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PROGRAM/DEGREE REQUIREMENT CHANGE (MAJOR)

SUBMITTED BY:

Department	Homeland Security and Emergency Management	College/School	School of Management
Prepared by	Anita Hughes	Phone	Ext 4622
Email Contact	Alhughes2@alaska.edu	Faculty Contact	Cameron Carlson, cdcarlson@alaska.edu

See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures/> for a complete description of the rules governing curriculum & course changes.

PROGRAM IDENTIFICATION:

DEGREE PROGRAM	Bachelor of Emergency Management
Degree Level: (i.e., Certificate, A.A., A.A.S., B.A., B.S., M.A., M.S., Ph.D.)	B.E.M.

A. CHANGE IN DEGREE REQUIREMENTS: (Brief statement of program/degree changes and objectives)

This change replaces the in-depth Accounting F261 requirement with the new HSEM F271 course: Fiscal Management for Emergency Management Operations. HSEM F271 covers more of the fiscal material that managers of HSEM organizations might need which are not covered in ACCT 261. One example is grant writing, which is critical to Emergency Managers but not as much for CPA's. While ACCT F261 is directed more at those with an interest in being CPA's, the HSEM accounting course is focused on those managing public and private organizations.

This change also changes the wording from "200-level courses" in the requirements to "lower division HSEM courses" to accommodate changes in courses requested by the Curriculum Review Committee.

B. CURRENT REQUIREMENTS AS IT APPEARS IN THE CATALOG:

Major -- BEM Degree

- Complete the [general university requirements](#).
- Complete the [BEM degree requirements](#)*.
 1. Complete 33 credits of major requirements from UAF HSEM 200-level courses, the emergency services AAS degree from UAF or any regionally accredited institution within these subject areas: emergency/para-medical, environmental health and safety, fire science, law enforcement, network/cyber security, process technology, public safety or wildland fire, or commensurate military credit from the above subject areas as approved by the program director.
 2. Complete the following:*
 - ACCT F261--Principles of Financial Accounting--3 credits
 - BA F307--Introduction to Human Resources Management--3 credits
 - BA F390--Organizational Theory and Behavior--3 credits
 - BA F457--Training and Management Development--3 credits
 - ECON F201--Principles of Economics I: Microeconomics--3 credits
 - ENGL F314W,O/2--Technical Writing--3 credits
 3. Complete 6 credits from the following:
 - URSA--any course
 - HSEM--any course not counted in a) above or in d) below

STAT F200X--Elementary Probability and Statistics--3 credits
PSY/SOC F250--Introductory Statistics for Social Sciences--3 credits
JUST F222--Research Methods--3 credits
PS F203--Peace, War and Security--3 credits
BA F330--Legal Environment of Business--4 credits
BA F317W--Employment Law--3 credits
BA F452W--Internship in Emergency Management--3 credits
BA F490--Services Marketing--3 credits
COMM F300X--Communicating Ethics--3 credits
COMM F335O--Organizational Communications--3 credits
COMM F353--Conflict, Mediation, and Communication--3 credits
GEOS F380--Geological Hazards--3 credits

4. Complete the following (major) courses:*

HSEM F301--Principles of Emergency Management and >Homeland Security--3 credits

HSEM F412--Emergency Planning and Preparedness--3 credits

HSEM F423--Disaster Response Operations and Management--3 credits

HSEM F434--All Hazards Risk Analysis--3 credits

HSEM F445W,O/2--Business Continuity and Crisis Management--3 credits

HSEM F456W--Leadership in Dangerous Contexts--3 credits

5. Complete one of the following concentrations:

Homeland Security

Complete the following:

HSEM F406--Comparative Homeland Security--3 credits

HSEM F408--Homeland Defense and Security--3 credits

Emergency Management

Complete the following:

HSEM F405--Introduction to Emergency Management Exercise Design--3 credits

HSEM F407--Comparative Emergency Management--3 credits

- Minimum credits required--120 credits

* Students must earn a C- grade or better in each course.

C. PROPOSED REQUIREMENTS AS IT WILL APPEAR IN THE CATALOG WITH THESE CHANGES:
(Underline new wording ~~strike through old wording~~ and use complete catalog format)

Major -- BEM Degree

- Complete the general university requirements including 39 upper-division credits.
 - Complete the BEM degree requirements*.
1. Complete 33 credits of major requirements from UAF HSEM ~~200-level courses~~, lower division courses, the emergency services AAS degree from UAF or any regionally accredited institution within these subject areas: emergency/para-medical, environmental health and safety, fire science, law enforcement, network/cyber security, process technology, public safety or wildland fire, or commensurate military credit from the above subject areas as approved by the program director.
 2. Complete the following:*

~~ACCT F261 Principles of Financial Accounting 3 credits~~

HSEM/ACCT F271 Fiscal Mgmt for Emergency Mgmt Operations – 3 credits

BA F307--Introduction to Human Resources Management--3 credits

BA F390--Organizational Theory and Behavior--3 credits

BA F457--Training and Management Development--3 credits

ECON F201--Principles of Economics I: Microeconomics--3 credits

ENGL F314W,O/2--Technical Writing--3 credits

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Fire Administration

Complete the following:

HSEM F439—Supervising Emergency Services--3 credits

HSEM F440—Advanced Principles of Fire Service Administration--3 credits

- Minimum credits required--120 credits

* Students must earn a C- grade or better in each course.

D. ESTIMATED IMPACT

WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, ETC.

The new course will be fitted into the accounting instructors' schedule and rotated through the offerings. The class will pull as many students out of Acct 261 as it registers in 271 so there is no impact on SOM, though some Accounting students may choose to take 271 as an additional elective. Classroom space will be required for Acct/HSEM 271.

E. IMPACTS ON PROGRAMS/DEPTS:

What programs/departments will be affected by this proposed action?
Include information on the Programs/Departments contacted (e.g., email, memo)

No impact on programs outside of SOM

F. IF MAJOR CHANGE - ASSESSMENT OF THE PROGRAM:

Description of the student learning outcomes assessment process.)

The student learning outcomes assessment process is reviewed annually as part of the School of Management assessment process. As the program grows, the department will research additional learning goals if deemed necessary. Currently, a standardized exam in the field is used to assess student outcomes. This change in the accounting courses will not affect the process of assessing student learning.

JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize program/degree change applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you drop a course, is it because the material is covered elsewhere? Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the program is not compromised as a result.

The BEM is a rapidly growing program and the HSEM department increasingly gathers feedback from graduates who are now working (or again working) in the field. This change is in response to "I wish I'd had..." comments as students and graduates review their BEM experience in light of their working experience. Providing a targeted fiscal management course to BEM students made sense, given what the job demands are. For example, writing grants is increasingly a part of HSEM managers' jobs. Much of public safety is run on various grants. Exposing students in the BEM program to grant writing is an important part of their preparation for their working world.

In addition, many of the BEM students are in the fire service. Offering them a concentration that suits their professions is increasingly important.

Entry level HSEM courses (F220 and 221) were changed to F120 and 121 at the Curriculum Review Committee's suggestion. This is noted in the change to "lower division courses" in section 1.

APPROVALS: SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

	Date	
Signature, Chair, Program/Department of:		

	Date	
Signature, Chair, College/School Curriculum Council for:		

SEE ATTACHED SIGNATURES

[Empty box]

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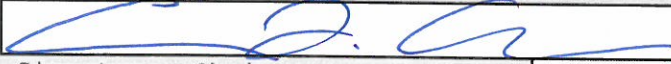
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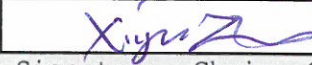
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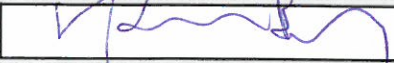
 Date 2/2/14

Signature, Chair,
Program/Department of:

HSEM Program

 Date

Signature, Chair, College/School
Curriculum Council for:

 Date 10/2/14

Signature, Dean, College/School
of:

	Date	
Signature, Dean, College/School of:		

CHAIR SIGNATURE OBTAINED FOLLOWING APPROVAL BY FACULTY SENATE COMMITTEE

	Date	
Signature, Chair, UAF Faculty Senate ___Curriculum Review Committee ___Graduate Academic and Advisory Committee		