FORMAT 2
Submit original with signatures + 3 copies

CHANGE COURSE (MAJOR) and DROP COURSE PROPOSAL

SUBMITTED BY:

Department	Humans and Environment	College/School	SNRAS
Prepared by	SUSAN TODD	Phone	474-6930
Email Contact	sktodd@alaska.edu	Faculty Contact	Susan Todd

See http://www.uaf.edu/uafgov/faculty/cd for a complete description of the rules governing curriculum & course changes.

1. COURSE IDENTIFICATION:

Dept	NRM	Course #	634	No. of Credits	2

COURSE TITLE	Resource Mgmt in Developing countries

2. ACTION DESIRED:

Change Course		If Change, indicate below what change.	Drop Course	X

NUMBER		TITLE		DESCRIPTION	
PREQUISITES		FREQUENCY OF OFFERING			
CREDITS (including credit distribution)		COURSE CLASSIFICATION			
CROSS-LISTED		Dept.		(Requires approval of both departments and deans involved. Add lines at end of form for such signatures.)	
STACKED (400/600)		Dept.		Course #	
OTHER (please specify)					

3. COURSE FORMAT

NOTE: Course hours may not be compressed into fewer than three days per credit. Any course compressed into fewer than six weeks must be approved by the college or school's curriculum council. Furthermore, any core course compressed to less than six weeks must be approved by the core review committee.

COURSE FORMAT: (check one)		1		2		3		4		5		6 weeks to full semester
OTHER FORMAT (specify)												
Mode of delivery (specify lecture, field trips, labs, etc)												

4. COURSE CLASSIFICATIONS: (undergraduate courses only. Use approved criteria found on Page 10 & 17 of the manual. If justification is needed, attach on separate sheet.)

H = Humanities		N = Natural Science		S = Social Sciences	

Will this course be used to fulfill a requirement for the baccalaureate core?		YES		NO

IF YES, check which core requirements it could be used to fulfill:

O = Oral Intensive, Format 6		W = Writing Intensive, Format 7		Natural Science, Format 8	

5. COURSE REPEATABILITY:

Is this course repeatable for credit?		YES		NO

Justification: Indicate why the course can be repeated (for example, the course follows a different theme each time).	

How many times may the course be repeated for credit?		TIMES

If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course?		CREDITS

6. CURRENT CATALOG DESCRIPTION AS IT APPEARS IN THE CATALOG: *including dept., number, title and credits*

Not applicable for dropping a course

7. COMPLETE CATALOG DESCRIPTION AS IT WILL APPEAR WITH THESE CHANGES: (<u>Underline new wording</u> ~~strike through old wording~~ and use complete catalog format including dept., number, title, credits and cross-listed and stacked.) PLEASE SUBMIT NEW COURSE SYLLABUS. For stacked courses the syllabus must clearly indicate differences in required work and evaluation for students at different levels.

No course description will appear

8. IS THIS COURSE CURRENTLY CROSS-LISTED?

YES/NO	No	If Yes, DEPT		NUMBER	

(Requires written notification of each department and dean involved. Attach a copy of written notification.)

9. GRADING SYSTEM:

LETTER:	X	PASS/FAIL:	

10. ESTIMATED IMPACT

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

Dropping this course will have a positive impact on faculty time as it was a very time intensive course to teach. It will not affect many students because very few took the course. This course is not required for any degree program and thus a drop in this course will have no impact

11. LIBRARY COLLECTIONS

Have you contacted the library collection development officer (ffklj@uaf.edu, 474-6349) with regard to the adequacy of library/media collections, equipment, and services available for the proposed course? If so, give date of contact and resolution. If not, explain why not.

No		Yes	X	

12. IMPACTS ON PROGRAMS/DEPTS:

What programs/departments will be affected by this proposed action?
Include information on the Programs/Departments contacted (e.g., email, memo)

Only our program in SNRAS. The course is NOT required for any degree program at all. It was strictly an elective.

13. Positive and negative impacts

Please specify positive and negative impacts on other courses, programs and departments resulting from the proposed action.

None that I know of

JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you ask for a change in # of credits, explain why; are you increasing the amount of material covered in the class? If you drop a prerequisite, is it because the material is covered elsewhere? If course is changing to stacked (400/600), explain higher level of effort and performance required on part of students earning graduate credit. Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the course is not compromised as a result.

Very few students took the course (generally less than 5 and sometimes as few as 2), but it was a reading-intensive course so even if there were few students, the preparation time for each meeting was very time consuming. The very small number of students did not justify the time involved to teach it.

This course is not required for any degree program and thus a drop in this course will have no impact

SEE ATTACHED SIGNATURES

APPROVALS:

	Date	
Signature, Chair, Program/Department of:		

	Date	
Signature, Chair, College/School Curriculum Council for:		

	Date	
Signature, Dean, College/School of:		

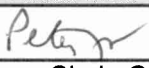|	Date	
Signature of Provost (if applicable)		

Offerings above the level of approved programs must be approved in advance by the Provost.
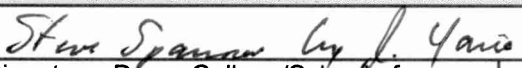
Very few students took the course (generally less than 5 and sometimes as few as 2), but it was a reading-intensive course so even if there were few students, the preparation time for each meeting was very time consuming.

The very small number of students did not justify the time involved to teach it.

APPROVALS:

	Date	3-3-14
Signature, Chair, Program/Department of: HUMANS AND THE ENVIRONMENT		

	Date	3/3/14
Signature, Chair, College/School Curriculum Council for: SNRAS		

	Date	3/4/14
Signature, Dean, College/School of: SNRAS		

	Date	
Signature of Provost (if applicable)		

Offerings above the level of approved programs must be approved in advance by the Provost.

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE.

	Date	
Signature, Chair, UAF Faculty Senate Curriculum Review Committee		

ADDITIONAL SIGNATURES: *(If required)*

	Date	
Signature, Chair, Program/Department of:		

	Date	
Signature, Chair, College/School Curriculum Council for:		

	Date	
Signature, Dean, College/School of:		