

The UAF Faculty Senate passed the following at Meeting #180, February 6, 2012:

MOTION:

The UAF Faculty Senate moves to more clearly define the academic credit hour requirements for laboratory instruction at UAF and include this definition in the UAF Catalog (currently found in the 2011-2012 UAF Catalog, page 247).

EFFECTIVE: Fall 2012

RATIONALE: Redefine the academic credit hour requirements for laboratory instruction to bring UAF academic policies in line with **UA Regulation 10.04.090** (emphases added below):

Evaluation of Student Performance and Course Level Definitions.

F. Course Numbering system

2. Academic Credit Courses

Courses with these numbers count toward undergraduate and graduate degrees and certificates as described below. Each course includes a component for evaluation of student performance. Student effort is indicated by credit hours.

One credit hour represents three hours of student work per week for a 15-week semester (e.g., one class-hour of lecture and two hours of study or **three class-hours of laboratory**) for a minimum of 2250 minutes of total student engagement, which may include exam periods.

[|] – Deletion

CAPS – Addition

Underlined – Faculty Senate action from Meeting #175 (May 2, 2011) to be incorporated into the next Catalog.

From the 2011-2012 UAF Catalog, page 247:

Course Credits

One credit represents satisfactory completion of 800 minutes (**1 HOUR/WEEK**) of lecture, 1,600 or 2,400 minutes of laboratory (or studio or other similar activity), whichever is appropriate. (It is understood that an average student will be expected to spend 1,600 (**2 HOURS/WEEK**) minutes of study and preparation outside of class in order to meet the learning objectives for the unit of credit in lecture.)

LABORATORY CLASSES REQUIRE A MINIMUM OF 2400 LAB MINUTES/CREDIT (3 HOURS/WEEK/CREDIT), OR THEY REQUIRE A MINIMUM OF 1600 LAB MINUTES (2 HOURS/WEEK/CREDIT) PLUS 800 MINUTES (1 HOUR/WEEK) OF STUDY AND/OR PREPARATION OUTSIDE OF CLASS. A COURSE SUBMISSION

WITH A LAB COMPONENT MUST INCLUDE A JUSTIFICATION (IN TERMS OF REQUIRED STUDENT WORK MINUTES OUTSIDE OF LABORATORY) IF THE LABORATORY DOES NOT REQUIRE AT LEAST 2400 LAB MINUTES PER CREDIT.

The following standards establish the minimum requirements for an academic unit of credit:

1. 800 minutes of lecture (plus 1,600 minutes of study)
2. 1,600 or 2,400 minutes of laboratory (or studio or other similar activity) + **800 OR 0 MINUTES OF OUTSIDE STUDENT WORK.**
3. 2,400-4,800 minutes of supervised practicum
4. 2,400-8,000 minutes of internship (or externship, clinical)
5. 2,400-4,800 minutes of supervised scholarly activity

Credit hours may not be divided, except half-credit hours may be granted at the appropriate rate. For short courses and classes of less than one semester in duration, course hours may not be compressed into fewer than three days per credit. Any existing semester-long course that is to be offered in a "compressed to less than six weeks" format must be approved by the college or school's curriculum council and the appropriate UAF Faculty Senate committee (Student Academic Development and Achievement Committee, Core Review Committee, Curriculum Review Committee, or Graduate Academic and Advisory Committee). Any new course proposal must indicate those course compression format(s) in which the course will be taught. Only approved course formats will be allowed for scheduling.

Following the title of each course, the number of credits is listed for each semester. Thus "3 credits" means three credits may be earned. Credit may not be given more than once for a course unless the course has been designated as repeatable for credit. Figures in parentheses at the end of course descriptions indicate the number of lecture; laboratory; and practicum, internship or scholarly activity hours the class meets each week for one semester. The first number represents lecture hours; the second, laboratory; and the third, practicum, internship or scholarly activity. For example (2+3) indicates that a class has two hours of lecture and three of laboratory work each week. A designation of (1+0+6) indicates that the course meets for one hour each week of lecture and 6 hours each week of practicum, internship or other scholarly activity.

Catherine J. Cahill 2/6/12
President, UAF Faculty Senate Date

APPROVAL: 
Chancellor's Office

DATE: 7 Feb 2012

DISAPPROVED: _____
Chancellor's Office

DATE: _____