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**PROGRAM/DEGREE REQUIREMENT CHANGE (MAJOR/MINOR)**

**SUBMITTED BY:**

Department	<b>Business Administration</b>	College/School	<b>School of Management</b>
Prepared by	<b>Anita Hughes</b>	Phone	<b>Ext 4622</b>
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See <http://www.uaf.edu/uafgov/faculty/cd> for a complete description of the rules governing curriculum & course changes.

**PROGRAM IDENTIFICATION:**

<b>DEGREE PROGRAM</b>	<b>Bachelor of Business Administration</b>
Degree Level: (i.e., Certificate, A.A., A.A.S., B.A., B.S., M.A., M.S., Ph.D.)	<b>B.B.A.</b>

**A. CHANGE IN DEGREE REQUIREMENTS: (Brief statement of program/degree changes and objectives)**

This change removes Stat 200X from the Common Core of Knowledge and adds HSEM F445, Business Continuity. Stat 200X material is substantially covered in ECON F227. An exposure to Business Continuity is important to businesspeople especially those working in Alaska.

**B. CURRENT REQUIREMENTS AS IT APPEARS IN THE CATALOG:**

13-14 Catalog p 137:

Complete the following BBA requirements in addition to the core:

Mathematics

MATH F161X – Algebra for Business and Economics 3  
(Math F262X should be taken to complete the mathematics requirement for the core)

Social Sciences and Statistics 12

STAT F200X – Elementary Probability and Statistics (3)  
ECON F201 – Principles of Economics I: Microeconomics (3)  
ECON F202 – Principles of Economics II: Macroeconomics (3)  
ECON F227 – Intermediate Statistics for Economics and Business (3)

Common Body of Knowledge 31-34

- \* AIS F101 – Effective Personal Computer Use
- OR demonstrated computer literacy (0-3)
- \* ACCT F261 – Principles of Financial Accounting (3)
- \* ACCT F262 – Principles of Managerial Accounting (3)
- \* AIS F310 – Management of Information Systems
- or AIS F316 – Accounting Information Systems (3)
- \* BA F325 – Financial Management (3)
- \* BA F330 – Legal Environment of Business (4)
- \* BA F343 – Principles of Marketing (3)
- \* BA F360 – Operations Management (3)
- \* BA F390 – Organization Theory and Behavior (3)
- \* BA F462O – Corporate Strategy (3)
- \* ECON F324 – Intermediate Macroeconomics (3)
- or ECON F350 – Money and Banking (3)

Major complex\* at least 27-30  
Minor complex (optional)\*\* at least 15

Minimum credits required for degree 120

C. **PROPOSED REQUIREMENTS AS IT WILL APPEAR IN THE CATALOG WITH THESE CHANGES:**  
 (Underline new wording strike through old wording and use complete catalog format )

Complete the following BBA requirements in addition to the core:	
<b>Mathematics</b>	
MATH F161X – Algebra for Business and Economics	3
(Math F262X should be taken to complete the mathematics requirement for the core)	
<b>Social Sciences and Statistics</b>	12
<del>STAT F200X – Elementary Probability and Statistics (3)</del>	
ECON F201 – Principles of Economics I: Microeconomics (3)	
ECON F202 – Principles of Economics II: Macroeconomics (3)	
ECON F227 – Intermediate Statistics for Economics and Business (3)	
<b>Common Body of Knowledge</b>	31-34
* AIS F101 – Effective Personal Computer Use	
OR demonstrated computer literacy (0-3)	
* ACCT F261 – Principles of Financial Accounting (3)	
* ACCT F262 – Principles of Managerial Accounting (3)	
* AIS F310 – Management of Information Systems	
or AIS F316 – Accounting Information Systems (3)	
* BA F325 – Financial Management (3)	
* BA F330 – Legal Environment of Business (4)	
* BA F343 – Principles of Marketing (3)	
* BA F360 – Operations Management (3)	
* BA F390 – Organization Theory and Behavior (3)	
* BA F462O – Corporate Strategy (3)	
* ECON F324 – Intermediate Macroeconomics (3)	
or ECON F350 – Money and Banking (3)	
* <u>HSEM F445 W, O/2 – Business Continuity and Crisis Management (3)</u>	
Major complex*	at least 27-30
Minor complex (optional)**	at least 15
Minimum credits required for degree	120

D. **ESTIMATED IMPACT**

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

None. This change simply replaces one course with another in the program.

E. **IMPACTS ON PROGRAMS/DEPTS:**

What programs/departments will be affected by this proposed action?  
 Include information on the Programs/Departments contacted (e.g., email, memo)

There will be some number fewer students taking STAT F200X over the course of a year.

F. **IF MAJOR CHANGE - ASSESSMENT OF THE PROGRAM:**

Description of the student learning outcomes assessment process.)


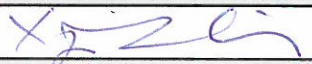
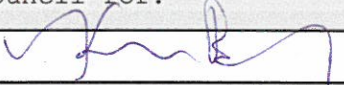
This does not change the student learning outcomes assessment. Learning outcomes are well established and assessed in a regular process that does not change with the change in these courses.

**JUSTIFICATION FOR ACTION REQUESTED**

The purpose of the department and campus-wide curriculum committees is to scrutinize program/degree change applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you drop a course, is it because the material is covered elsewhere? Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the program is not compromised as a result.

**STAT 200X substantially covers the material in ECON F227 which is also required. Rather than have students duplicate their statistical exposure, it was decided that they should be exposed to the Business Continuity material. Business continuity is a very real issue for those doing business in Alaska. Knowing how to preserve records, duplicate data, records and/or systems and otherwise protect a business so that it can continue in the wake of a disaster is important material for Alaska Business Administration graduates. In an environment where flooding, earthquakes and other natural disasters can also cause extended periods without power or services, it was felt that this material provided more complete business training for UAF students. This change also provides additional options for W and O/2 coursework.**

**APPROVALS:**

	Date	
Signature, Chair, Program/Department of:	SOM	
	Date	
Signature, Chair, College/School Curriculum Council for:	SOM	
	Date	
Signature, Dean, College/School of:	SOM	

**ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE**

	Date	
Signature, Chair, UAF Faculty Senate Curriculum Review Committee		