

Submit originals and one copy and electronic copy to Governance/Faculty Senate Office
 See <http://www.uaf.edu/uafgov/faculty/cd> for a complete description of the rules governing curriculum & course changes.

CHANGE COURSE (MAJOR) and DROP COURSE PROPOSAL

SUBMITTED BY:

Department	Justice	College/School	College of Liberal Arts
Prepared by	David Blurton	Phone	6506
Email Contact	dmburton@alaska.edu	Faculty Contact	David Blurton

1. COURSE IDENTIFICATION:

Dept Course # No. of Credits

COURSE TITLE

2. ACTION DESIRED:

Change Course If Change, indicate below what change. Drop Course

NUMBER	TITLE	DESCRIPTION
PREQUISITES		FREQUENCY OF OFFERING
CREDITS (including credit distribution)		COURSE CLASSIFICATION
CROSS-LISTED	Dept. <input type="text"/>	(Requires approval of both departments and deans involved. Add lines at end of form for such signatures.)
STACKED (400/600) Include syllabi.	Dept. <input type="text"/>	Course # <input type="text"/>
OTHER (please specify)	<input type="text"/>	

3. COURSE FORMAT

NOTE: Course hours may not be compressed into fewer than three days per credit. Any course compressed into fewer than six weeks must be approved by the college or school's curriculum council. Furthermore, any core course compressed to less than six weeks must be approved by the core review committee.

COURSE FORMAT: 1 2 3 4 5 6 weeks to full semester

OTHER FORMAT (specify all that apply)
 Mode of delivery (specify lecture, field trips, labs, etc)

4. COURSE CLASSIFICATIONS: (undergraduate courses only. Use approved criteria found on Page 10 & 17 of the manual. If justification is needed, attach on separate sheet.)

H = Humanities S = Social Sciences
 Will this course be used to fulfill a requirement for the baccalaureate core? YES NO
 IF YES, check which core requirements it could be used to fulfill:
 O = Oral Intensive, Format 6 also submitted W = Writing Intensive, Format 7 submitted Natural Science, Format 8 submitted

5. COURSE REPEATABILITY:

Is this course repeatable for credit? YES NO
 Justification: Indicate why the course can be repeated (for example, the course follows a different theme each time).
 How many times may the course be repeated for credit? TIMES
 If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course? CREDITS

6. CURRENT CATALOG DESCRIPTION AS IT APPEARS IN THE CATALOG: including dept., number, title and credits

JUST F404 Introduction to Legal Research and Writing

3 Credits
Offered Spring

Methods of legal research and preparation of legal materials. Introduction to the resources of law libraries and the techniques of presenting issues in legal form. Prerequisites: PS F101 or JUST F110, PS F303, junior standing, and permission of instructor. Cross-listed with PS F404. (3+0)

7. COMPLETE CATALOG DESCRIPTION AS IT WILL APPEAR WITH THESE CHANGES: (Underline new wording strike through old wording and use complete catalog format including dept., number, title, credits and cross-listed and stacked.) PLEASE SUBMIT NEW COURSE SYLLABUS. For stacked courses the syllabus must clearly indicate differences in required work and evaluation for students at different levels.

8. IS THIS COURSE CURRENTLY CROSS-LISTED?

YES/NO If Yes, DEPT NUMBER

(Requires written notification of each department and dean involved. Attach a copy of written notification.)

9. GRADING SYSTEM: Specify only one

LETTER: PASS/FAIL:

10. ESTIMATED IMPACT

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

The elimination of this course will not affect budget, nor facilities.

11. LIBRARY COLLECTIONS

Have you contacted the library collection development officer (kjensen@alaska.edu, 474-6695) with regard to the adequacy of library/media collections, equipment, and services available for the proposed course? If so, give date of contact and resolution. If not, explain why not.

No Yes

12. IMPACTS ON PROGRAMS/DEPTS:

What programs/departments will be affected by this proposed action?
Include information on the Programs/Departments contacted (e.g., email, memo)

The elimination of the course will not affect other departments or programs

13. POSITIVE AND NEGATIVE IMPACTS

Please specify **positive and negative** impacts on other courses, programs and departments resulting from the proposed action.

The elimination of the course will allow the Justice Department to provide a more focused undergraduate curriculum.

JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you ask for a change in # of credits, explain why; are you increasing the amount of material covered in the class? If you drop a prerequisite, is it because the material is covered elsewhere? If course is changing to stacked (400/600), explain higher level of effort and performance required on part of students earning graduate credit. Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the course is not compromised as a result.

The course proposed for elimination is not significantly related to the either of the foci the Department wishes to emphasize in the B.A. in Justice curriculum. The elimination of the course will allow the Department to direct it resources to further developing its law enforcement and restorative justice/dispute resolution foci in the undergraduate program.

APPROVALS:

David Blunt Date *9/12/11*
Signature, Chair, Program/Department of: *Justice*

J. Cy Seibel Date *9/12/2011*
Signature, Chair, College/School Curriculum Council for: *CLA*

Ulrike Kaufmann Date *11-10-11*
Signature, Dean, College/School of: *CLA*

Date _____

Signature of Provost (if applicable)

Offerings above the level of approved programs must be approved in advance by the Provost.

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE.

Signature, Chair, UAF Faculty Senate Curriculum Review Committee Date _____

See next page for approval signature for dropping PS F404 cross-listing.

ADDITIONAL SIGNATURES: (As needed for cross-listing and/or stacking)

Signature, Chair, Program/Department of: _____ Date _____

Signature, Chair, College/School Curriculum Council for: _____ Date _____

Signature, Dean, College/School of: _____ Date _____

JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you ask for a change in # of credits, explain why; are you increasing the amount of material covered in the class? If you drop a prerequisite, is it because the material is covered elsewhere? If course is changing to stacked (400/600), explain higher level of effort and performance required on part of students earning graduate credit. Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the course is not compromised as a result.

The course proposed for elimination is not significantly related to the either of the foci the Department wishes to emphasize in the B.A. in Justice curriculum. The elimination of the course will allow the Department to direct it resources to further developing its law enforcement and restorative justice/dispute resolution foci in the undergraduate program.

APPROVALS:

Signature, Chair, Program/Department of: David Blunt Justice Date 9/12/11

Signature, Chair, College/School Curriculum Council for: J. Cy Seidel CLA Date 9/12/2011

Signature, Dean, College/School of: Ulrike Kaufmann CLA Date 11-10-11

Signature of Provost (if applicable) _____ Date _____

Offerings above the level of approved programs must be approved in advance by the Provost.

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE.

Signature, Chair, UAF Faculty Senate Curriculum Review Committee _____ Date _____

ADDITIONAL SIGNATURES: (As needed for cross-listing and/or stacking)

Signature, Chair, Program/Department of: David Romy Political Science Date 1/11/12

Signature, Chair, College/School Curriculum Council for: _____ Date _____

Signature, Dean, College/School of: _____ Date _____