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**PROGRAM/DEGREE REQUIREMENT CHANGE (MAJOR/MINOR)**

**SUBMITTED BY:**

|                      |   |                        |  |
|----------------------|---|------------------------|--|
| <b>Department</b>    | <b>Homeland Security &amp; Emergency Management</b>                   | <b>College/School</b>  | <b>School of Management</b>  |
| <b>Prepared by</b>   | <b>Anita Hughes</b>   | <b>Phone</b>           | <b>Ext 4622</b>  |
| <b>Email Contact</b> | <b><a href="mailto:Alhughes2@alaska.edu">Alhughes2@alaska.edu</a></b> | <b>Faculty Contact</b> | <b>Cameron Carlson,<br/><a href="mailto:cdblcarlson@alaska.edu">cdblcarlson@alaska.edu</a></b> |

See <http://www.uaf.edu/uafgov/faculty/cd> for a complete description of the rules governing curriculum & course changes.

**PROGRAM IDENTIFICATION:**

|   |   |
|---|---|
| <b>DEGREE PROGRAM</b>   | <b>Bachelor of Emergency Management</b> |
| <b>Degree Level: (i.e., Certificate, A.A., A.A.S., B.A., B.S., M.A., M.S., Ph.D.)</b> | <b>B.E.M</b>                            |

**A. CHANGE IN DEGREE REQUIREMENTS: (Brief statement of program/degree changes and objectives)**

The BEM degree program is adding courses, removing some that are less relevant, and updating program requirements to include new courses. This is a fast-growing field with a growing literature. The objective is to keep requirements up to date with the changing field and to offer increasingly relevant courses. Increasingly, there is a split in the career track for both homeland security and emergency management. Students want to choose a field based on their career interests. This change, together with the new topics courses below, begins to define that split.

**B. CURRENT REQUIREMENTS AS IT APPEARS IN THE CATALOG:**

Major — B.E.M. Degree

1. Complete the [general university requirements](#). As part of the core curriculum requirements, complete MATH F107X\* or MATH F161X\*.)
2. Complete the [B.E.M. degree requirements\\*](#).
  - a. Complete 33 credits of major requirements from the emergency services A.A.S. degree from UAF or any regionally accredited institution within these subject areas: emergency/para-medical, environmental health and safety, fire science, law enforcement, network/cyber security, process technology, public safety or wildland fire, or commensurate military credit from the above subject areas as approved by the program director with a cumulative GPA of 2.25 or higher.
  - b. Complete the following\*:
    - ACCT F261 — Accounting Concepts/ Uses I — 3 credits
    - BA F307 — Introduction to Human Resources Management — 3 credits
    - BA F343 — Principles of Marketing — 3 credits
    - BA F390 — Organizational Theory and Behavior — 3 credits
    - BA F457 — Training and Management Development — 3 credits
    - ECON F201 - Principles of Economics I: Microeconomics — 3 credits
    - ED F486 O/2 — Media Literacy — 3 credits
    - ENGL F314 W, O/2 — Technical Writing — 3 credits
  - c. Complete the following (major) courses\*:
    - HSEM F301 — Principles of Emergency Management and Homeland Security — 3 credits
    - HSEM F412 — Emergency Planning & Preparedness — 3 credits
    - HSEM F423 — Disaster Response Operations and Management — 3 credits
    - HSEM F434 — All Hazards Risk Analysis and Management — 3 credits
    - HSEM F445W, O/2 — Business Continuity and Crisis Management — 3 credits
    - HSEM F456W — Leadership and Influence During Crisis — 3 credits

3. Complete 3 credits from the following:

- BA F317W – Employment Law – 3 credits
- BA F452W – Internship in Emergency Management – 3 credits
- BA F490 – Services Marketing – 3 credits
- COMM F300X – Communicating Ethics – 3 credits
- COMM F335O – Organizational Communications – 3 credits
- COMM F353 – Conflict, Mediation, and Communication – 3 credits

4. Minimum credits required – 120 credits

\* Student must earn a C grade or better in each course.

Note: Of the above, at least 39 credits must be taken in upper-division (F300-level or higher) courses.

Note: Must take two upper-division writing intensive and one upper-division oral intensive course(s).

**C. PROPOSED REQUIREMENTS AS IT WILL APPEAR IN THE CATALOG WITH THESE CHANGES:**

**(Underline new wording strike through old wording and use complete catalog format )**

Major – B.E.M. Degree (38-39)

1. Complete the general university requirements. As part of the core curriculum requirements, complete MATH F107X\* or MATH F161X\*)

2. Complete the B.E.M. degree requirements\*.

a. Complete 33 credits of major requirements from UAF HSEM 200-level courses, the emergency services A.A.S. degree from UAF or any regionally accredited institution within these subject areas: emergency/para-medical, environmental health and safety, fire science, law enforcement, network/cyber security, process technology, public safety or wildland fire, or commensurate military credit from the above subject areas as approved by the program director ~~with a cumulative~~ GPA of 2.25 or higher.

b. Complete the following\*: (18 cr)

- ACCT F261 – Accounting Concepts/ Uses I – 3 credits
- BA F307 – Introduction to Human Resources Management – 3 credits
- ~~BA F343 – Principles of Marketing – 3 credits~~
- BA F390 – Organizational Theory and Behavior – 3 credits
- BA F457 – Training and Management Development – 3 credits
- ECON F201 - Principles of Economics I: Microeconomics – 3 credits
- ~~ED F486 O/2 – Media Literacy – 3 credits~~
- ENGL F314 W, O/2 – Technical Writing – 3 credits

c. Complete 6 credits from the following: (6 cr)

- URSA – any course
- HSEM – any course not counted in a) above or in d) below
- STAT F200X – Elementary Probability and Statistics - 3 credits
- PSY/SOC F250 - Introductory Statistics for Social Sciences – 3 credits
- JUST F222 - Research Methods – 3 credits
- PS F203 -Peace, War and Security – 3 credits
- BA F330 – Legal Environment of Business – 4 credits
- BA F317W – Employment Law – 3 credits
- BA F452W – Internship in Emergency Management – 3 credits
- BA F490 – Services Marketing – 3 credits
- COMM F300X – Communicating Ethics – 3 credits
- COMM F335O – Organizational Communications – 3 credits
- COMM F353 – Conflict, Mediation, and Communication – 3 credits
- GEOS F380 – Geological Hazards – 3 credits

e. d. Complete the following (major) courses\*: (18 cr)

HSEM F301 – Principles of Emergency Management and Homeland Security—3 credits  
HSEM F412 – Emergency Planning & Preparedness—3 credits  
HSEM F423 – Disaster Response Operations and Management—3 credits  
HSEM F434 – All Hazards Risk Analysis and Management—3 credits  
HSEM F445W, O/2 – Business Continuity and Crisis Management—3 credits  
HSEM F456W– Leadership and Influence During Crisis in Dangerous Contexts – 3 credits

e. For a concentration in Homeland Security complete 6 credits of Homeland Security Contemporary Topics

HSEM F406 – Comparative Homeland Security – 3 credits

HSEM F408 – Homeland Defense and Security – 3 credits

f. For a concentration in Emergency Management complete 6 credits of Emergency Management Contemporary Topics

HSEM F405 – Introduction to Emergency Management Exercise Design – 3 credits

HSEM F407 – Comparative Emergency Management – 3 credits

3. Complete 3 credits from the following: (3 cr)

3. Minimum credits required—120 credits (119-120)

\* Students must earn a C- grade or better in each course.

Note: Of the above, at least 39 credits must be taken in upper-division (F300-level or higher) courses.

Note: Must take two upper-division writing intensive and one upper-division oral intensive or two half oral intensive course(s).

#### D. ESTIMATED IMPACT

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

None, faculty, instructors and adjunct faculty are already in place to teach new courses. The 200-level HSEM courses are already being taught by adjunct faculty. Courses are currently being offered as special topics for spring 2014, so there is some minor impact on rooms required.

#### E. IMPACTS ON PROGRAMS/DEPTS:

What programs/departments will be affected by this proposed action?  
Include information on the Programs/Departments contacted (e.g., email, memo)

Students will have more options for their courses, but this could increase enrollment in the courses listed in 2c above by a few students.

#### F. IF MAJOR CHANGE - ASSESSMENT OF THE PROGRAM:

Description of the student learning outcomes assessment process.)

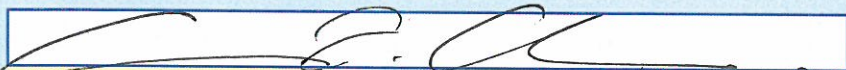
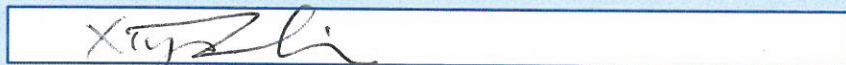
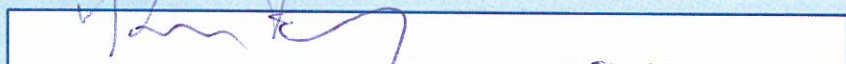
The student learning outcomes assessment process is reviewed annually as part of the School of Management assessment process. As the program grows, the department will research additional learning goals if deemed necessary. Currently, a standardized exam in the field is used to assess student outcomes.

**JUSTIFICATION FOR ACTION REQUESTED**

The purpose of the department and campus-wide curriculum committees is to scrutinize program/degree change applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you drop a course, is it because the material is covered elsewhere? Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the program is not compromised as a result.

**This set of changes increases the quality of the program and its graduates by adding choice to sections of the curriculum, and by updating to reflect the current needs for graduates in the industry. This is a growing field and the program director is in touch with agencies and programs who hire our graduates, and with alumni and specialists in the field. Feedback from these sources helps inform the changes to separate tracks for emergency management and homeland security. Adding course options in political science, psychology, sociology, justice, and the legal environment of business assure that our graduates are familiar with these subjects that are often linked with emergency management or homeland security in practical application.**

**APPROVALS:**

|  |              |             |
|--|--------------|-------------|
|  | Date         | 17 Feb 2014 |
| Signature, Chair, Program/Department of:   | HSEM Program |             |
|  | Date         | 02/25/2014  |
| Signature, Chair, College/School Curriculum Council for:                           |              |             |
|  | Date         | 2/25/14     |
| Signature, Dean, College/School of:  | SOM          |             |

**ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE**

|  |      |      |
|--|------|------|
| <br>   | Date | <br> |
| Signature, Chair, UAF Faculty Senate Curriculum Review Committee |      |      |