

The UAF Faculty Senate passed the following motion at Meeting #187 on December 3, 2012:

**MOTION:**

The UAF Faculty Senate moves to amend the academic policy regarding Attendance.

EFFECTIVE: Fall 2013

RATIONALE: Previous policy language was ambiguous and subject to misinterpretation. It also clarifies that faculty are encouraged, but not required, to accommodate students absent for official UAF-recognized activities. Military activities will be addressed separately in a future policy proposal.

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[[ ]] = Deletion

**Attendance [as currently in the *UAF Catalog*, page 49]**

[[You are expected to attend classes regularly; unexcused absences may result in a failing grade. You must have prior written approval to miss the first class meeting or your instructor may drop you. You are responsible for conferring with your instructor concerning absences and the possibility of making up missed work. ]]

[[If you are required to participate in either military exercises or UAF-sponsored activities that will cause you to miss class, you must notify your instructor(s) as soon as possible of your absence. You must notify your instructor(s) of all scheduled UAF-required absences for the semester (e.g., travel to athletic events) during the first week of classes. ]]

[[You and your instructor will make a good-faith effort to make suitable arrangements to assure that you can make up classes and work you miss and are not penalized for your excused absence. If suitable arrangements cannot be made, you will be allowed to withdraw from the course without penalty. However, your instructor is under no obligation to allow you to make up missed work for unexcused absences or if notification and arrangements are not made in advance of the absence.]]

***PROPOSED NEW VERSION:***

**Attendance**

UAF is committed to student success and academic integrity. UAF FACULTY expect that students are committed to academic achievement. You are expected to adhere to the class attendance policies set by your instructors.

General Absences: If you miss class, you are responsible for conferring with your instructor as soon as possible concerning your absence, and to discuss the possibilities for arranging alternative learning opportunities. Note that some departments drop students who miss the first day of class and who fail to obtain their instructor's prior approval for the absence.

UAF Sanctioned Absences: If you are scheduled to miss class for an academic requirement or to represent UAF in an official capacity (e.g. NCAA athletic competition, music ensemble performances), you must notify your instructor in writing by the first Wednesday of the semester in which the absences will occur. The notification should list all scheduled absences, and bear the signature of a UAF school official. Instructors are encouraged to make reasonable accommodations for students who miss class to participate in these official UAF-recognized activities. However, it is your responsibility to follow-up the notification of absence by discussing alternative learning opportunities with your instructors before the end of the drop/add period (typically the second Friday of the semester). Doing so will allow you to drop the class and to add another if, after a good faith effort, you and your instructor cannot arrange for comparable learning opportunities that will enable you to be successful in the class.

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President, UAF Faculty Senate

APPROVAL:   
\_\_\_\_\_  
Chancellor's Office

DATE: 12/4/12

DISAPPROVED: \_\_\_\_\_  
Chancellor's Office

DATE: \_\_\_\_\_