

UPDATE: Course number is JPN F100F [not D]

FORMAT 1

Submit original with signatures + 1 copy + electronic copy to Faculty Senate (Box 7500). See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures/> for a complete description of the rules governing curriculum & course changes.

**TRIAL COURSE OR NEW COURSE PROPOSAL**

**SUBMITTED BY:**

Department	Academic Programs	College/School	CTC/CRCD
Prepared by	Kelly Wilson	Phone	455-2808
Email Contact	Kelly.wilson@alaska.edu	Faculty Contact	Mahla Strohmaier

1. ACTION DESIRED (CHECK ONE): Trial Course  New Course

2. COURSE IDENTIFICATION: Dept JPN Course # F100F No. of Credits 3

Justify upper/lower division status & number of credits: Course content represents "100" level course. Course will have 3 contact hours per week for a 3 credit course.

3. PROPOSED COURSE TITLE: Japanese Culture and Conversation IIB

4. To be CROSS LISTED? YES/NO No If yes, Dept: Course # (Requires approval of both departments and deans involved. Add lines at end of form for such signatures.)

5. To be STACKED? YES/NO No If yes, Dept. Course #

6. FREQUENCY OF OFFERING: As Demand Warrants Fall, Spring, Summer (Every, or Even-numbered Years, or Odd-numbered Years) - or As Demand Warrants

7. SEMESTER & YEAR OF FIRST OFFERING (AY2011-12 if approved by 3/1/2012; otherwise AY2012-13) Spring AY 12-13

**8. COURSE FORMAT:**

NOTE: Course hours may not be compressed into fewer than three days per credit. Any course compressed into fewer than six weeks must be approved by the college or school's curriculum council. Furthermore, any core course compressed to less than six weeks must be approved by the core review committee.

COURSE FORMAT: (check all that apply)  1  2  3  4  5  6 weeks to full semester

OTHER FORMAT (specify) Mode of delivery (specify lecture, field trips, labs, etc) Lecture

9. CONTACT HOURS PER WEEK: 3 LECTURE hours/weeks  LAB hours/week  PRACTICUM hours/week

Note: # of credits are based on contact hours. 800 minutes of lecture=1 credit. 2400 minutes of lab in a science course=1 credit. 1600 minutes in non-science lab=1 credit. 2400-4800 minutes of practicum=1 credit. 2400-8000 minutes of internship=1 credit. This must match with the syllabus. See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-guidelines-for-computing/> for more information on number of credits.

OTHER HOURS (specify type)

**10. COMPLETE CATALOG DESCRIPTION including dept., number, title, credits, credit distribution, cross-listings and/or stacking (50 words or less if possible):**

JPN F100D Japanese Culture and Conversation IIB (h) JPN F100F [not D] 3 Credits Offered As Demand Warrants

This is the semester course of second-year exploration of Japanese culture and conversation, and requires completion of JPN F100C with a grade of C or better. Does not meet Perspectives on the Human Condition requirements, or Foreign Language major or minor requirements. Prerequisites: JPN F100C or instructor permission. (3+0)

11. **COURSE CLASSIFICATIONS:** Undergraduate courses only. Consult with CLA Curriculum Council to apply S or H classification appropriately; otherwise leave fields blank.  
 H = Humanities  S = Social Sciences

Will this course be used to fulfill a requirement for the baccalaureate core? **If YES, attach form.** YES:  NO:

IF YES, check which core requirements it could be used to fulfill:  
 O = Oral Intensive, Format 6  W = Writing Intensive, Format 7  Natural Science, Format 8

12. **COURSE REPEATABILITY:**  
 Is this course repeatable for credit? YES  NO

Justification: Indicate why the course can be repeated (for example, the course follows a different theme each time).

How many times may the course be repeated for credit?  TIMES

If the course can be repeated for credit, what is the maximum number of credit hours that may be earned for this course?  CREDITS

If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course?  CREDITS

13. **GRADING SYSTEM:** Specify only one. Note: Later changing the grading system for a course constitutes a Major Course Change.  
 LETTER:  PASS/FAIL:

**RESTRICTIONS ON ENROLLMENT (if any)**

14. **PREREQUISITES**   
 These will be required before the student is allowed to enroll in the course.

15. **SPECIAL RESTRICTIONS, CONDITIONS**

16. **PROPOSED COURSE FEES**   
 Has a memo been submitted through your dean to the Provost for fee approval?   
 Yes/No

17. **PREVIOUS HISTORY**  
 Has the course been offered as special topics or trial course previously?   
 Yes/No

If yes, give semester, year, course #, etc.:

**18. ESTIMATED IMPACT**

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

No impact will result in offering this course.

**19. LIBRARY COLLECTIONS**

Have you contacted the library collection development officer (kljensen@alaska.edu, 474-6695) with regard to the adequacy of library/media collections, equipment, and services available for the proposed course? If so, give date of contact and resolution. If not, explain why not.

No  Yes  No library materials are needed.

**20. IMPACTS ON PROGRAMS/DEPTS**

What programs/departments will be affected by this proposed action?  
Include information on the Programs/Departments contacted (e.g., email, memo)

The Foreign Language Department will be positively impacted by offering this course as it will act as a feeder to the Japanese program at UAF. The Chair of the Japanese Program at UAF has been actively involved in the creation of this course.

**21. POSITIVE AND NEGATIVE IMPACTS**

Please specify positive and negative impacts on other courses, programs and departments resulting from the proposed action.

There is a positive impact from this course as a greater depth of interest is cultivated in community members taking this course, which will result in a higher number of students enrolled in the Japanese Program offered by the UAF Department of Foreign Languages.

**JUSTIFICATION FOR ACTION REQUESTED**

The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. Use as much space as needed to fully justify the proposed course.

This course provides a greater depth of exploration into Japanese culture and conversational language. Our community has requested a two-year series of this type for Japanese. By bringing the university-level exploration of Japanese culture and conversational language to the two-year level, there is increased interest in pursuing a more intense study of the Japanese language toward a 4-year degree major or minor. For those community members using this course as a way to study before travel, the two-year cycle also gives them a better body of knowledge to work from with regards to cultural norms and expectations as well as functional language.

APPROVALS: Add additional signature lines as needed.

Signature: See Attached Date: \_\_\_\_\_

Signature, Chair, Program/Department of: Foreign Languages

Signature: J. By Sybil Date: April 4, 2017

Signature, Chair, College/School Curriculum Council for: CLA

Signature: Andre Hartmann Date: 04/03/17

Signature, Dean, College/School of: CLA

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Provost (if applicable)

Offerings above the level of approved programs must be approved in advance by the Provost.

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature, Chair  
Faculty Senate Review Committee:  Curriculum Review  GAAC  
 Core Review  SADAC

ADDITIONAL SIGNATURES: (As needed for cross-listing and/or stacking)

Signature: See Attached Date: \_\_\_\_\_

Signature, Chair, Program/Department of: Arts & Letters CTL/CRCD

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature, Chair, College/School Curriculum Council for: \_\_\_\_\_

Signature: See Attached Date: \_\_\_\_\_

Signature, Dean, College/School of: CTL/CRCD

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

<i>Jim Am</i> (Foreign Languages department chair)	Date	Nov. 23, 2011
Signature, Chair		
Faculty Senate Review Committee: <input type="checkbox"/> Curriculum Review <input type="checkbox"/> GAAC		
<input type="checkbox"/> Core Review <input type="checkbox"/> SADAC		

ADDITIONAL SIGNATURES: (As needed for cross-listing and/or stacking)

<i>M. Stalder</i>	Date	11-22-11
Signature, Chair, Program/Department of: Arts Letters CTC/UCED		
	Date	
Signature, Chair, College/School Curriculum Council for:		
<i>Michele Stalder for Susan Whitener</i>	Date	11/21/11
Signature, Dean, College/School of:		

**ATTACH COMPLETE SYLLABUS (as part of this application).** Note: The guidelines are online: <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures-/uaf-syllabus-requirements/>  
The Faculty Senate curriculum committees will review the syllabus to ensure that each of the item listed below are included. If items are missing or unclear, the proposed course (or changes to it) may be denied.

**SYLLABUS CHECKLIST FOR ALL UAF COURSES**

During the first week of class, instructors will distribute a course syllabus. Although modifications may be made throughout the semester, this document will contain the following information (as applicable to the discipline):

**1. Course information:**

Title,  number,  credits,  prerequisites,  location,  meeting time  
(make sure that contact hours are in line with credits).

**2. Instructor (and if applicable, Teaching Assistant) information:**

Name,  office location,  office hours,  telephone,  email address.

**3. Course readings/materials:**

Course textbook title,  author,  edition/publisher.  
 Supplementary readings (indicate whether  required or  recommended) and  
 any supplies required.

**4. Course description:**

Content of the course and how it fits into the broader curriculum;  
 Expected proficiencies required to undertake the course, if applicable.  
 Inclusion of catalog description is *strongly* recommended, and  
 Description in syllabus must be consistent with catalog course description.

**5.  Course Goals (general), and (see #6)**

**6.  Student Learning Outcomes (more specific)**

**7. Instructional methods:**

Describe the teaching techniques (eg: lecture, case study, small group discussion, private instruction, studio instruction, values clarification, games, journal writing, use of Blackboard, audio/video conferencing, etc.).

**8. Course calendar:**

A schedule of class topics and assignments must be included. Be specific so that it is clear that the instructor has thought this through and will not be making it up on the fly (e.g. it is not adequate to say "lab". Instead, give each lab a title that describes its content). You may call the outline Tentative or Work in Progress to allow for modifications during the semester.

**9. Course policies:**

Specify course rules, including your policies on attendance, tardiness, class participation, make-up exams, and plagiarism/academic integrity.

**10. Evaluation:**

Specify how students will be evaluated,  what factors will be included,  their relative value, and  how they will be tabulated into grades (on a curve, absolute scores, etc.)  Publicize UAF regulations with regard to the grades of "C" and below as applicable to this course. (Not required in the syllabus, but may be a convenient way to publicize this.) Faculty Senate Meeting #171:  
<http://www.uaf.edu/uafgov/faculty-senate/meetings/2010-2011-meetings/#171>

**11. Support Services:**

Describe the student support services such as tutoring (local and/or regional) appropriate for the course.

**12. Disabilities Services:**

The Office of Disability Services implements the Americans with Disabilities Act (ADA), and insures that UAF students have equal access to the campus and course materials.

State that you will work with the Office of Disabilities Services (208 WHITAKER BLDG, 474-5655) to provide reasonable accommodation to students with disabilities.

**JPN F100D: Japanese Culture and Conversation IIB**  
**3.0 credits**  
**Spring 2013**

**Instructor:** Michiyo Nagaoka  
**Office Hours:** To be arranged  
**Class Time:** MWF 1:00-2:00  
**Class Location:** TBA  
**Text :** - *Genki I: An Integrated Course in Elementary Japanese*, 1999  
- workbook to Accompany *Genki I*, 2000

**Course Description:** This is the second semester course of second-year Japanese Culture and Conversation, and requires completion of JPN F100C with a grade of C or better. The course will cover chapters 10 through 12 of the textbook *Genki I* and will offer a continuation of exploration of Japanese culture and conversation. It will help students acquire basic skills and build a solid foundation for future development of language skills in Japanese.

This class does not meet Perspectives on the Human Condition requirements, or Foreign Language major or minor requirements.

**Course Goals:** The course aims to

- Increase comfort in reading and writing of *hiragana* and *katakana*.
- develop language competence and performance by building speaking, listening, reading, and writing skills
- foster effective communication
- explore aspects of Japanese cultures and traditions.

**Learning Outcomes:** Students will learn *hiragana*, *katakana* and approximately 30 frequently-used *kanji* in JPN F100D. They will become even more comfortable with both reading and writing. Students will learn to better understand, recognize, and use appropriately a vocabulary of more than 500 words and expressions, and a high number of basic sentence patterns and grammatical notions. Students are expected to be able to use the sentence structures to greet friends, describe people and surroundings, and engage in a basic conversation about family members, class schedules, time, price, food, preferences, and hobbies. Students will be required to write short passages and expected to practice speaking Japanese in and outside of class. **Speaking and participating actively in class, completing homework assignments on time, and practicing Japanese on a regular basis are essential to the success in this class!**

**Course Methods:** The course offers a balanced integrated approach with a focus on language use in context and cultural exploration.

- All aspects of language learning (listening, speaking, reading, and writing) will receive equal attention.
- Classroom instruction
  1. Present new vocabulary and sentence patterns from 3 chapters in the textbook. Supplemental materials will be distributed as needed.

2. Analyze sentence structures with emphases on usage and their practical applications.

3. Practice oral exercises with every student during classroom time.

- Audio and video materials will be used to aid the development of listening skills.
- **Homework** will involve textbook readings, workbook assignments, and homework handouts. Homework is assigned daily. The students will also be required to write short passages and present them orally in class.
- **Quizzes** will be given weekly except on test days. There will be three **chapter tests**. Make-up quizzes will only be given with prearranged approval from instructor or a note from a doctor. Prearranged approval can be obtained by contacting the instructor prior to the quiz via email or telephone.

**Course Policies:**

- **Attendance** and punctuality are required. Any absence will require a note from a doctor/school or an email report. Unexcused absences will affect the course grade. Six or more absences will result in a grade of “F” for the course.
- **Deadlines** are mandatory and apply to everyone. Late assignments will be accepted only with the approval of the instructor.
- **Classroom participation** and attendance will be evaluated and counted as part of the final grade.

**Evaluation:**

Participation:	15%
Homework:	20%
Quizzes	15%
Chapter Tests (3 chapters – paper exam & oral exam):	30%
Final Exam/Oral Presentation:	20%

Grading percentages for the course will be as follows:

A+ 97-100	B+ 87-89	C+ 77-79	D+ 67-69	F 0-60
A 93-96	B 83-86	C 73-76	D 63-66	
A- 90-92	B- 80-82	C- 70-72	D- 60-62	

**Folder:**

You will need to acquire a three-ring folder and keep your handouts, quizzes, and your work in it. Your portfolio will be evaluated at the end of a semester, and is part of your participation grade.

**Homework:**

Use a **pencil** for your homework. Late homework will not be accepted unless permission given by the instructor. If class is missed for an excused reason, homework information can be obtained from the instructor via email or telephone.

**Books:**

Books are required for class each day.

**Plagiarism:**



UAF students are subject to the Student Code of Conduct. The work that you turn in must be your own. Work that is copied will result in a failing grade for that assignment. More than one instance of plagiarism will result in a failing grade for the course.

**No food:**

Unless food is brought by the teacher, it will not be allowed in class. You will be busy speaking during class!

**Words of Encouragement:**

According to data collected by the United States Department of Defense, among the languages surveyed Japanese is classified as a Group IV language, one of five of the most difficult and time consuming languages to gain proficiency in. However, I have witnessed over the years that everyday's work and practice make a person a good speaker of Japanese as a foreign language with strong communication skills. Be prepared to study for this course and let's enjoy speaking Japanese!!

**Disabilities Accommodation:**

UAF has a Disability Services office that operates in conjunction with the UAF Community and Technical College. Disability Services, located in room 208 of the Whitaker Building, provides academic accommodations to enrolled students who are identified as being eligible for these services.

If you believe you are eligible, please visit <http://www.uaf.edu/disability> on the web or contact CTC's student Assistance and Advising Center (455-2800). You can also contact Disability Services on the Fairbanks Campus at (907) 474-5655, [uaf-disabilityservices@alaska.ed](mailto:uaf-disabilityservices@alaska.ed)

**Course Tentative Plan – Spring 2013**

Week 1	review	Review L7-L9 Hiragana, Katakana, Kanji
Week 2	L10	Winter Vacation Plans
Week 3	L10	Winter Vacation Plans
Week 4	L10 Chapter Test	Winter Vacation Plans Kasajizo(reading)
Week 5	L10	Winter Vacation Plans Kasajizo(reading)
Week 6	L11	After the Vacation
Week 7	L11	After the Vacation
Week 8	L11 Chapter Test	After the Vacation
Week 9	L11	After the Vacation Looking for Friends(reading)

Week 10	L11	After the Vacation Looking for Friends(reading)
Week 11	L12	Feeling III
Week 12	L12 Chapter Test	Feeling III
Week 13	L12	Feeling III Tanabata(reading)
Week 14	L12 Practice for final exam	Feeling III Tanabata(reading)
Week 15	Final Exam and Oral Presentation	