbers at the same time. Additional PIN numbers will be arranged, if needed.
- The Governance Office issues the public notice at least three days prior to the meeting (as required by law). Notices are posted in the Rasmuson Library's west entrance, and on the first floor hallway between Signers' Hall and the Eielson Building. All meetings are posted on the UAF Events Calendar found online at <http://www.uaf.edu> -- click the "Events" web page tab.
- Committees should try to set their meeting schedule for the semester at their first meeting and provide the Faculty Senate Coordinator with that information in a timely manner as campus meeting rooms fill up fast during the semester.
- It is suggested that committees schedule meetings to coincide when the rural members are on campus for face-to-face Senate meetings, if possible.

- Committees with members from outlying areas audioconference each committee meeting. Wood Center and Rasmuson Library conference rooms have audio equipment available; and the Governance Office can set up audio equipment in the Chancellor's Conference Room, as long as adequate notice is provided.
- The Polycom is available to borrow from Governance if advance notice is provided. The Polycom unit is also shared with Staff Council for their meetings. Audio equipment is also available for checkout at Media Services of the Rasmuson Library.
- The Governance Office staff is able to supply only a limited amount of clerical support. They cannot, for example, attend committee meetings to take minutes. However, they can prepare documents for distribution to the committee via e-mail or listserv. Please attempt to correspond as much as possible via e-mail. This is the most efficient and cost effective way to accomplish the Senate's work.

Committee Chair Responsibilities

- Committee chairs should plan to attend the Senate Administrative Committee meetings, and if they can not attend, arrange for a substitute or co-chair to attend in their stead. Committee actions may not be considered for inclusion in the Senate agenda if no committee representative is available to discuss it in administrative committee. It is standard procedure that items will not be placed on the Senate agenda if they have not been reviewed and advanced by the Administrative Committee.
- Similarly, motions arising out of committees are brought to the Senate floor by the respective committee chairs. If a chair or substitute is not present to bring a motion to the floor of the Senate, it may be tabled or referred back to committee.
- As noted above, committee chairs should facilitate setting their meeting schedules for the semester at their first meeting and provide the Faculty Senate Coordinator with that information as soon as possible to facilitate assistance with finding meeting rooms, arranging for audio conferencing, publishing notices, and keeping Senate calendars up to date.
- Committee chairs are to send brief reports to the Faculty Senate Office each month for inclusion with the Senate meeting agendas. Committees that are responsible for applying policy should periodically submit summaries of their actions.
- Annual committee reports are turned in the week prior to the last Senate meeting in May for inclusion with the meeting agenda.

Administrative Committee

- The Administrative Committee members include the Senate president, president-elect and chairs of the standing and permanent committees. The president-elect chairs the meetings.
- They meet about ten days prior to each Senate meeting to set the Senate meeting agenda. Motions scheduled to be presented to the Senate are first reviewed by the Administrative Committee. If there is considerable disagreement about proposed actions, the Administrative Committee may recommend that the issue be referred back to committee for further evaluation.

- Following the Administrative Committee meetings, the Senate president and president-elect meet with the chancellor and provost to discuss the Senate meeting agenda.
- Reference Sect. 2 (ART IV: Officers) and Sect. 3 (ART. V: Committees) – section A. of the Senate Bylaws for additional information about roles and duties of the Administrative Committee.

Senate Actions

About Faculty Senate and Senate Actions

The university, as a community of scholars sometimes referred to as the "academy", vests responsibility for effectively carrying out its educational mission to the faculty. Faculties have traditionally played a key role in shared governance and academic collegiality of institutions of higher education.

The primary mechanism for the formulation and oversight of academic policy is the Faculty Senate. Among concerns addressed by the Faculty Senate are: course and program development and change; policies related to academic procedures; academic freedom and faculty rights and responsibilities; and, quality of teaching, research and service.

Organized in January 1988, the UAF Faculty Senate typically consists of approximately 37 faculty members elected proportionally from the faculty of each college/school or institute. In addition to monthly plenary meetings, the standing and permanent committees meet regularly to carry out the majority of the work. The president, president-elect and committee chairs constitute an Administrative Committee which sets the full Senate agenda and coordinates the various activities of the Senate.

In addition to the above legislative and oversight activities, the Faculty Senate

- serves as a major part of UAF's institutional memory, archiving policy decisions over the years,
- provides information on programs, policies, procedures, formats and responsible individuals for accomplishing the academic tasks of the institution, and,
- through the UAF Governance Coordinating Committee, works in close cooperation with the other governance bodies (Staff Council and ASUAF) on issues which affect the wider university community.

Samples of Motions and Resolutions of the Faculty Senate

The following pages provide examples of Senate motions and resolutions that are useful to chairs and committees. Additional information and examples are available online at the Faculty Senate web site, or you may call the Faculty Senate office for assistance.

SAMPLE MOTION TO ESTABLISH POLICY
=====

The UAF Faculty Senate passed the following at its Meeting #143 on April 9, 2007:

MOTION:
=====

The UAF Faculty Senate moves to approve a policy on Retention of Course Records.

Retention of Course Records

The classroom records pertaining to course work of any student that have not been returned to the student must be retained by the instructor for a period of one full semester (excluding summer session) after the semester in which the course was completed. These records may include but are not limited to: exams and answer sheets, homework, course papers, term papers, essays, laboratory reports, and other assignments submitted by the student in order to fulfill the requirement of the particular course. The Office of Information Technology must archive all Blackboard course content, including statistics, for a period of 1 ½ years following completion of the course.

Classroom records of any instructor for the purpose of evaluation of grade must also be retained for a period of at least one full semester (excluding summer session) following the semester in which the course was completed. These records may include but are not limited to: syllabus, class attendance, complete list of student's performance in all relevant course work, paper work related to the determination of a grade, and a record of final grades.

In case of any dispute or grievance process initiated by the student all the above records must be retained until the end of the process. Any records or copies of records that are required for program review, accreditation purposes, or any other audit as mandated by the university may be retained for a period as deemed required by the process.

After the retention period, all records may be destroyed or properly discarded.

EFFECTIVE: Fall 2007

RATIONALE: The University does not have any policies or regulations regarding the retention of course materials, which has led to confusion among the faculty and has resulted in different retention practices and policies across the disciplines. This proposed motion will help alleviate the confusion and provide a uniform retention policy across all disciplines. The one-semester guideline is what was suggested by UA General Counsel as a reasonable policy to accommodate grade appeals. This policy should be added to the faculty handbook.

SAMPLE MOTION TO AMEND EXISTING POLICY

=====

The UAF Faculty Senate passed the following at Meeting #151 on May 5, 2008:

MOTION:

The UAF Faculty Senate moves to amend approved alternatives to a Minor to include certificates in addition to A.A.S. degrees (p. 121, 2007-2008 UAF Catalog).

CAPS = Additions

[[]] = Deletions

An associate of applied science (A.A.S.) degree **OR CERTIFICATE OF AT LEAST 30 CREDITS** earned at any regionally accredited college or university may be used to meet requirements for a minor for the bachelor of arts (B.A.) degree.

EFFECTIVE: Immediately
 Upon Chancellor Approval

RATIONALE: Since a certificate requires a greater number of credits in a discipline than a minor, this addition is well within the spirit of a minor concentration and makes completing the requirements for a minor easier for students who begin with limited academic goals and progressively work towards a bachelor's degree.

SAMPLE MOTION TO AMEND DEGREE

=====

The UAF Faculty Senate passed the following at its Meeting #129 on April 4, 2005:

MOTION:

=====

The UAF Faculty Senate moves to amend the computation requirements for the Certificate and Associate of Applied Science degree as follows:

EFFECTIVE: Fall 2005

RATIONALE: This amendment adds PRT 155 to the list of courses in the Related Instructional areas of Computation.

[[]] = deletion
CAPS = addition

Computation

Any course at the 100 level or above in mathematical sciences (math, computer science, statistics) (3)

or ABUS 155 -- Business Math (3)

or CIOS 116 -- Business Math Using Calculators (3)

or DEVM 105 -- Intermediate Algebra (3)

or ECE 117 -- Math Skills For Early Childhood Education (3)

or HLTH 116 -- Mathematics In Health Care (3)

or HSV 117 -- Math Skills For Human Services (3)

or PRT 155 - MATHEMATICS FOR TECHNICIANS (3)

or TTCH 131 -- Maintenance Mathematics (3)

or other program approved discipline-based computation course or discipline-based courses with embedded computation content

SAMPLE BYLAW/CONSTITUTION AMENDMENT

=====

The UAF Faculty Senate passed the following at its Meeting #126 on December 13, 2004:

MOTION:

=====

The UAF Faculty Senate moves to amend Section 1 (ART III: Membership) of the UAF Faculty Senate By-laws as follows:

[[]] - Deletions
CAPS - Additions

F. RECALL

1. UNETHICAL AND/OR UNPROFESSIONAL CONDUCT BY ANY ELECTED OFFICER OR MEMBER OF THE SENATE MAY CONSTITUTE A CAUSE FOR A VOTE OF NO CONFIDENCE AND HENCE A RECALL. IN ORDER TO RECALL AN ELECTED OFFICER OR MEMBER, THE SENATE MUST HAVE A 2/3 MAJORITY VOTE OF ITS MEMBERS.

EFFECTIVE: Immediate, Upon Chancellor Approval

RATIONALE: To preserve Faculty Senate's integrity and to assure that the members and/or officers of the Senate are held at highest professional and ethical standards.

SAMPLE MOTION TO AMEND UA POLICY/REGULATION

=====

The UAF Faculty Senate passed the following at its Meeting #126 on December 13, 2004:

MOTION:

=====

The UAF Faculty Senate moves to recommend the amendment of Regents' Policy 04.04.040 A.1.e.(1) as follows:

[[]] - Deletions
CAPS - Additions

REGENTS POLICY P04.04.040.A.1.e.(1)

Appointment

P04.04.040

- e. Appointments of distinction for faculty.
 - (1) Distinguished [[and University]] Professors. Tenured appointment as Distinguished [[Teaching]] Professor [[Distinguished Research Professor, Distinguished Service Professor or University Professor]] may be made by the President, SUBJECT TO A PROCESS OF REVIEW AND RECOMMENDATION ESTABLISHED BY THE CHANCELLOR OF THE MAJOR ADMINISTRATIVE UNIT (I.E., UAA, UAF, UAS) IN WHICH THE FACULTY MEMBER HOLDS TENURE.

EFFECTIVE: Immediately, Upon BOR Approval

RATIONALE: In line with common practice, the title is being changed to Distinguished Professor. The addition of the process of review and recommendation is to bring it in accord with usual university practice in the matter of faculty appointments.

SAMPLE RESOLUTION

RESOLUTION

ON

BUNNELL HOUSE

WHEREAS, it was announced that the Tanana Valley Campus (TVC) is no longer able to sustain the operating costs of the Bunnell House Early Childhood Lab School during the summer months and that it will close during summer, starting in May 2008; and

WHEREAS, the provision of adequate childcare is a critical issue affecting all members of the university community, including faculty, staff, students, and administrators who depend on Bunnell House year-round; and

WHEREAS, with approximately 70 families on the Bunnell House wait list, there is a demonstrated need for expanded childcare on the UAF campus; and

WHEREAS, the loss of year-round childcare would have a disproportionate and negative impact on women, especially their recruitment, professional development, and retention; and

WHEREAS, childcare in Fairbanks is in critically short supply and the closing of Bunnell House during summers will add to the growing crisis; and

WHEREAS, Bunnell House has an experienced and knowledgeable permanent staff who will be unlikely to be retained if Bunnell House is closed during summer; and

WHEREAS, Faculty Senate/Staff Council affirms that providing on-campus childcare is critical to recruiting and retaining excellent faculty, staff, students, and administrators; and

WHEREAS, Faculty Senate believes the University should provide a family-friendly environment, including family-friendly policies; now

THEREFORE BE IT RESOLVED, That the Faculty Senate urges the UAF administration to provide the additional funds necessary to keep Bunnell House open year-round.

About Governance

Staff Council

UAF Staff Council provides non-bargaining non-exempt and exempt employees an avenue to help formulate new policies, change existing policies or working conditions, and other matters that affect services provided by the support staff of the University of Alaska Fairbanks. With membership elected from all non-bargaining UAF support staff, Staff Council seeks to represent all employees by helping to create a better working environment. The Council provides an avenue of exchange between the support staff and University administration.

Over the years, Staff Council has been responsible for a number of employee benefit improvements, including: an additional University holiday - Martin Luther King Day; leave share program; and a flexible work schedule. Members have worked on refining supervisory training, internal recruitment, the staff recognition and longevity awards, health and leave benefits, smoke-free workplace, development and implementation of the new salary system, correspondence with State legislators on bills concerning the retirement system and the University budget, and consultation with the Human Resources on UAF hiring procedures.

The most important benefit for staff is an open line of communication to administration by means of Staff Council representatives. If any staff member in the University community has a problem with their work environment or sees a way the University could become more productive by creating a better work environment, an avenue for conveyance is open to them through their governance group. Please use that open line. Contact your representative with your ideas and concerns or bring them to Staff Council meetings. Meetings are open to everyone, so bring your constructive ideas and help create a better work environment for all.

Contact Information

Martin Klein, 2009-10 Staff Council President

email: mklein@fs.uaf.edu

phone: 907-474-1599

Nichole Kloepfer, Executive Secretary, Staff Council

email: fystaff@uaf.edu

phone: 907-474-7056

fax: 907-474-5213

Governance Coordinating Committee

The UAF Governance Coordinating Committee provides a forum for the three individual UAF governance bodies to address common concerns that affect faculty, staff, and students. GCC exists for the express purpose of coordinating unified action from the individual governance bodies (UAF Faculty Senate, Staff Council and ASUAF).

Leadership for the UAF Governance Coordinating Committee is provided by the president and president-elect of each constituency. The UAF Governance Coordinating Committee meets twice a semester during the academic year. Permanent and special ad hoc committees, with members from the other governance bodies and the general university population, address current issues.

Contact Information

Support for GCC is provided by the Staff Council executive secretary.

Nichole Kloepfer, Executive Secretary, Staff Council
email: fystaff@uaf.edu
phone: 907-474-7056
fax: 907-474-5213
Governance Coordinating Committee: fygcc@uaf.edu

<http://www.uaf.edu/uafgov/coordcommittee.html>

Faculty Alliance

The Faculty Alliance includes three faculty members from each of the three academic MAUs. It works closely with the Systemwide Academic Council (chief academic officers of the three universities plus a representative of the President) to formulate academic policy and define faculty working conditions for the university as a whole. The chair for the Faculty Alliance addresses the Board of Regents at each of their meetings.

The responsibilities of the Faculty Alliance include, but are not limited to, coordination on matters relating to academic affairs such as academic program review; the addition, deletion or merging of academic programs; curriculum; subject matter and methods of instruction; those aspects of student life relating to the educational process such as degree requirements, grading policy, course coordination and transfer, student probation and suspension, standards of admission and scholastic standards; and faculty welfare issues, including, but not limited to compensation, appointments, reappointments and termination, workload, promotions, the granting of tenure, dismissal, ethics, and other matters affecting the faculty, the general welfare of the university and its educational purposes and effectiveness.

Contact Information

Pat Ivey, Executive Officer, Systemwide Governance Office
email: pat.ivey@alaska.edu
phone: 907-450 8042

Systemwide Governance is located online at <http://www.alaska.edu/governance/>

University of Alaska Board of Regents

The University of Alaska Board of Regents is an 11-member board, appointed by the Governor and confirmed by the Alaska Legislature. Members serve an 8-year term, with the exception of the student regent who is nominated from his/her campus and serves a 2-year term. The Board was established through the Alaska Constitution and is responsible for University of Alaska policy and management through the University President.

2009-2010 BOR Meeting Schedule (as of June 16, 2009; subject to change)

8/5/09	Summer Briefing Audio	1/26-27/10	Retreat (Anchorage)
9/24-25/09	Meeting (Juneau)	2/17-18/10	Meeting (Juneau)
10/30/09	Budget Approval (Fairbanks)	4/15-16/10	Meeting (Dillingham)
11/30 – 12/1/09	Meeting (Anchorage)	6/3-4/10	Meeting (Anchorage)

Visit <http://www.alaska.edu/bor/schedules/> for the current meeting schedule.

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University of Alaska System Governance

Within the University of Alaska, governance for faculty, staff and students exists because the Board of Regents authorized its existence in Regents Policy 03.01.01. Governance has been formally recognized in Regents Policy since 1968, although it has taken many forms over the years to meet the needs of faculty, staff and students.

Prior to the 1993-1994 academic year, staff, students, faculty and alumni were represented through the University of Alaska General Assembly, previously known as the Statewide Assembly. The General Assembly Executive Committee was usually made up of staff and faculty and conducted most of the regular business on issues not only of concern to the whole body, but also issues of interest to specific constituents. The need for each constituent group to have an organization to represent them led to the 1993 restructure.

The UA Faculty Alliance came into existence in 1993 as a result of governance restructuring which established statewide constituent specific governance organizations for faculty, for staff, and for students. Today, the Faculty Alliance exists alongside the Staff Alliance, the Coalition of Student Leaders and the System Governance Council. The Faculty Alliance is composed of three representatives each from the UAA Faculty Senate, the UAS Faculty Council, and the UAF Faculty Senate.

The Staff Alliance is composed of two representatives from UAF Staff Council, one each from the UAA APT Council and the UAA Classified Council, two from the UAS Staff Council, and two from the Statewide Administration Assembly.

The Coalition of Student Leaders is primarily composed of the student body presidents of roughly eleven UA campuses and is normally chaired by the Student Regent.

Each of the above groups tackles issues that are specific to its constituents (students, staff, or faculty).

The System Governance Council is made up of four students, four staff, three faculty, and (non-voting) alumni representatives. The Council is a place where issues are discussed that impact more than one constituency or which affect the entire university community statewide.

Source: System Governance Council Handbook

<http://www.alaska.edu/governance>

Useful Web URLs

Governance

UAF Governance	http://www.uaf.edu/uafgov/
Course & Degree Procedures	http://www.uaf.edu/uafgov/fs_curriculum.html
Syllabus Requirements	http://www.uaf.edu/uafgov/fs_curriculum.html
Academic Policies	http://www.uaf.edu/uafgov/fs_policies.html
Dept. Chair Policy	http://www.uaf.edu/uafgov/fs_policies.html
UA System Governance	http://www.alaska.edu/governance

Academic Links

UAF Academic Calendar	http://www.uaf.edu/catalog/catalog_09-10/acad_calendar.html
UAF Catalog – online	http://www.uaf.edu/catalog/
UAF Provost’s Office	http://www.uaf.edu/provost
Promotion & Tenure - UNAC	http://www.uaf.edu/provost/ Click link on page: “Promotion & Tenure”
Unit Criteria	http://www.uaf.edu/provost/UnitPeerCriteria/index.html

Labor Relations

United Academics information	http://www.alaska.edu/labor/unac/
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Useful Dates for AY2009-10

FALL SEMESTER 2009	
First day of instruction	Thursday, Sept. 3
Labor Day (most offices closed)	Monday, Sept. 7
Thanksgiving holiday (most offices closed)	Thursday – Sunday, Nov. 26 – 29
Last day of instruction	Monday, Dec. 14
Final examinations	Wednesday – Saturday, Dec. 16 – 19
Deadline for faculty to post grades, noon	Tuesday, Dec. 22
Winter holiday — most offices closed (reopens Jan. 4 at 8 a.m.)	Thursday – Friday, Dec. 24 – Jan. 1
SPRING SEMESTER 2010	
First day of instruction	Thursday, Jan. 21
Spring break (no classes)	Monday – Friday, March 8 – 12
University holiday	Friday, March 12
UAF SpringFest (no classes)	Friday, April 23
Last day of instruction	Friday, May 7
Final examinations	Monday – Thursday, May 10 – 13
Commencement	Sunday, May 16
Deadline for faculty to post grades, noon	Wednesday, May 19